

Chwaraeon Met Caerdydd
Cardiff Met Sport



THE STUDENT GUIDE

To using the Dual Career Athlete
& Performance Sport Concession Policy.

Policy Outline:

This policy sets out an approach to Academic Concessions that supports students to achieve academic excellence while also pursuing a sporting career. It therefore confirms the primacy of promoting and supporting the academic progression and achievement of our dual career athletes and those striving for this level.

What support is available?

Tier 1

Dual Career Athlete Status – This tier of support is to formally recognise students for on-going support based on a sustained performance level.

Tier 2

Performance Sport Concession – This tier of support is for those not recognised as Dual Career Athletes and for instances where there is a conflict between a performance sport commitment and academic commitment required at a set time (i.e., practical, exam, presentation).

For both tiers, students may be offered academic concessions such as late submission, non-submission or alternative assessment formats.

How and When do I apply?

Tier 1

Apply within 2 weeks of the start of your academic year.

Tier 2

You can apply at any stage of the year and should apply as soon as you perceive there is clash between your performance sport commitments and an academic commitment.

Applications can be submitted using the application form that can be found on the [Performance Sport website here](#).

Eligibility Criteria:

Tier 1

You must have a sustained commitment at national or international competition level and/or be a contracted academy/national development squad member/professional or semi pro.

Tier 2

There must be a direct time conflict between the performance sport commitment and an assessment that requires attendance at a specific date/time, (i.e., practical, exam or presentation). In exceptional circumstances where there isn't a direct conflict, your application may still be considered based on notice period given to your performance commitment, (i.e., time period between being selected as a coursework deadline).

AND one of the following must apply:

- Recognised as part of their sport's performance pathway or equivalent.
- Part of a qualification or selection process for a national or international selection at university, age-group or senior level.
- A competition or fixture recognised as part of the international completion structure for their sport at university, age-group or senior level.

The next two pages provide a flowchart for each tier of support.

Tier 1 Process:

Tier 1

Student completes application form within **two weeks of the start of their academic year.**

Application reviewed by Athlete Lifestyle & Education Manager.

Application Rejected:

Student will be notified by email. Student can apply for Tier 2 support if they feel it is required at any point in the year.

Application Successful:

Athlete Lifestyle & Education Manager will notify student by email and notify the relevant academic school.

Personal Tutor contacts Student to arrange a meeting.

Personal Tutor and Student discuss the need for any immediate academic concessions and arranges on-going communication and support.

Personal Tutor and Student continue to meet throughout the year. Personal Tutor requests any academic concessions required.

Tier 2 Process:

Tier 2

Student receives notification of a performance commitment that is going to cause a conflict.

Student Completes application form.

Application reviewed by Athlete Lifestyle & Education Manager.

Application Rejected:

Student will be notified by email. Student must make good any academic commitments.

Student can apply again for a different performance commitment it arises.

Application Successful:

Athlete Lifestyle & Education Manager passes all information to relevant academic school.

Academic school administration staff process application and issues academic concessions. Student academic staff and registry are notified by email.

Student continues studies and can apply again for a different performance commitment if it arises*

If the performance sport commitment now means the student is eligible for Dual Career Athlete Status, the Athlete Lifestyle & Education Manager will notify the Student and Personal Tutor.



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For more information contact the
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