

01.6

RESEARCH DEGREES COMMITTEE

RESEARCH DEGREES COMMITTEE TERMS OF REFERENCE

The Research Degrees Committee is responsible for acting as an independent assessor of research degree registration proposals, monitoring reports and examining arrangements. Reporting to the Research & Enterprise Board (R&E Board) it:

1. examines recommendations of School committees in respect of applications for research degree registration and transfer to PhD and makes recommendations to the R&E Board;
2. receives and approves monitoring reports from School committees on the progress of registered candidates and reports such progress to the R&E Board;
3. examines recommendations of School committees in respect of arrangements for the examination of research degrees and makes recommendations to the R&E Board;
4. reports decisions on 1. to 3. above to School committees;
5. advises the R&E Board and School committees on any matter arising from 1. to 3. above requiring their attention;
6. oversees the running of research methodology training programmes for new research degree candidates and others and establishes and oversees training for new research degree supervisors.

Frequency of Meetings

At least five meetings per academic year.

Membership

A Chair appointed by Academic Board	1
PVC (Research) (ex officio)	1
School Directors of Research	5
1 other School Member with relevant experience nominated by the Dean of School	5
UW External Member (nominated by UW)	1
Research Students (approved by the Chair)	2
Representative of PDR (approved by the Chair)	1
	Total 16

Co-option

Up to 3 co-opted members who shall be at the discretion of the Chair.

Substitutes

Where a member is unable to attend substitution shall be at the discretion of the Chair.

In Attendance

Administrative Officer with responsibility for Quality Assurance
Administrative Officer from Research & Enterprise Services
Recorder

Observers

At the invitation of the Chair.

Quorum

Meetings shall be quorate if 50% or more members are present (excluding co-opted members).