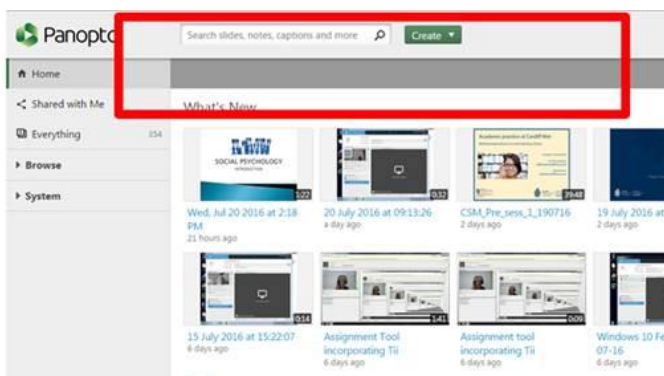




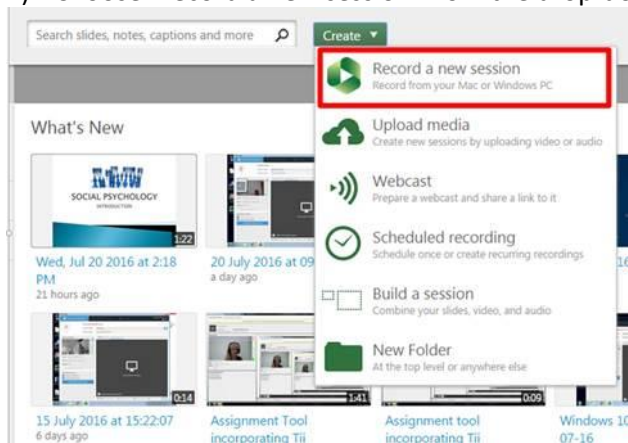
## Opening the recorder via the Panopto dashboard

You'll normally open the Recorder software by double-clicking your desktop icon, but you can also access it via the Panopto web viewer/dashboard. This will only work if the software has already been downloaded to the machine you're working on.

- 1) Begin by accessing <https://cardiffmet.cloud.panopto.eu>
- 2) Enter your Cardiff Met username and password.
- 3) You will land on the home page. Click the green 'Create' button at the top of the screen.



- 4) Choose 'Record a new session' from the drop-down menu.



- 5) This will open the 'Record a new session' screen. Click 'Launch Panopto' – this will work only if you have previously downloaded the Panopto ReView Recorder successfully.

