Confirmed

Minutes of the Board of Governors

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| 27-11-2024 | 3:00pm | CSM Hospitality Suite, Llandaff Campus |

# Present:

## John Taylor CBE (Chair and Independent Governor)

## Kellie Beirne (Independent Governor) - *via Teams*

## Charlie Bull (Professional Services Staff Governor) - *via Teams*

## Roisin Connolly (Independent Governor)

## Kevin Coutinho (Independent Governor)

## Fergus Feeney (Independent Governor)

## Karen Fiagbe (Independent Governor) - *via Teams*

## Daniel Flaherty Jr (Student Governor)

## Dr Clare Glennan (Academic Staff Governor)

## Dr Iva Gray (Independent Governor)

## Professor Rachael Langford (President & Vice-Chancellor)

## Menai Owen-Jones (Senior Independent Governor)

## Kirsty Palmer (Academic Board Representative Governor)

## Chris Pilgrim (Independent Governor) – *via Teams*

## Matthew Tossell (Vice-Chair and Independent Governor)

## Rewathi Viswanatham (Student Governor)

## David Warrender (Independent Governor)

# In attendance:

## Matthew Dunstan (Head of Compliance) (for agenda item A21)

## Professor Sheldon Hanton (PVC Research & Innovation)

## Mairwen Harris (Head of Strategy, Planning & Performance)

## Greg Lane (Acting University Secretary & Clerk to the Board)

## Rebecca Lever (Director of Marketing, Communications & Student Recruitment) (for agenda item A9).

## David Llewellyn (Chief Officer (Resources))

## Emily Samphier (Senior Governance Officer)

## Lowri Williams (Director of People and Culture)

## Dr Cathryn Withycombe (Academic Board Representative Governor Elect)

Author of Minutes: Greg Lane (Acting University Secretary & Clerk to the Board)

# Part A1: Routine Items of Business

# Apologies & Preliminaries (agenda item A01)

## Apologies for absence were received from Paul Matthews, Dr Giri Shankar MBE, and Scott Waddington (all Independent Governors). Apologies for lateness were received from Kellie Beirne (Independent Governor).

## The Chair specifically welcomed Dr Cathryn Withycombe to the meeting to observe proceedings. Dr Withycombe’s appointment as Academic Board Representative Governor was to be considered at agenda item A26.

# Declarations of Interest (agenda item A02)

## There were no declarations of interest.

# Minutes of the Board of Governors Meeting (19 September 2024) (agenda item A03)

## The Board Resolved:

## Toapprove the Minutes of the Board of Governors Meeting dated 19 September 2024 as a correct record.

# Matters Arising (agenda item A04)

## There were no maters arising.

# Chair’s Report (agenda item A05)

## The Chair presented their report which covered the following matters: (i) Informal Governor Meeting held on 29 October; (ii) Student Learner Partnership in Governance event held on 7 October; (iii) ChUW meeting held on 14 October; (iv) Medr’s consultation on its draft Strategic Plan for 2025-30; (v) Employment relations between UCEA and the trade unions; and (vi) the conferral of an Honorary Degree award to Ravi Shastri, cricketer and broadcaster, at Glamorgan County Cricket Club on 1 August.

## The Board Resolved:

## To note the Chair’s report.

# Vice-Chancellor’s Report (agenda item A06)

## The Vice-Chancellor presented their report which covered the following matters: (i) UK Higher Education sector news; (ii) Notable events and achievements by the University from June and November; (iii) Financial Recovery and Transformation Programme communications and engagement activity; and (v) list of Vice Chancellor’s external engagements and appointments since the previous Board meeting.

## The Board Resolved:

## Tonote the Vice-Chancellor’s Report.

# Students’ Union Update (agenda item A07)

## The Student Governors presented their report that covered the following matters: (i) Board of Trustees update; (ii) Governance and Democracy Review update; (iii) SU Strategy update; (iv) Elected Officers update; (v) Student Leadership team update; and (vi) SU Activity – covering clubs and societies, Speak Week, Freshers Fayre, work on SOS-UK Drug and Alcohol Harm Reduction Scheme, SU AGM and Diwali celebrations.

