

**01.15B**

**MAJOR MODIFICATIONS COMMITTEE**

## **MAJOR MODIFICATIONS COMMITTEE TERMS OF REFERENCE**

The Major Modifications Committee (MMC) is a sub-committee with delegated responsibility from AQSB for:

1. approving major modifications to School curriculum;
2. approving major modifications proposed by collaborative partners wishing to vary a programme from the approved (validated) or home (franchised) version;
3. receive audit reports of all associated School processes and records including programme-by-programme, year-on-year logs of all approved changes.

In carrying out its remit, the MMC is bound by the Modifications Procedure and Processes contained in the University's Academic Handbook.

### **Frequency of Meetings**

Monthly.

### **Membership**

Chair, who should be Dean for Standards and Quality.

Head of Academic Standards and Quality Unit / nominated substitute.

School Deputy Dean of Learning and Teaching / nominated substitute.

\*One member should be identified as Vice-Chair.

The Chair reserves the right in appropriate circumstances to invite an oral presentation from the School.

### **In Attendance**

Major Modifications Committee Coordinator.

### **Observers**

At the invitation of the Chair.

### **Quorum**

Meetings of the full Committee shall be quorate if 50% or more members are present.