



**Cardiff**  
Metropolitan  
University

Prifysgol  
Metropolitan  
**Caerdydd**

**MA TESOL**

**SCHOOL OF EDUCATION & SOCIAL POLICY**

**Induction & Enrolment Information**

**Academic Year 2018/2019**

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## **1. Welcome from your Teaching Team**

This is a first warm welcome to Cardiff Metropolitan University and to the MA TESOL programme.

Student induction is a means of welcoming you to the university and sharing information that will enable you to make the most of your experience as a university student.

During induction week, you will meet your Programme Director, lecturers and fellow students, and you will be allocated a personal tutor.

Normally a range of activities will be planned enabling you to familiarise yourself with the course and the academic year ahead. Activities vary from programme to programme and you will be able to check this on-line in the Induction Room.

Nik Konstantakis  
MA TESOL Programme Director

## **2. Pre-enrolment Conditions (e.g. DBS/Occupational Health/NHS Bursary)**

This is not a pre-enrolment condition but if the research for your dissertation may involve coming into contact with children and young or vulnerable people, then you will need to carry out a criminal records check (DBS).

### 3. Enrolment / Module Selection / ID Card Collection

#### Enrolment

Enrolment is an essential process that confirms your status as a Cardiff Met student and also gives you access to Cardiff Met IT systems, payment of fees, and, importantly, enables you to obtain your Student MetCard.

You can complete the online Self-Enrolment process from any computer through the Cardiff Met Self Service system once you have received your **Enrolment Email**.

On receipt of your Enrolment Email, please begin your Self-Enrolment by going to the [www.cardiffmet.ac.uk/enrolment](http://www.cardiffmet.ac.uk/enrolment) webpage and following the step-by-step guidance provided. Access to the Enrolment section of the Cardiff Met Self Service system will require you to login with a username and password. **Please input the same username and password you originally used to apply with.** Guidance is provided for forgotten usernames/passwords. Please note that in order to Self-Enrol, your status with Cardiff Met must be **Unconditional Firm (UF)** i.e. all conditions met and place accepted.

#### Modules

In the MA TESOL programme, there are two compulsory modules:

- TES 7001 Description of English for Language Teachers (15 credits)
- TES 7002 Second Language Acquisition (15 credits)

There are also four optional modules:

- TES7004 Introduction to TESOL Methodology (30 credits)
- TES7005 Education, Diversity and Equality (30 credits)
- TES7006 Teaching English for Specific Purposes (ESP) (30 credits)
- TES7007 Teaching English to Young Learners (30 credits)

The module TES7003 Dissertation (60 credits) is compulsory for those who wish to finish with a Master's degree, and not with a PgCert or PgDip.

**(The above modules may be subject to change.)**

#### 4. Induction Week Timetable

Below is a schedule of your first week with us. As well as following this, you can also find more information on what to expect when you arrive on our New Students pages ([www.cardiffmet.ac.uk/newstudents](http://www.cardiffmet.ac.uk/newstudents)).

MONDAY 17 September	TUESDAY 18 September	WEDNESDAY 19 September	THURSDAY 20 September	FRIDAY 21 September
<p>11am-12pm Cyncoed Campus (Time and room to be confirmed)</p>				

## 5. Attendance / Draft or Typical Timetable

Students are expected to maintain regular attendance at all taught sessions, seminars and tutorials and to arrive punctually and prepared to work. If a student is unable to attend sessions, they should inform the module leader by telephone or email giving an explanation for their absence.

Regarding the timetable, we aim to keep the same days of attendance in both terms, and also allow for free days for personal study. For 2018-2019, the expectation is that teaching will take place on Tuesdays, Wednesdays, and Thursdays.

### Term 1

TES7001 Description of English for Language Teachers

TES7002 Second Language Acquisition

TES7004 Introduction to TESOL Methodology

### Term 2

TES7005 Education, Diversity and Equality (30 credits)

TES7006 Teaching English for Specific Purposes (ESP) (30 credits)

TES7007 Teaching English to Young Learners (30 credits)

TES7003 will run throughout both terms.

**The above timetable is indicative only and subject to university confirmation.**

## 6. Useful links

- [Academic Handbook](#)
- [Accommodation](#)
- [Additional Costs](#)

Additional costs are any mandatory or optional expenses, in addition to tuition fees, that need to be paid for by students to fully participate and complete their studies.
- [Admissions Policy](#)
- [Bike Shelters](#)

Once you are on campus and have collected your student ID card you will be able to request access to the various bike shelters around our campuses.
- [Campus Maps & Met Rider](#)
- [Cardiff Met News](#)
- [Cardiff Met Sport & Facilities](#)
- [Cardiff Met SU](#) *including Freshers information & wristbands*
- [DBS](#)

If your programme involves you coming into contact with children and young or vulnerable people then you will have been asked to carry out a criminal records check as part of your offer.
- [Occupational Health](#)

To comply with current Health & Safety legislation, all Cardiff Met students undertaking a healthcare-related programme at Cardiff School of Health Sciences (involving a clinical placement component), are required to participate in a mandatory Occupational Health Screening assessment. Additionally, certain courses are also required to adhere to the Department of Health's immunisation and vaccination programme.
- [Student Finance](#)

For information on tuition fees, alumni discount, loans and scholarships, as well as contact information for the Student Finance Advisory Service.
- [Student Handbook](#)
- [Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.
- [Term Dates](#)
- [Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours