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# *Guide to* Tuition Fees





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## Tuition fees for full-time students (*home*)

Cardiff Met will be charging £9,000 for new full-time undergraduate and PGCE programmes in 2024/2025. The fee for continuing students is £9,250.

If on a placement year in 2024/2025 the fee reduces to £1,800.

The fee rates for postgraduate study (MA, MSc, PhD, etc.) differ by programme, please refer to the 'Home (UK) Student Fee Table' on: [www.cardiffmet.ac.uk/tuitionfees](http://www.cardiffmet.ac.uk/tuitionfees) for clarification.

## Tuition fees for part-time students (*home*)

The fee rates for part-time study differ with each programme. If on a 'Credit Based' course (UG, MA, MSc, etc) we usually find that in the main part-time students will do 60 credits per year.

Please refer to the 'Home (UK) Student Fee Table' on

[www.cardiffmet.ac.uk/tuitionfees](http://www.cardiffmet.ac.uk/tuitionfees) for clarification of the correct rate.

You will need to calculate the fee by multiplying the credit rate with the actual number of credits for each academic year (Programme Director will be able to confirm this).



# Methods of payment for home students

Students enrolling at Cardiff Met have three options for the payment of their fees:

## 1. Charge to third party sponsor.

Student Loan Company (SLC)/ Employer/ NHS/ Local Authority (LA). Any contribution by a sponsor must be verified, for SLC funding we will validate any funding details using the SLC database. You will need a letter from your sponsor on company letterhead, or an email from the company account confirming the following:

- Company name, postal address and email address
- Your name and student ID/D.O.B
- Academic year (i.e. 2024/25)
- Amount they will contribute
- Any purchase order number or reference they require to be quoted on the invoice

This document must be uploaded during the enrolment process.

Please note we require a new sponsor letter each academic year.

## 2. Payment in full as part of the enrolment process.

You will be given the opportunity at the end of the enrolment process to pay your fees online (see next page).

## 3. Payment by Instalment.

If opting to pay your tuition fees by instalments, you can pay via a Recurring Card Payment (RCP) agreement.

### Recurring Card Payment

Link available on [www.cardiffmet.ac.uk/feepayment](http://www.cardiffmet.ac.uk/feepayment) (Top Option).

Instalments can be set up via Touchnet, found via MetCentral. To log in, enter your active directory credentials in the format st12345678@outlook.cardiffmet.ac.uk plus password.

Once logged in, you can set up and view your instalments.

**The payments dates are as follows:**

**40% on or before 02/10/24**

**30% 15/01/25**

**30% 30/04/25**

You can also nominate a parent to access your account and make payments on your behalf.

# On-line payment

**Link to Make a Payment Page:** [www.cardiffmet.ac.uk/feepayment](http://www.cardiffmet.ac.uk/feepayment)

Several payment methods can be found via the link above.

**Cardiff Met Student Payment Portal:** Payment by Credit/Debit Card/Bank Transfer (TransferMate option) for Tuition Fees.

User will need to enter active directory credentials in format **st12345678@outlook.cardiffmet.ac.uk** plus password to make payment against account.

If available, user will also have ability to sign up to pre-defined instalment agreements.



## RCP general requirements

Please ensure that there are sufficient funds available in your account on the dates shown on page 4.





## Associated Fees

### Bench Fees

Research programmes will usually attract a separate bench fee. You are advised to check in advance of enrolling what this charge is likely to be.

If self-financing, this can be paid alongside your tuition fees. If sponsored, please ensure your 'Sponsor Letter' details their willingness to cover this fee.

# Tuition fees for full-time international students

*Please refer to the fee table on our website (see useful web-links on page 12) to determine your fee level.*

## Payment by a Sponsor

For example an embassy or your employer.

You will need a letter from your sponsor on company letterhead, or an email from the company account confirming the following:

- Company name, postal address and email address
- Your name and student ID/D.O.B
- Academic year (i.e. 2024/25)
- Amount they will contribute
- Any purchase order number or reference they require to be quoted on the invoice

This document must be uploaded during the enrolment process.