## The Board discussed some specific issues that were of growing concern to students. These included: (i) Cardiff Council’s proposals to remove parking permits for all students; (ii) Problems with bus timetabling and the reliability of services provided; and (iii) Cost-of-living related problems for students.

## The Board Resolved:

## To note the Students’ Union Update.

## Part A2: Strategic Items of Business

# SPPC Summary Report (11 November 2024) (agenda item A08)

## The Chair presented the Summary Report of the meeting held on 11 November 2024. The Committee had considered the following items at its meeting: (i) the Committee’s terms of reference for 2024-25; (ii) the University’s response to Medr’s consultation on its Strategic Plan 2025-30; (iii) Student Applications Update; (iv) National Student Survey Results; (v) Environment Scanning Report and UK Autumn Budget Update; (vi) Risk Appetite and Tolerance Statement; (vii) University League Table Performance 2024; (viii) Welsh Language Standards Annual Report 2023-24; (ix) Annual Statement on Research Integrity 2023-24; (x) Postgraduate Researcher Experience Survey Results 2023-24; (xi) Transnational Education Annual Report 2023-24; and (xii) the Committee’s Annual Report for 2023-24.

## The Chair advised that a further meeting of the Committee would be held on 12 December 2024 in order for Governors to consider the Annual Assurance Report for 2023-34 and confirm the six related quality assurance statements with Medr.

## The Board Resolved:

## To note the report of the SPPC Summary Report.

# Student Applications Update (agenda item A09)

## The Director of Marketing, Communications & Student Recruitment presented the report on student applications. The Board was advised that applications for January 2025 recruitment of international students had reached 2583, up 231 on the previous year. Acceptances were at 235 against a target of 351. Postgraduate applications were down 14% on the previous year, but this had been balanced by new undergraduate routes in two Schools that had received 597 applications to date.

## The Board was informed that it was early for September 2025 entry applications. However, 61 international applications, 200 home PGCE applications, 20 home PGT applications, and 723 FTUG applications had been received to date.

## The Board was advised that UCAS had reported that UCAS FTUG applications across the sector were down 0.7%. The University’s competitors were down 7% with Cardiff Metropolitan University being up 14%. The Director emphasised that competition across the student recruitment market was likely to be strong as all providers had been impacted by international challenges and financial pressures.

## Board members had a discussion on emerging student recruitment markets and trends and were advised of specific initiatives.

## The Board Resolved:

## To note the Student Applications Update.

# University League Table Performance 2024 (agenda item A10)

## The Head of Strategy, Planning and Performance provided the Board with a short presentation on league table performance. The presentation covered: (i) the similarities and differences between the four main league tables (Complete University Guide, the Daily Mail, the Guardian and the Times/Sunday Times); (ii) the University’s league table position over time; (iii) the University’s strengths and weaknesses by metrics; (iv) the University’s subject strengths; and (v) the University’s performance in World rankings.

## The Board then considered the related committee report on University League Table Performance for 2024. The Board noted the University’s league table performance/ranking in each of the four main league tables: 62 out of 130 UK providers in the Complete University Guide (up 9 places); 82 out of 122 UK providers in the Guardian University Guide (up 18 places); 66 out of 131 UK providers in the Times and Sunday Times Good University Guide (up 12 places); and 85 out of 129 UK providers in the Daily Mail Guide (up 10 places). The Board also noted the University’s performance in World rankings: 521 to 530 out of 685 European providers in the QS European Rankings; 1,001 to 1,200 out of 2,092 providers in the THE World University Rankings; and 351 to 400 out of 605 providers in the Times Higher Education World University Rankings.

## Board members discussed some of the metrics included in the report relating to student experience and quality of teaching and discussed their impact on student retention.

