**[Induction Week Timetable](#Induction_Timetable)/What to expect when you arrive**

**MSc Project Management Induction Programme**

**Session 2023/2024 - January 2024 Entry**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sessions** | **Indicative Day/Time** | **Facilitator** | **ROOM/Online** | **Comments** |
| MSc Project Management – Welcome, Introduction, Programme Information (A to Z) | Tuesday 23rd January 20241000 – 1200 noon | Langes Supramaniam | **ROOM O0.23****ALL STUDENTS PLEASE ATTEND THIS SESSION** | MSc Project Management Programme Introduction, Timetable, Assessment Methods & Academic Regulations |
| Adjusting Life in UK, Professional Etiquette and Managing ExpectationsHow to cope with UK's culture (Cultural Adjustments)Managing UK's Postgraduate Taught Masters L7 (MSc) ExpectationsHow to be a successful Postgraduate Masters Student“Masterness” and “Masterliness” in your MSc - How to achieve this | Tuesday 23rd January 241400 – 1600 pm | Rom Okeke | **ONLINE MS Teams****ALL STUDENTS PLEASE ATTEND THIS SESSION**[**Click Here**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ODk0NjJhMTUtY2EzMC00MDgzLTgwMzktMzk0ZDliMDNlNTc0%40thread.v2/0?context=%7B%22Tid%22:%22189dc61c-769b-4048-8b0f-6de074bba26c%22,%22Oid%22:%225e37d5d7-4b0d-4ca9-9144-7cde86d5d18b%22%7D)  | Dealing with UK and International Cultures and EtiquettesAdjusting Life in HE – Managing ExpectationsWhat is DIFFERENT?Turnitin and Plagiarism – Don’t Do It |
| Careers Services Introduction | Wednesday 24th January 2024 | Naeem Amir | **Session Live Online on MS Teams**[**Click Here**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_OGI1ZmFlNjQtMWE5Yy00ZTI3LWJiM2MtNDU0ZTQxZWEzNDhm%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%225e37d5d7-4b0d-4ca9-9144-7cde86d5d18b%22%7d)**ALL STUDENTS PLEASE ATTEND THIS SESSION**  | Cardiff Met’s Career ServicesTips and Hints on How to Get a Part-Time Job |
| Academic Skills for Postgraduate Taught Masters student | Wednesday 24th January 20241000 – 1100 am | Ezechi, NjideMacphail, Louise | **Session Live Online on MS Teams**[**Click Here**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_OGUwMjVmYmUtNTVjZS00MDU5LTllMzktNDBlYzU1ZjlhYjc4%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%225e37d5d7-4b0d-4ca9-9144-7cde86d5d18b%22%7d)**ALL STUDENTS PLEASE ATTEND THIS SESSION** | Academic depth, length, rigour and calibre expected for Postgraduate Taught Masters at Cardiff Met |
| Content around focused MSc Postgraduate Study skills set and expectations, being resourceful and practical, some reality checks, embedding forward planning in your studying and learning, Turnitin and Plagiarism - Don't do itPostgraduate Masters student calibre and rigour, expectations and requirements  | Wednesday 24thJanuary 20241100 – 1300 pm | Luis Serrano-Tamayo | **ROOM O3.20****ALL STUDENTS PLEASE ATTEND THIS SESSION**  | MSc - Postgraduate Study Expectations & Academic Skills (Synthesis of Literature, Critical Thinking & Critical Evaluation)How to steer as Masters Student at Cardiff Met University (Teaching, Learning and Assessment Systems)How to undertake successful learning journey of your MSc Programme, high quality learning and assessment experience |
| Postgraduate Study – Critical Thinking, Critical Reading, Critical Writing, All Critical for Higher Order Learning | Wednesday 24th January 20241400 – 1600 pm | Julia Fallon | **ONLINE MS Teams****ALL STUDENTS PLEASE ATTEND THIS SESSION**[**Click Here**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_Yzg2ODg2N2QtOTc4NC00ZGEyLThjMmEtNDQ1ODIwMGFhNjk4%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%225e37d5d7-4b0d-4ca9-9144-7cde86d5d18b%22%7d) | Academic Content, Rigour, Analysis, Critique, Evaluation expected at Postgraduate Taught Masters Level 7 |
| Postgraduate Masters student calibre and rigour, expectations and requirements | Thursday 25th January 20241000 – 1200 noon | Otukogbe, Ganiyu | **ROOM O1.14****ALL STUDENTS PLEASE ATTEND THIS SESSION** | How to be successful as a Postgraduate Masters student and throughout your learning journey |
| Library Induction* Metsearch
* Journal Databases
* Referencing Methods
* How NOT to plagiarise
 | Thursday 25th January 20241300 – 1400 pm | Jamie Finch | **ONLINE MS Teams**[**Click Here**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZjIzMTI5YWEtZmI2NC00NmVkLWE5NjItOTRkMWM0Njk0YjFl%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%225e37d5d7-4b0d-4ca9-9144-7cde86d5d18b%22%7d)**ALL STUDENTS PLEASE ATTEND THIS SESSION**  | How to search and source for high quality peer reviewed and scholarly work |
| Stress Management, Mental, Health and Well-Being | Thursday 25th January 241400 – 1600 pm | Jabran Khan | **ROOM O2.16****ALL STUDENTS PLEASE ATTEND THIS SESSION** | Health and Well-Being, Coping Strategy, Survival of the Fittest, Calibration & Re-calibration, Adjustment & Readjustments |
| Expectations and Requirements - Set, Ready and Start | Friday 26thJanuary 20241000 – 1200 Noon | Namra Khan | **ROOM O1.08****ALL STUDENTS PLEASE ATTEND THIS SESSION** | How to reset yourself and navigating Postgraduate Taught Masters  |
| How to become a Successful Masters Student | Friday 26th January 20241300 – 1500 pm | Babatunde Salami | **ROOM O2.08****ALL STUDENTS PLEASE ATTEND THIS SESSION** | Postgraduate Students Journey, Outcomes, Success and End-to-End Students Lifecycle |