Please note we require a new sponsor letter each academic year.

## Self- Financing

### Payment in Full:

- Payment can be made on-line (see Page 5) in advance of enrolment.

### Payment by Instalment:

#### 50% on application/deposit

10% 08/01/25

10% 08/02/25

10% 08/03/25

10% 08/04/25

10% 08/05/25

Please reference web-link on Page 5 and select 'Recurring Card Payment' to set this up. **Students enrolling in February will have different options.**

**Students will not be allowed to enrol unless a Sponsor Letter is supplied or the minimum fee amount has been paid and an agreement has been arranged for the settlement of the balance.**

## Repeating Students

If you are repeating any element of your previous years studies, a charge will be calculated based on the number of credits that you need to re-register for and will take account of any allowance made via the Mitigating Circumstances procedure (see Student Handbook).

This charge will be a pro-rata element of your standard fee e.g. if you are a 'Home' student on full-time Undergraduate programme (@ £9,250.00) needing to repeat 60 Credits (of 120) your charge will be £4,625.00.



## General Fee Regulations

Please ensure you are aware of our fee policies. These are detailed in the student handbook, on the web and on the tuition fees webpage (*please refer to web-links on page 12*).

The updated handbook (2024/2025) will be available prior to the main enrolment session in September. This details our withdrawal and refund policy.

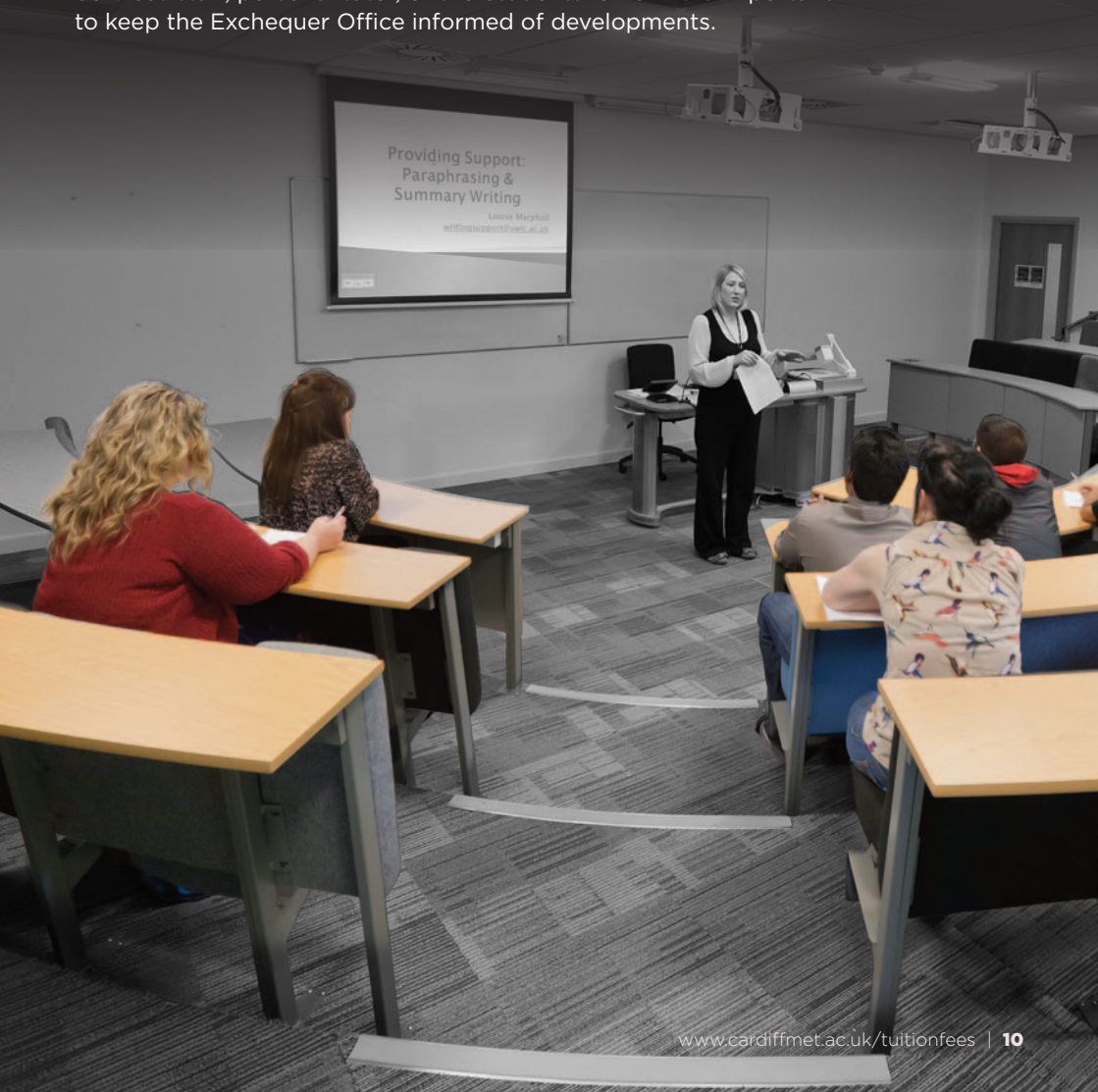
More information can be found [here](#).



