**Developing a Community of Practice: A Focus on Student Engagement Policy**

**Note for Meeting 2**

Purpose

To set the context for the CoP’s work and agree the proposed way forward, to have agreed some broad principles in approach to developing a student engagement policy.

Key items to have been discussed/captured by the close of the session:

* What does student engagement mean at the university from the perspective of staff?
* What is a student engagement policy for? What should be included in a policy?

Key reading materials before the session:

* Contextual Note and Proposed Session Plan for Meetings 2-5
* HEA Paper entitled ‘Engagement through Partnership; students as partners in learning and teaching in higher education’

Proposed structure of meeting 2:

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| **Item** | **Key Prompts/Aids** | **Time** |
| 1. Introduction to the proposed session plan for CoP meetings 2-5. Agreement or amendment to plan. | Power point slide and document entitled ‘Contextual Note and Proposed Session Plan for Meetings 2-5’ (members should have read to note prior to the meeting and should be ready to discuss/agree the plan. Having hard copies available at the meeting is also a good idea in order to mark any changes.) | 5 minutes to present  5 minutes to discuss/agree |
| 1. Broad overview of the term ‘student engagement’ in the sector and a discussion of the values of partnership | Power point slides ‘What does Student Engagement Mean’ and ‘Partnership Principles and Values’  Members should have read the HEA paper entitled ‘Engagement through Partnership’ and may have some thoughts on the sectors approach/HEA approach and whether they agree with it/have questions about it. | 10 minutes to present  10 minutes for discussion |
| 1. What does student engagement mean at the university from a staff perspective? | Power point slides ‘What does Student Engagement Mean here at this university’  Group splits up to discuss key questions and re-groups to talk about their discussions/conclusions | 5 minutes to present  20 minutes to discuss key questions in groups |
| 1. What is a student engagement policy for? What should be included in a policy? | Power point slide ‘What is a Student Engagement Policy For/Contain’  These examples are taken from Cardiff Met’s policy. It is suggested that only the slides are circulated at this stage to help hat members find their own approach. | 5 minutes to present  20 minute discussion |
| 1. Capture of agreement of key outcomes of meeting | Lead to determine best way to get these points down. Suggest a mixture of using flip charts throughout session and then taking down final points at the end in summary. If there is someone recording the meeting, perhaps they could note key items of agreement as you go along. | 15 minutes |