## The Board Resolved:

## To notethe note the presentation and report on University League Table Performance for 2024.

## To note the report on University League Table Performance for 2024.

# Update on Financial Recovery and Transformation (agenda item A11)

## The Vice Chancellor provided the Board with a presentation on the University’s Financial Recovery and Transformation Programme. The presentation covered: (i) an update on the University’s finances – specifically the projected recurrent financial shortfall, the need to achieve recurring staff savings and reduce the staff cost base; (ii) an update on the challenges faced by the HE sector as a whole; (iii) an outline of the key infographics used to measure the University’s financial health; (iv) specific achievements and actions taken to that date as part of the Recovery Programme; (v) headline feedback from SU Speak Week (February 2024) on what students would change; (vi) headline staff engagement feedback; (vii) changes introduced as part of the Strategy 2030 refresh; (viii) an update on the ‘Future Met’ Transformation Programme and the three component workstreams and (ix) an update on work to reduce costs and increase income generation.

## Board members discussed how the University could increase income generation. This included how the University could scope and commercialise its wider assets (physical assets, intellectual property, spin-offs, research, and innovation). Board members also discussed the potential introduction of new programmes in response to the local, regional, and national employment market.

## The Board Resolved:

## To note the update on Financial Recovery and Transformation.

## (Secretariat note: The meeting adjourned at 4.45pm and reconvened at 4.55pm)

# Financial Recovery and Transformation Reporting Framework (agenda item A12)

## The Acting University Secretary & Clerk introduced a brief report that set out proposals for how progress on the University’s Financial Recovery and Transformation Programme would be reported to Governors.

## The Board Resolved

## To approve the Financial Recovery and Transformation Programme Reporting Framework for future use.

# Finance Committee Summary Report (13 November 2024) (agenda item A13)

## The Chair of the Finance Committee advised that the meeting scheduled for 13 November 2024 had been inquorate due to the lack of the required number of Independent Governors being present. The meeting had proceeded on an informal basis. Formal noting of receipt of the Students’ Union Annual Accounts for 2024-25 had been achieved via email correspondence with all Committee members.

## The Board Resolved:

## To note the Finance Committee Summary Report.

# Outturn 2023-24 Final Review (agenda item A14)

## The Chief Officer Resources introduced the report. The University’s financial results for 2023-24 showed a £4.3m cash improvement on the final forecast provided in July 2025. The results for the year showed a turnover of £144.8m, an accounting deficit of £37k (before the non-cash impairment of a £3m intangible asset within the University’s subsidiary Fovo Technology Ltd) which then resulted in an accounting deficit of £3.028m; a cash surplus of £3.2m against the project cash deficit of £1.1m; and a staff KPI on a cash basis of 67.2% (excluding exceptional severance costs). The financial results included exceptional recovery plan severance costs of £1.38m relating to a voluntary severance exercise that was run during the summer of 2024. Had these exceptional costs not been incurred the University would have delivered an accounting surplus of circa £1.35 (before the aforementioned impairment) and a cash surplus of circa £4.6m.

## Board members briefly discussed the University’s Transnational Education profile, fee income, and related risks. Board members also discussed the non-cash impairment relating to Fovo Technology Ltd.

## The Board Resolved:

## To note the Outturn 2023-24 Final Review.

# Outturn 2024-25 First Review (agenda item A15)

# 15.1 The Chief Officer Resources introduced the report that provided a review of the University’s financial position at 30 September 2024. It was confirmed that the September 2024 student intake had exceeded target, and that the associated net tuition fees exceeded budget by £4.3m. It was anticipated that the operational financial performance, whilst still weak, would be materially better than budgeted, with a corresponding improvement in projected liquidity at July 2025. The latest budget expectation suggested a £5.6m increase in turnover from £138.2m to £143.8m; a £4.7m reduction in the accounting deficit from £16.5m to £11.8m; and a corresponding £4.7m reduction in the operational cash outflow from £10.4m to £5.7m.

