**Devolved Ethical Approval Panel (DEAP): Application Summary**

Student Name: Student Number:

Module Name: Module Number:

Programme Name: Supervisor Name:

**Accompanying Documents Checklist**

Questionnaires: Ethics Application + Questionnaire + Participant Withdrawal Form

Interviews and Focus Groups: Ethics Application + Participant Information Sheet + Participant Consent Form + Participant Withdrawal Form + Interview/Focus Group questions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To be completed by student and supervisor before submission to Ethics Approval Panel** | Student Signature; | | Supervisor Signature; | |
| Yes | N/A | Yes | N/A |
| Application for ethics approval  Participant information sheet  Participant consent form  Pilot interview/s  Pilot questionnaire/s with cover note  Letter/s to participating organisation/s  Confirmation of interviewee participation  Participant withdrawal form | [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ] | -  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ] | [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ] | -  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ] |

First Submission [ ] Resubmission [ ]

Date:

**For use by the devolved ethics approval panel**:

Panel Members Name Signature

Module leader, Chair:

Supervisor:

CSM Ethics Committee Representative:

Date: Date of Reassessment:

|  |  |
| --- | --- |
| Application Form completed to an appropriate standard throughout | Yes [ ] No [ ] |
| Signed correctly in all sections | Yes [ ] No [ ] |
| All accompanying documentation submitted | Yes [ ] No [ ] |
| Accompanying documentation appropriate and relevant | Yes [ ] No [ ] |
| Professional, grammatically correct presentation | Yes [ ] No [ ] |

**Overall comments by the devolved ethics approval panel to the applicant**

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*The original to be retained by the supervisor and a copy given to the student and module leader. In the case of a resubmission being required this* ***original form*** *should be submitted with the resubmission.*

**Outcome**:

Project Approved [ ] Reference number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Approved in Principle [ ]

Decision deferred (application not ready/incomplete) [ ]

Project Not Approved (major revisions) [ ]

Project Rejected [ ]