**Please Note:**

1. Sessions are still indicative, sessions/days/time may change, brought forward/backward, revised, changed, updates and still subject to confirmation. We will advise to students **ASAP** if this is the case.
2. Attendance to all induction sessions are **COMPULSORY to ENSURE YOU CLEARLY UNDERSTAND THE A TO Z OF MANAGING YOUR STUDY AND LEARNING IN THIS PROGRAMME, HOW TO BE RESOURCEFUL, MEANINGFULLY DRIVING THRU THE EXPECTATIONS OF POSTGRADUATE TAUGHT MASTERS STUDY.**

**OTHER USEFUL LINKS AS PART OF YOUR INDUCTION PROGRAMME AND QUERIES TO HELP YOU SETTLE DOWN AT CARDIFFMET DURING YOUR MSc PROJECT MANAGEMENT STUDY:**

**PLEASE NOTE: SOME WEB-LINKS BELOW MAY REQUIRE YOU TO LOG-IN WITH YOUR CARDIFF MET’S USERNAME & PASSWORD TO ACCESS THE CURRENT INFORMATION & RESOURCES**

**January 2024 International applicant FAQs (Frequently Asked Questions):** [**Click Here**](https://www.cardiffmet.ac.uk/international/study/Pages/September-2023-Useful-Information.aspx)

**Welsh University of the Year 2021:** [**Click here**](https://www.cardiffmet.ac.uk/news/Pages/Good-Uni-Guide-2020.aspx) **&** [**Click here**](https://www.youtube.com/watch?v=7_xgPqGm_g8&feature=emb_logo)

**Student arrivals: 10 top tips:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/info/Documents/Border%20Force%20Student%2010%20Tips%20%28landscape%29.jpg)

**Enrolment:** [**Click**](https://www.cardiffmet.ac.uk/international/study/info/Documents/Enrolment%20Guide%20for%20new%20students%202020.pdf) **here**

**Practical Information:** [**Click**](https://www.cardiffmet.ac.uk/international/study/info/Pages/default.aspx) **here**

**Visa and Immigration:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/info/Pages/Visas-and-Immigration.aspx)

**BRP Information:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/info/Pages/BRP-Information.aspx)

**Important dates:** [**Click**](https://www.cardiffmet.ac.uk/international/study/info/Pages/Important-Dates.aspx) **here**