# 15.2 The Board Resolved:

# 1) To note the Outturn 2024-25 First Review.

# Audit Committee Summary Report (18 and 21 November 2024) (agenda item A16)

## The Vice Chair of the Board, in the absence of the Chair of the Audit Committee, presented the Summary Report for the meetings held on 18 and 21 November 2024. The Committee had considered the following items at its meeting on 18 November: (i) the Committee’s membership and terms of reference for 2024-25; (ii) an update on Cyber Security; (iii) an update on the Student Lifecycle Project; (iv) Internal audit reports on (a) Budget Control and Capital Programme, (b) Health and Safety Management, and (c) Research Quality and Volume; (v) Annual Review of Accounting Policies; (vi) Risk Appetite and Tolerance Statement; (vii) Risk Report and Risk Register; (viii) Modern Slavery and Ethical Supply Chain Statement 2023-24; (ix) Annual Report on Prevent Duty Compliance 2023-24; (x) Annual Report on Routine Compliance 2023-24; and (xi) an update on the Major Incident first identified in autumn 2023.

## The Committee had held a separate meeting on 21 November 2024 to consider (i) the Annual Report and Financial Statements for y/e 31 July 2024 and (ii) the External Audit Findings Report for y/e 31 July 2024. The meeting had been in conjunction with the University’s appointed external auditors. The Committee had noted that the submission of the Financial Statements to Medr was contingent on the University securing two separate loan covenant waivers with its banks and subsequent approval of the Statements by the external auditors.

## The Board Resolved:

## To note the Audit Committee Summary Report.

# Annual Report and Financial Statements (ye 31 July 2024) (agenda item A17)

17.1 The Chief Officer Resources introduced the Annual Report and the consolidated Financial Statements for the year ending 31 July 2024. The Financial Statements covered Cardiff Metropolitan University together with its two subsidiary companies Cardiff Met Limited and Fovo Technology Limited.

17.2 The Board noted that the consolidated financial statements demonstrated a weakening operational performance with the generation of a £3.2m cash surplus through operations (£16.1m in 2023). This amounted to 2.2% of turnover (10.5% in 2023). The Board was advised that the accounting deficit for the year amounted to £3.038m compared to an accounting surplus of £5.596m during 2023. The financial results also included an exceptional non-cash impairment of £3m regarding one of its subsidiaries. The Board noted the Voluntary Severance Scheme exercise that had been run over the summer of 2024 had incurred a further £1.38m of exceptional costs as part of the University’s work towards achieving financial recovery and sustainability.

17.3 The Chief Officer Resources informed the Board that the University would have delivered an underlying accounting surplus of circa £1.34m and a cash surplus of circa £4.6m had the exceptional costs not been incurred. It was confirmed that turnover for the year amounted to £144.8m which was down £8.4m compared to £153.2m achieved during 2023. The balance sheet was consistent with the previous year with net assets of £185.6m (£188.3m in 2023).

17.4 The Chief Officer Resources updated the Board on the University’s discussions with its banks to secure covenant waivers for two long term loans amounting to £18.1m. The Board was advised that the University’s auditors would need to insert a material uncertainty statement into the external audit opinion in the event that the covenant waivers could not be secured. The Chief Officer Resources advised the Board that it was likely that the covenant waivers could be secured but highlighted that the interest charges on the loans may be increased and the tenor of the loan repayments varied as part of the agreement process with the banks. The Board confirmed that it was content for the Chief Officer Resources to conclude arrangements with its banks in order to secure the required covenant waivers. The Board noted that its auditors would sign off the financial statements for submission to Medr in the event that the covenant waivers could be secured.

17.5 The Chief Officer Resources updated the Board on the University’s informal discussions with its banks to secure a Revolving Credit Facility (RCF) as a precautionary measure to ensure that the University had the required levels of liquidity at its disposal in 2025-26. The Chief Officer Resources advised that the banks had indicated that the University needed to further progress its work on financial recovery and sustainability before any application could be formally considered. The Board noted the banks’ stance, and the Chief Officer Resources’ view that the University did not currently need to have an RCF in place as the University had sufficient levels of liquidity. Arrangements could be progressed in the spring term, as necessary.