## Difficulty with payment

Students who are experiencing financial difficulties in paying tuition fees should seek help at the earliest opportunity. The University will be sympathetic and assist where it can.

If you have financial problems you may wish to speak to the Student Services staff, personal tutor, or the Students' Union. It is important to keep the Exchequer Office informed of developments.



## Useful contacts

**Cardiff Met Finance Section**

[tuitionfees@cardiffmet.ac.uk](mailto:tuitionfees@cardiffmet.ac.uk)

**EU (Non-UK) Student Funding**

0141 243 3570

**Cardiff Met Admissions Section**

[askadmissions@cardiffmet.ac.uk](mailto:askadmissions@cardiffmet.ac.uk)

**Student Finance Wales**

0845 602 8845

**Cardiff Met Student Services Section**

[studentservices@cardiffmet.ac.uk](mailto:studentservices@cardiffmet.ac.uk)

**Student Finance England**

0845 300 5090

**Cardiff Met Fee Waiver Scheme**

[feeamendments@cardiffmet.ac.uk](mailto:feeamendments@cardiffmet.ac.uk)

**Cardiff Met Enrolment Unit**

[enrolment@cardiffmet.ac.uk](mailto:enrolment@cardiffmet.ac.uk)

**Student Union**

[studentunion@cardiffmet.ac.uk](mailto:studentunion@cardiffmet.ac.uk)

## Useful web-links

### **Cardiff Met's Tuition Fee Web Page**

[www.cardiffmet.ac.uk/tuitionfees](http://www.cardiffmet.ac.uk/tuitionfees)

### **Make a Payment**

[www.cardiffmet.ac.uk/feepayment](http://www.cardiffmet.ac.uk/feepayment)

### **Cardiff Met's Student Services Web Page**

[www.cardiffmet.ac.uk/student-services/](http://www.cardiffmet.ac.uk/student-services/)

### **Cardiff Met Student Handbook**

[www.cardiffmet.ac.uk/study/student-services/Pages/Student-Handbook.aspx](http://www.cardiffmet.ac.uk/study/student-services/Pages/Student-Handbook.aspx)

### **Further details on funding for Welsh students**

[www.studentfinancewales.co.uk](http://www.studentfinancewales.co.uk)

### **Further details on funding for English students**

[www.gov.uk/student-finance](http://www.gov.uk/student-finance)

### **Further details on funding for Scottish students**

<https://www.studentinformation.gov.scot/students>

### **Further details on funding for Northern Irish students**

[www.studentfinancenirni.co.uk](http://www.studentfinancenirni.co.uk)

### **Further details on funding for non-UK EU students**

[www.gov.uk/student-finance](http://www.gov.uk/student-finance)

### **SLC website, facility to check on loan applications, etc**

[www.slc.co.uk](http://www.slc.co.uk)

### **Some good advice about student finances**

[www.moneysavingexpert.com/family](http://www.moneysavingexpert.com/family)



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