

Changes to the Academic Handbook during 2019/20

Volume 1 – Regulations and Academic Procedures

Vol	Section	Detail of Change	Approval date
1	10. Regulations (UG and Taught PG Programmes)	Review and reintroduction of 10.13 ' Regulations for Modular Integrated Master's Degrees '.	RAHC 8/10/2019
1	4. Assessment of students (taught programmes)	04.1 ' Assessment Regulations ' – additional clarification on withdrawal due to lack of engagement (para 12.1) and confirmation of awards in the absence of an external examiner (para 10.22).	RAHC 8/10/2019
1	Across all sections	Updated job and unit titles.	RAHC 26/11/2020
1	14. Awards of Cardiff Metropolitan University	14.1 ' Designated Degrees and Awards of Cardiff Met ' – addition of 'Higher Diploma'.	RAHC 26/11/2020
1	10. Regulations (UG and Taught PG Programmes)	10.4 ' Regulations for Certificates and Diplomas of Higher Education ' – added references to Higher Diplomas, as equivalent to Dip HEs.	RAHC 26/11/2020
1	11. Regulations and Guidance (Research Degrees)	11.7 ' Guidance for Research Examiners (Professional Doctorates) ' – details of administrative processes brought up to date.	RAHC 28/01/2020
1	14. Awards of Cardiff Metropolitan University	Discontinuation of 14.3 ' Regulations of Admission to Degrees of Cardiff Met '.	RAHC 10/03/20
1	4. Assessment of students (taught programmes)	04.1 ' Assessment Regulations ' – additional clarification on recorded Date of Award.	RAHC 5/05/20
1	5. Mitigating Circumstances and Special Cases	05.1 ' Mitigating Circumstances Procedure ' – changes to process, addition of self-certified extension requests and removal of 'Academic Performance' claim code	RAHC 30/06/20
1	11. Regulations and Guidance (Research Degrees)	11.1A ' Regulations for MPhil and PhD ' - amendments to streamline processes, plus additional clarity on: <ul style="list-style-type: none"> - students who run out of candidature - functions devolved to school-level RDC - requirements relating to Research Degree Proposal submission - Word count limits - Timescales for submission of Amendments 	RDC May 2020 RAHC 30/06/20



		Addition of new Postgraduate Research Regulatory framework, to apply to new starters from September 2020.	
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Volume 2- Quality Procedures and Processes

Please note that in the light of the global COVID-19 pandemic, all programme design, approval, monitoring and review processes may be subject to change in order to facilitate ongoing effective quality assurance and enhancement that is responsive to changing needs and demands. Should you have any queries about content in this volume, please contact QED colleagues.

Vol	Section	Detail of Change	Approval date
2	12. External Examiners	12.01 ' External Examiners ' - amended reducing the requirements for TNE External Examiners to attend an exam board in-country.	RAHC 28/01/2020
2	9. Collaborative Provision	9.08 ' Due Diligence Process Template: TNE Collaboration ' added.	RAHC 10/03/2020
2	9. Collaborative Provision	9.02 ' Collaborative Provision Principles and Procedures ' - amended to reflect TNE Due Diligence Process.	RAHC 10/03/2020
2	4. Modifications	4.01 ' Modifications to Programmes: Procedure and Deadlines ' - inclusion of work-based and/or placement learning in the examples of modifications that need approval.	RAHC 5/05/2020
2	1. Quality Assurance	1.03A, B and C updated to include HECoS codes (and remove JACS) and to provide further clarity on the details of Award titles as needed in the Programme Specification 1.04A Guidance updated to include HECoS and remove JACS and ASC codes. Reminder that assessment weightings should add up to 100% added. 1.04B Amended to include HECoS and remove JACS and ASC codes 1.10 HECoS-ASC-CAH added as additional resource.	RAHC 30/06/2020

RAHC – Regulations and Academic Handbook Committee

RDC – Research Degrees Committee