## The Board Resolved:

## To approve the Annual Report and Financial Statements (ye 31 July 2024).

# External Audit Findings Report (ye 31 July 2024) (agenda item A18)

## The Chief Officer Resources introduced the report (as set out), for receipt by the Board.

## The Board Resolved:

## To formally receive the External Audit Findings Report and note its content (ye 31 July 2024).

# Risk Appetite and Tolerance Statement (agenda item A19)

## The Head of Strategy, Planning, & Performance presented the updated University Risk Appetite and Tolerance Statement for approval by the Board. The Statement aligned with Strategy 2030 and outlined a consistent approach to risk appetite across the University. The Statement provided a framework within which the University could make decisions about its future, with a clear understanding of the risks it may run as a result.

## The Board Resolved:

## To approve the updated University Risk Appetite and Tolerance Statement.

# University Risk Report & Risk Register (agenda item A20)

## The Head of Strategy, Planning, & Performance presented the University Risk Report & Risk Register. The risk register had been updated to introduce an additional section that for categorising ‘risk or issues.’ Changes had also been made to the risk scoring matrix, including layout and the evaluation method for financial risks. Financial risks were now scored using percentages rather than absolute figures as had previously been the case.

## There were twenty-two risks included in the risk register. Seven of these risks included high priority issues due to their potential impact across the University. Of the twenty-two risks, nine were rated as red risks, twelve rated as amber risks, and one was rated as a green risk (all risk scores listed were post mitigation).

## The Board Resolved:

## To approve the University Risk Report & Risk Register.

# Annual Report on Prevent Duty Compliance (agenda item A21)

## The Head of Compliance introduced the report in their role as the University’s statutory Prevent Duty officer. The report summarised all Prevent-related activity undertaken in the previous academic year which had been led by the Prevent Duty Co-ordination Group. The Prevent Duty required universities to have a Prevent Risk Assessment and Action Plan which reflected the Counter Terrorism Local Profile and the institutional population. It was confirmed that overall Prevent-related risks remained low at the University with no Prevent referrals being made or issues being experienced in 2023-24. Medr had confirmed in May 2024 that the University was compliant with Prevent Duty reporting requirements.

## The Board Resolved:

## To approve the Annual Report on Prevent Duty Compliance.

## To authorise the Chair of the Board to sign the Annual Prevent Duty monitoring report for submission to Medr as part of the University’s wider annual returns reporting process.

# Governance and Nominations Committee Summary Report (4 November 2024) (agenda item A22)

## The Chair of the Committee presented the Summary Report for the meeting held on 4 November 2024. The Committee had considered the following items at its meeting: (i) Committee Membership and Terms of Reference for all Governor-level committees; (ii) Results of the Skills Matrix Exercise; (iii) Feedback on the Governor Appraisal Process for 2023-24; (iv) Updated Supporting Governance Documents; (v) Updated Scheme of Delegation; and (vi) the Financial Recovery and Transformation Programme Reporting Framework.

## The Board Resolved:

## To note the Governance and Nominations Committee Summary Report.

# Updated Supporting Governance Documents (agenda item A23)

## The Acting University Secretary & Clerk introduced the report that appended a suite of updated supporting governance documents. The documents had been updated to ensure that they aligned with the University’s revised Articles and Instrument of Government that had came into effect from 1 March 2024. The documents had been considered and endorsed by Governance and Nominations Committee on 4 November 2024.

## The Board Resolved:

## To approve the updated Statement of Primary Responsibilities.

## To approve the updated Standing Orders for Board and its Committees.

## To approve the updated Governor Code of Conduct.

# Updated Committee Membership and Terms of Reference (agenda item A24)

## The Acting University Secretary & Clerk introduced the report that set out the updated Membership and Terms of Reference for Governor-level committees for 2024-25. The report had been considered and endorsed by Governance and Nominations Committee on 4 November 2024.

## The Board Resolved:

## To approve the updated Committee Membership and Terms of Reference.

# Updated Scheme of Delegation (agenda item A25)

## The Acting University Secretary & Clerk introduced the report that proposed changes to the University’s Scheme of Delegation. The changes were proposed to ensure that the Scheme aligned with the University’s revised Articles and Instrument of Government and recent changes to the senior management structure. The proposed changes had been considered and endorsed by Governance and Nominations Committee on 4 November 2024.

