



## How to use Panopto ReView recordings: A guide for students

Some of your lecturers may share Panopto ReView videos with you to aid your learning. These could be lectures that were captured at the time of delivery, or content that has been recorded outside of contact hours. Panopto ReView is opt-in for lecturers, so only some content from your course will be recorded. Lecturers will usually share these videos on Moodle. This guide explains how to optimise and personalise your learning by using the full capabilities of Panopto ReView.

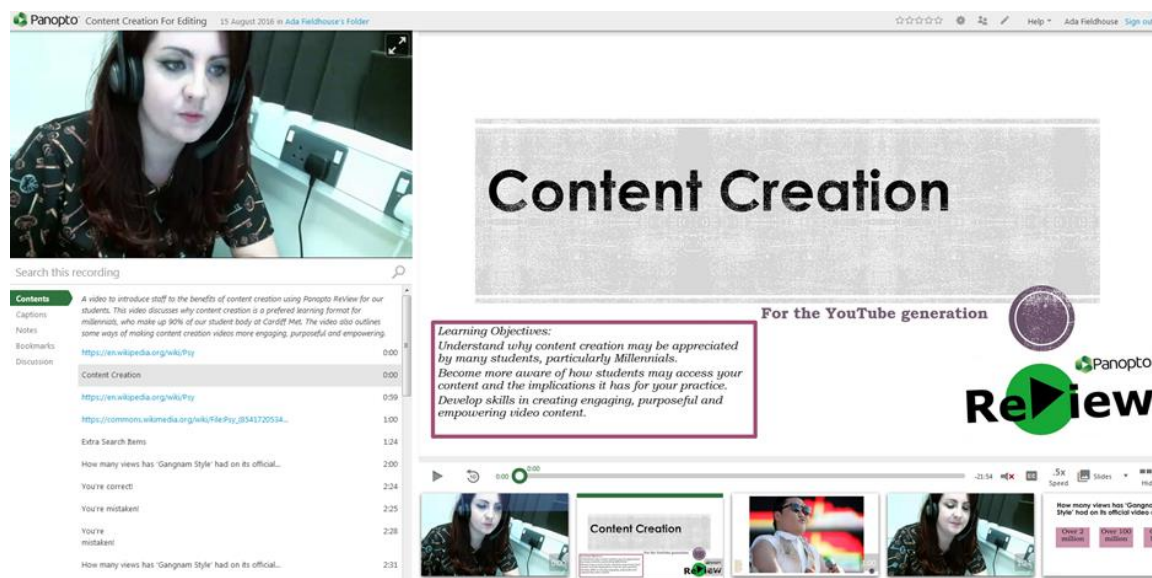
### Identifying a Panopto ReView video

When videos are shared using the full Panopto ReView web viewer, they have a range of interactive features which can help your learning - these are described below. However, sometimes videos recorded using Panopto are embedded. You'll recognise these as a 'picture-in-picture' video with basic playback functionality.

*Embedded video:*



*Panopto ReView Web Viewer:*



## Basic Orientation

If a web-view link for a Panopto recording has been added to one your Moodle modules, you can interact with it in a number of ways. The Panopto ReView web viewer looks a little different to other videos, so it's worth spending a moment to learn how to navigate your way around it.

## Key Areas

The screenshot displays the Panopto ReView interface. On the left, a video stream shows a presenter. Below it is a 'Contents' table of contents with a search bar and a list of items with timestamps. The main area shows a presentation slide titled 'Content Creation' with learning objectives. The bottom panel features a playback control bar with a progress slider, volume, and speed controls, along with a thumbnail gallery of video stills.