**Late arrivals:** [**Click**](https://www.cardiffmet.ac.uk/international/study/info/Pages/Late-Arrivals.aspx) **here**

**Global Engagement Team:** [**Click here**](https://www.cardiffmet.ac.uk/international/Pages/default.aspx)

**Global Student Advisory Service:** [**Click here**](https://www.cardiffmet.ac.uk/international/currentstudents/Pages/Global%20Student%20Advisory%20Service.aspx)

**International Student Advice Centre:** [**Click**](https://www.cardiffmet.ac.uk/international/currentstudents/international-academic-advice/Pages/default.aspx) **here**

**International Immigration Advisory Service:** [**Click here**](https://www.cardiffmet.ac.uk/international/currentstudents/Pages/International-Immigration-Advisory-Service.aspx)

**Academic Handbook:** [**Click here**](https://www.cardiffmet.ac.uk/registry/academichandbook/Pages/default.aspx)

**Student Handbook:** **[Click here](https://www.cardiffmet.ac.uk/study/studentservices/Pages/Student-Handbook.aspx)**

**International Student Guide:** [**Click here**](https://campaigns.cardiffmet.ac.uk/documents/international/International-Guide.pdf)

**Library:** [**Click here**](https://study.cardiffmet.ac.uk/Library/Pages/Home.aspx)

**IT:** [**Click here**](https://study.cardiffmet.ac.uk/IT/Pages/Home2.aspx)

 **My CardiffMet App (Access ONLY with your Cardiff Met Student Account):** [**Click here**](https://study.cardiffmet.ac.uk/IT/Pages/MyCardiffMet.aspx)

**Microsoft Teams (Access ONLY with your Cardiff Met Student Account):** [**Click here**](https://study.cardiffmet.ac.uk/IT/Pages/MSTeams.aspx)

**Student Email (Access ONLY with your Cardiff Met Student Account):** [**Click here**](https://study.cardiffmet.ac.uk/IT/Pages/E-Mail.aspx)

**Moodle (Access ONLY with your Cardiff Met Student Account):** [**Click here**](https://www.cardiffmet.ac.uk/about/Pages/Moodle.aspx)

**Academic Calendar:** [**Click Here**](https://www.cardiffmet.ac.uk/registry/Pages/Term-Dates.aspx)

**Flash IT Guides:** [**Click here**](https://study.cardiffmet.ac.uk/IT/Flash/Pages/Default.aspx)

**Your Technology:** [**Click here**](https://study.cardiffmet.ac.uk/IT/Pages/Your-Technology.aspx)

**AppsAnywhere:** [**Click here**](https://study.cardiffmet.ac.uk/IT/Pages/AppsAnywhere.aspx)

**Fees and Money Matters:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/applying/Pages/Fees-and-Money-Matters.aspx)

**Cultural Issues:** [**Click here**](https://www.cardiffmet.ac.uk/international/currentstudents/Pages/Cultural-Issues.aspx)

**Why Cardiff Met:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/studyinuk/Pages/default.aspx)

**Study Skills Consultation:** [**Click here**](https://www.cardiffmet.ac.uk/international/currentstudents/Pages/Study-Skills-Consultations.aspx)

**Living in Cardiff:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/info/Pages/Living-in-Cardiff.aspx)

**Cardiff Student Life:** [**Click here**](https://www.cardiffmet.ac.uk/study/studentlife/Pages/default.aspx)

**Wellbeing Service:** [**Click here**](https://www.cardiffmet.ac.uk/study/studentservices/wellbeing-service/Pages/Home.aspx)

**Being Well, Living Well** **(Access ONLY with your Cardiff Met Student Account):** [**Click here**](https://learn.cardiffmet.ac.uk/course/view.php?id=8107&section=1)

**Essentials Guide 2020, Cardiff Met Students’ Union:** [**Click here**](https://issuu.com/cardiffmetsu/docs/cardiff_met_su_essential_guide_2020_2c77df73f687de/1?ff)

