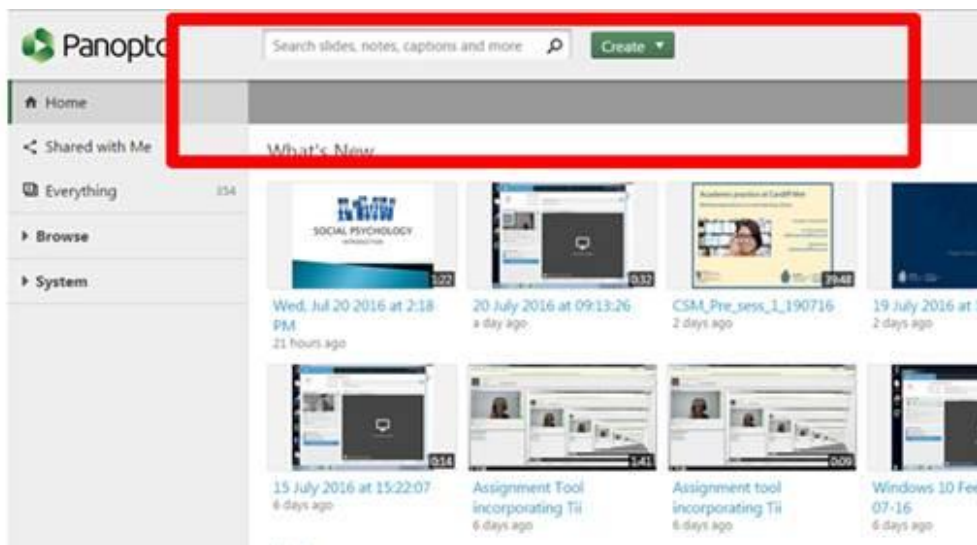




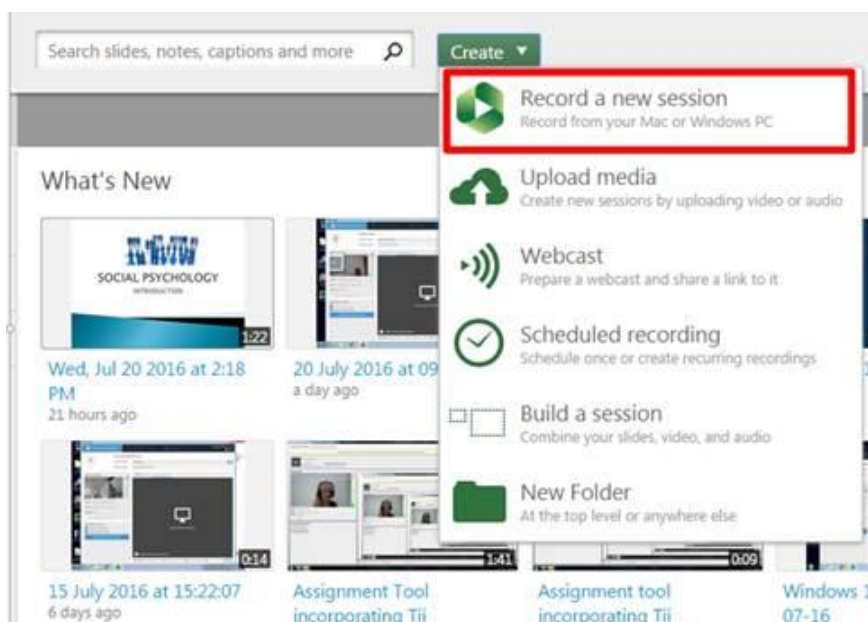
## Opening the recorder via the Panopto web viewer/dashboard

You'll normally open the Recorder software by double-clicking your desktop icon, but you can also access it via the Panopto web viewer/dashboard:

- 1) Begin by accessing <https://cardiffmet.hosted.panopto.com>
- 2) Enter your username and password.
- 3) You will land on the home page. Click the green 'Create' button at the top of the screen.



- 4) Choose 'Record a new session' from the drop-down menu.



- 5) This will open the 'Record a new session' screen. Click 'Launch Panopto' – this will work only if you have previously downloaded the Panopto ReView Recorder successfully. There are links here to download the installer if you cannot launch Panopto ReView at this point, or if you are using a different Cardiff Met device than usual.