Contents	Time
A video to introduce staff to the benefits of content creation using Panopto ReView for our students. This video discusses why content creation is a preferred learning format for millennials, who make up 90% of our student body at Cardiff Met. The video also outlines some ways of making content creation videos more engaging, purposeful and empowering.	0:00
Content Creation	0:00
https://en.wikipedia.org/wiki/Py	0:59
https://commons.wikimedia.org/wiki/File:Py_(8541720534...	1:00
Extra Search Items	1:24
How many views has 'Gangnam Style' had on its official...	2:00
You're correct!	2:24
You're mistaken!	2:25
You're mistaken!	2:28
How many views has 'Gangnam Style' had on its official...	2:31

1) **Main video stream.** Click the top right-hand corner of this box to see the presenter full-screen.

2) **Secondary capture stream.** More often than not, this is a PowerPoint.

3) **Search and index area.** Information from the PowerPoint (if present) will be here. You can search for a specific term or time point in the presentation here.

4) **Playback panel.** You can click on these stills to jump to a specific part of the presentation.












## Tools and Features

Firstly, we'll look a little closer at the playback panel, where you can interact in a number of ways with the recording. Depending on the video, some or all of the below icons may be available to you.

Playback Panel Overview:

This close-up view of the playback panel shows a progress bar at the top with a play button, a refresh icon, and a timer set to 0:00. Below the progress bar is a row of four video stills: the presenter, the 'Content Creation' slide, a man speaking, and the presenter again. To the right of the stills is a statistics box titled 'How many views has 'Gangnam Style' had on its official video alone?' with three bars representing 'Over 2 million', 'Over 100 million', and 'Over billion' views.


Playback Panel Icons (from left to right):

	<b>Play:</b> To watch the video. Turns into <b>Pause</b>  when the video is playing.
	<b>Back ten seconds:</b> Allows you to easily recap information without losing your place.
	<b>Time tracker:</b> Helps you know how far into the video you are, how long the total duration is, and you can drag the green circle to jump to a particular point in the recording.
	<b>Volume control:</b> Adjust volume here or mute the presentation 
	<b>Closed captions:</b> This feature is under construction, but in future, videos may be accompanied with subtitles summarising what the presenter has said.
	<b>Speed control:</b> Allows you to watch the video at seven different playback speeds. Slow down for more complex information, or speed up when recapping or trying to find a specific part of the presentation.
	<b>Slide / Screen View:</b> These buttons allow you to customise your view – showing either the slides or screen capture as your largest screen area.
	<b>Link View:</b> Allows you to use a fully functioning web page within your largest screen. <b>TIP: Pausing the recording will allow you to spend as long as you like on this web page without the arrival of the next PowerPoint slide automatically changing the screen.</b>
	<b>Hide:</b> Allows you to hide the stills panel to widen your view of the presentation.


Search and Index Area:

We'll now explore the search and index area, which can help when there are specific elements of a video that you wish to view.

**Search Bar:** Use this to search for terms or phrases that appear in the PowerPoint presentation, which you'd like to revisit. You can then click the most relevant search result to jump to that part of the presentation.

Search this recording 

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debate 

Contents   **or**

Notes

Bookmarks

Discussion

	The Great <b>Debates...</b>	0:20
	The Great <b>Debates...</b> Milk or no milk?	
	Did you know? People from North East England are... in the UK. The Great <b>Debates...</b> Sugar or no sugar?	0:13

**Contents:** This area harvests the words from the presentation, allowing you to easily jump to the parts of the presentation that you wish to review.

<b>Contents</b>		
	How to make the perfect cup of tea... according to me	0:00
	How long to brew?	0:06
	Did you know? People from North East England are...	0:13
	The Great Debates...	0:20
	References	0:27
	<a href="https://commons.wikimedia.org/wiki/File:Psy_(8541720534...)">https://commons.wikimedia.org/wiki/File:Psy_(8541720534...</a>	1:00

**TIP:** Links can be clicked, in order to launch them in an internet browser.

**Notes, bookmarks and discussion:** These tools are 'under construction' and we hope to share them with you in the future.

Notes

Bookmarks

Discussion



If you have any further questions or feedback, please email [review@cardiffmet.ac.uk](mailto:review@cardiffmet.ac.uk)



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