



Cardiff
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Audit Committee

COVER SHEET FOR ANNUAL GIFTS & HOSPITALITY REPORT FOR MEETING

DATE: 15 November 2021

TIME: 14:40

LOCATION: via Microsoft Teams

Key Details

Title	Annual Gifts & Hospitality Report 2020-21
Date of report	5/11/2021
Author(s) & e-mail	Helen Crotty – Deputy Director of Finance hcrotty@cardiffmet.ac.uk
Department	Finance Directorate
VCEG Sponsor	David Llewellyn – Chief Officer (Resources)
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Implications of [Report / Paper]

Financial Implications	None
Risk Implications	None
Equality & Diversity Implications	None

Approval Route

00 Month 00	Audit Committee. No other committee or board has input to this paper

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Additional Information:



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MEETING OF THE AUDIT COMMITTEE 15 NOVEMBER 2021

1 Introduction

- 1.1 In order to comply with the provisions of the Bribery Act 2010, the University strengthens its financial processes and procedures through two policies: The Anti-Bribery Policy and The Gifts and Hospitality Policy. These policies will be updated in 2022.
- 1.2 The Gifts and Hospitality Policy sets out the conditions under which gifts and hospitality may be accepted by officers of the University and makes it a requirement for all members of the Senior Management Board to make an annual declaration of any gifts or hospitality that they have personally accepted.

2 Annual Declaration 2020-21

- 2.1 All members of the 2020-21 Management Board have made an annual declaration of gifts and hospitality for 2020/2021 in accordance with the Gifts & Hospitality Policy. A summary of the declarations is presented in section 4.

3 Recommendation

- 3.1 It is recommended that this report be noted.

4 Summary of Annual Declaration of Gifts & Hospitality for 2020-2021

Management Board	Declaration Made	Gift/Hospitality Acceptances
<u>VCEG</u>		
Vice-Chancellor	Yes	1
Chief Officer (Resources)	Yes	-
PVC (Partnerships & External Engagement)	-	-
PVC (Research & Innovation)	Yes	-
PVC (Student Engagement)	-	-
University Secretary & Clerk to the Governors	Yes	-
<u>Schools</u>		
Dean CSAD	Yes	-
Dean CSESP	-	-
Dean CSM	Yes	-
Dean CST	Yes	-
Dean CSSHS	Yes	-
<u>Units</u>		
Director of Environment & Estates	-	-
Director of People Services	Yes	-
Director of Global Engagement	Yes	-
Director of Learning Enhancement	-	-
Director of Library & Information Services	Yes	-
Director of Marketing & External Relations	Yes	-
Director of Student Services	-	-
Director of Registry Services	Yes	-
Director of Research & Graduate Studies	-	-
Director of Sport	Yes	-
Director of Innovation	Yes	-
Director of Global Academies	-	-