



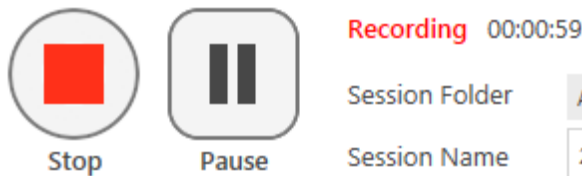
Making Panopto ReView recordings

- 1) With the Panopto Recorder open, please click the large 'Record' icon in the top left-hand corner of the page.



Record

- 2) You will be able to tell when you are recording as the 'Record' button becomes a 'Stop' button and the 'Pause' icon appears. The 'Recording' timer will tell you how long you have been recording.



- 3) Press the 'Pause' button if you want to take a break - or if your lecture has aspects that you wish to omit (such as more interactive parts or sensitive material). This will change into a 'Resume' button which you should press to continue recording.



- 4) Simply press the 'Stop' button to end your recordings.
You can use the following hot keys instead of using the mouse for a more efficient start and a cleaner cut at the end. It is worth checking that you have started recording, however.

F8 – Record

F9 – Pause / Resume

F10 – Stop

* Please see the next guide 'Uploading and checking recordings' for a continuation of the process...