**Money Advise:** [**Click here**](https://www.cardiffmet.ac.uk/study/studentservices/finance/Pages/default.aspx)

**Employability:** [**Click here**](https://www.cardiffmet.ac.uk/study/Pages/Employability.aspx)

**Careers Service:** [**Click here**](https://www.cardiffmet.ac.uk/about/careers/Pages/default.aspx)

**Careers MetHub:** [**Click Here**](https://methub.cardiffmet.ac.uk/students/login?ReturnUrl=%2f)

**Careers Support:** [Click Here](https://www.cardiffmet.ac.uk/about/careers/Pages/Prospective-Students.aspx) & [Click Here](https://www.cardiffmet.ac.uk/about/careers/Pages/default.aspx)

**Online Career Support:** [**Click Here**](https://www.cardiffmet.ac.uk/about/careers/Pages/default.aspx)

**Careers e-Module:** [**Click Here**](https://learn.cardiffmet.ac.uk/course/view.php?id=15843)

**Enrolment FAQ:** <http://www.cardiffmet.ac.uk/study/newstudents/Pages/FAQs.aspx>

**For any queries, please contact:**

**Admissions** - 029 2041 6010 / askadmissions@cardiffmet.ac.uk / askinternational@cardiffmet.ac.uk

**Enrolment** - 029 2020 5669 / enrolment@cardiffmet.ac.uk

**International Student Advice Centre** – 02920416494, 02920416045 / intstudentadvice@cardiffmet.ac.uk / international@cardiffmet.ac.uk

**Please ensure that you enrol in order to obtain your University ID card, access to the Student Portal (The Student Room), Moodle (Access to University’s lectures, seminars and workshops materials and resources) and your Personalised Timetable**

**Accommodation infographics:** [**Click here**](https://www.cardiffmet.ac.uk/study/clearing/Documents/Accommodation%20at%20Cardiff%20Met%20-%20September%202020.pdf)

**Halls of Residence Information:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/info/Pages/Accommodation-and-Arrival.aspx)

**Privately Rented Accommodation:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/info/Pages/Privately-Rented-Accommodation.aspx)

**Living off Campus:** [**Click here**](https://www.cardiffmet.ac.uk/accommodation/Pages/Accommodation-Advice.aspx)

**Airport Welcome:** [**Click here**](https://www.cardiffmet.ac.uk/international/study/info/Pages/Airport-Welcome.aspx) **(Subject to current UK and Welsh Government Advise)**

**A Safe Community for All:** [**Click Here**](https://www.cardiffmet.ac.uk/news/Pages/drink-spiking-statement.aspx)

**Disability, Mental Health and Dyslexia:** [**Click Here**](https://www.cardiffmet.ac.uk/study/studentservices/wellbeing-service/Pages/Home.aspx)

**Keeping Everyone Safe:** [**Click Here**](https://www.cardiffmet.ac.uk/about/policyhub/Documents/safeguarding-policy.docx#:~:text=Every%20member%20of%20the%20University,of%20where%20it%20takes%20place)**.**

**CardiffMet is on Social Media**

****

**Twitter:** [**Click here**](https://twitter.com/cardiffmet)

**Instagram:** [**Click here**](https://www.instagram.com/cardiffmet/)

**YouTube:** [**Click here**](https://www.youtube.com/user/cardiffmet)

**Linkedin:** [**Click here**](https://www.linkedin.com/school/cardiff-metropolitan-university/)

**Twitter – Wellbeing Service:** [**Click here**](https://twitter.com/cardiffmetss?lang=en)

**Facebook - Global Student Advisory Service:** [**Click here**](https://www.facebook.com/cardiffmetinternationalstudents/)

**CardiffMet Student Blogs:** [**Click here**](https://studentblogs.cardiffmet.ac.uk/)

**PLEASE NOTE:**

**Once you have successfully enrolled, please use Cardiff Met’s student account when communicating with the MSc Project Management Programme Team**

**Induction Sessions will begin the week of 22nd January 2024**

**Teaching (Lecture and Seminars) will begin the week of 29th January 2024**

**ALL THE VERY BEST WITH YOUR MSc PROJECT MANAGEMENT PROGRAMME AT CARDIFF MET UNIVERSITY**







**Top university in the UK for sustainability - Cardiff Metropolitan University has been ranked as the best university in the UK for sustainability in People and Planet’s Green League 2022/23**