## The Board Resolved:

## To approve the updated Scheme of Delegation.

# Academic Board Representative Governor on the Board of Governors (agenda item A26)

## (Secretariat note: Dr Withycombe recused herself from the meeting for consideration of this item).

## The Chair introduced the report on the proposed appointment of Dr Cathy Withycombe as Academic Board Representative Governor. Dr Withycombe is a Senior Lecturer in Biomedical Science and is also an Elected Academic Staff Member on the University’s Academic Board. Dr Withycombe’s nomination was unopposed and had been endorsed by Academic Board on 6 November 2024.

## The Board Resolved:

## To approve the appointment of Dr Cathryn Withycombe as Academic Board Representative Governor on the Board of Governors for an initial three-year term until 30 November 2027. The appointment was contingent on Dr Withycombe remaining a member of Academic Board during this time.

# Reappointment of Independent Governor for a Further 12 Months (agenda item A27)

## The Chair introduced the report on the proposed reappointment of Scott Waddington as an Independent Governor for a further 12 months. The reappointment was sought with a view to Mr Waddington continuing to Chair the Audit Committee. This was to ensure that the Committee had continuity of membership and the required experience at a time of financial challenge for the University.

## The Board Resolved:

## To approve the reappointment of Scott Waddington as an Independent Governor for a further 12 months (until 30 November 2025).

## To approve the reappointment of Scott Waddington as Chair of Audit Committee.

# Report from Deans of School – Proposal for Future Reporting to Board (agenda item A28)

## The Chair introduced the report that covered proposals for the Board to receive a termly report from the academic Schools. The termly report would cover the notable achievements and key challenges for the schools with specific reference to the strategic pillars contained in the University’s strategic plan ‘Strategy 2030’.

## Board members welcomed the proposals and recommended that similar termly reports for professional services departments should also be provided after the new professional services departmental structure had been established and embedded.

## The Board Resolved:

## To agree the proposals for the Board to receive a termly report from the academic Schools. (This will be introduced for 2025-26 academic year).

## To recommend that similar termly reports for professional services departments should also be provided.

# Cardiff Met Students’ Union Annual Report 2023-24 (agenda item A29)

## The SU Vice President introduced the Cardiff Met Students’ Union Annual Report for 2023-24. The report covered SU representation, elections, societies, SU Sport, advice, key campaigns, and events during the previous academic year. The report reflected on a year in which the SU grew the number of students engaged in key services by 13.9%. Standout highlights included: (i) achievement of a 23% increase in membership of SU clubs and societies; (ii) over 2000 students voted in the SU Elections 2024; (iii) over 7000 visitors to the SU Freshers’ Fayre and 3000 students involved in Varsity; (iv) SU Advice team handled 56.9% more student cases; (v) More than 850 nominations across the SU’s awards; (vi) ran high profile campaigns that were well received by students; and (vii) reconstituted SU Board of Trustees and reviewed full time and part time student officer roles.

## Board members commented that the work to strengthen the SU Board of Trustees and enhance governance and democracy had been particularly good. Board members also positively reflected on SU run events that they had attended.

## The Board Resolved:

## To note Cardiff Met Students’ Union Annual Report for 2023-24.

# People, Health, and Wellbeing Committee Summary Report (12 November 2024) (agenda item A30)

## The Vice Chair of the Committee (Kevin Coutinho) presented the Summary Report of the Committee’s first meeting held on 12 November 2024. The Committee had considered the following items at its meeting: (i) An initial draft od the Committee’s Terms of Reference; (ii) the Race Equality Charter Application for submission on 29 November 2024; (iii) the Gender, Ethnicity and Disability Pay Gap Report for 2024; and (iv) the Health and Safety Annual Report for 2023-24.

