

01.9A

REGULATIONS AND ACADEMIC HANDBOOK COMMITTEE

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On behalf of the Academic Quality & Standards Board (AQSB), the Regulations and Academic Handbook Committee will:

1. Maintain and review the University's Academic Handbook, and recommend changes as required.
2. Resolve all questions of the interpretation of the Academic Handbook, which require judgement on an academic matter.
3. To consider all proposed exceptions to University policy, procedures or regulations to be submitted in the programme documentation for new course proposals or programmes under review.
4. To consider any issues referred by Programme Approval or Review Panels which, in the view of the Panel, constitute a deviation from the existing policies, procedures and regulations of the University.
5. Resolve all other matters referred to it by AQSB.

Membership

Chair - One Deputy/Associate Dean (L&T) elected by members and approved by Academic Quality & Standards Board

Dean of Quality and Standards

Head of Partnerships

Head of Unit – ASQU (Secretary)

Deputy Head of Unit (Audit and Communication) - ASQU

School Deputy/Associate Deans of Learning & Teaching (an alternate from the Chair's School may attend specific meetings as an additional member at the discretion of the Chair)

Deputy Director Student and Academic Administration

Registry Operations Manager (Programmes)

Registry Operations Manager (Appeals and Unfair Practice)

Representative of the Research Degrees Committee

In attendance

Clerk to the Committee – ASQU Quality Officer

Chair of Research Degrees Committee

Substitutes

Where a member is unable to attend, substitution shall be at the discretion of the Chair.

Co-option

Up to 3 co-opted members who shall be at the discretion of the Chair.

Observers

At the invitation of the Chair.

Quorum

Meetings of the Board shall be quorate if 50% or more members are present.