## The Board Resolved:

## To note the People, Health, and Wellbeing Committee Summary Report.

# Remuneration Committee Summary Reports (5 September 2024 and 8 November 2024) (agenda item A31)

## The Chair of the Committee (Chris Pilgrim) presented the Summary Reports of the meetings held on 5 September and 8 November 2024. The first meeting considered the following: (i) a Voluntary Severance Scheme assurance and performance summary report; (ii) senior leadership restructure draft proposals; and (iii) Financial Recovery Plan – Phase 2 Support Measures. The second meeting considered the following: (i) the Committee’s terms of reference for 2024-25; (ii) a suite of pay related reports for publication; (iii) Senior Staff Benchmarking Data for 2023; (iv) an update on senior leadership restructure; and (v) the Review of Level 1 and Level 2 performance and salaries.

## The Board Resolved:

## To note the Remuneration Committee Summary Reports for 5 September 2024.

## To note the Remuneration Committee Summary Report for 8 November 2024.

# Any Other Business (agenda item A32)

## The Chair noted that it was the final Board meeting for Kirsty Palmer and David Warrender as they were both retiring as Board members. David Warrender had served as an Independent Member for six years and had been Chair of Resources Committee for four years. Kirsty Palmer had served as Academic Board Representative Governor for three years. Board members thanked them both for their work.

## The Chair also noted that it was the final meeting for David Llewellyn (Chief Officer Resources) prior to his retirement in February 2025, after more than thirty years service at the University. Board members thanked Mr Llewellyn for all his work.

## Part B: Items for Approval or Noting Without Discussion

# Environment Scanning Report (agenda item B01)

## The Board Resolved:

## To note the Environment Scanning Report.

# National Student Survey Results (agenda item B02)

## The Board Resolved:

## To note the National Student Survey Results.

# Welsh Language Standards Annual Report 2023-24 (agenda item B03)

## The Board Resolved:

## To note the Welsh Language Standards Annual Report for 2023-24.

# Annual Statement on Research Integrity 2023-24 (agenda item B04)

## The Board Resolved:

## To note the Annual Statement on Researcher Integrity for 2023-24.

# Postgraduate Researcher Experience Survey Results PRES 2024 (agenda item B05)

## The Board Resolved:

## To note the Postgraduate Researcher Experience Survey Results for 2024.

# Transnational Education Annual Report 2023-24 (agenda item B06)

## The Board Resolved:

## To note the Transnational Education Annual Report for 2023-24.

# SPPC Annual Report 2023-24 (agenda item B07)

## The Board Resolved:

## To note the Strategy, Planning and Performance Committee Annual Report for 2023-24.

# Governors’ Annual Assurance Report 2023-24 (agenda item B08)

## The Board Resolved:

## To note the Governors’’ Annual Assurance (Executive Summary) Report for 2023-24.

# Resources Committee Annual Report 2023-24 (agenda item B09)

## The Board Resolved:

## To note the Resources Committee Annual Report for 2023-24.

# Annual Information Compliance Report 2023-24 (agenda item B10)

## The Board Resolved:

## To note the Annual Information Compliance Report for 2023-24.

# Audit Committee Annual Report 2023-24 (agenda item B11)

## The Board Resolved:

## To note the Audit Committee Annual Report for 2023-24.

# Governance and Nominations Committee Annual Report 2023-24 (24 June 2024) (agenda item B12)

## The Board Resolved:

## To note the Governance and Nominations Committee Annual Report for 2023-24.

# Race Equality Charter Application (agenda item B13)

## The Board Resolved:

## To note the Race Equality Charter Application to be submitted on 29 November 2024.

# Gender, Ethnicity and Disability Pay Gap Report 2024 (agenda item B14)

## The Board Resolved:

## To note the Gender, Ethnicity and Disability Pay Gap Report for 2024 (as at 31 March 2024).

# Health and Safety Annual Report 2023-24 (agenda item B15)

## The Board Resolved:

## To note the Health and Safety Annual Report for 2023-24.

# Pay Related Reports for Cardiff Met Staff) (agenda item B16)

## The Board Resolved:

## To note the Remuneration Committee Annual Report 2023-24.

## To note the Annual Pay Policy Statement 2023-24.

## To note the Senior Staff Remuneration Policy Framework 2023-24.

## Meeting concluded: 6:20pm

## **John Taylor CBE**

## **Chair of the Board of Governors**

## **Cardiff Metropolitan University**