

Institutional fee and access plan 2017/18**Table A: Fee levels and fee income and investment, 2017/18**

Institution name: Cardiff Metropolitan University
 Institution UKPRN: 10007854

Data relating to FT UG and FT PGCE (QTS) courses that you have control of, that come under the new fee regime in 2017/18, are to be returned in this table.

If you provide courses that have a year out, such as a year out on an industrial placement, or a year abroad, and different fee levels are charged for these years, then this should be taken account of in calculating the average fee and the total fee income returned on this table.

For further guidance and definitions used in this table, please see Annex D of the guidance.

Any failed validations will appear in red text in this box

a) What is your highest proposed fee rate for:

| | £ |
|-------------------------|-------|
| Full-time undergraduate | 9,000 |
| Full-time PGCE (QTS) | 9,000 |

b) Will the proposed fees in a) (above) be charged for all full-time undergraduate higher education and PGCE (QTS) provision at your institution or provided on your behalf?

| | Enter Yes or No |
|-------------------------|-----------------|
| Full-time undergraduate | No |
| Full-time PGCE (QTS) | Yes |

c) If no, what is your average (mean) fee per full time undergraduate and PGCE (QTS) student likely to be?

| | £ |
|-------------------------|-------|
| Full-time undergraduate | 8,920 |
| Full-time PGCE (QTS) | 9,000 |
| All students in plan | 8,923 |

d) What new fee regime income do you expect to receive in 2017/18? You should include all fee income received per full-time undergraduate and PGCE (QTS) student.

| | £k |
|-------------------------|---------------|
| Full-time undergraduate | 62,973 |
| Full-time PGCE (QTS) | 3,060 |
| Total | 66,033 |

e) Please provide details of how much fee income you expect to invest in relation to equality of opportunity and promotion of higher education. Where higher education providers had 2016/17 plans the amount invested in 2017/18 must be at least the amount invested in 2016/17. For those applicants, HEFCW has provided below the 2016/17 amount and percentage of total income.

| | 2017/18 | | 2016/17 | |
|---------------------------------|---------------|-------------------|---------------|--------------------|
| | £k | % of total income | £k | % of total income* |
| Total amount to be invested in: | | | | |
| Equality of opportunity | 6,600 | 10.0% | 6,413 | 10.0% |
| Promotion of higher education | 4,400 | 6.7% | 4,275 | 6.6% |
| Total | 11,000 | 16.7% | 10,688 | 16.6% |

* The 2016/17 percentage has been recalculated so that it is out of total estimated income, including that from the fee below £4k.

If amount to be invested in 2017/18 is less than in 2016/17 please provide commentary below:

Institutional fee and access plan 2017/18**Table B: Fee and access plan income forecast expenditure, 2017/18**

Institution name: Cardiff Metropolitan University
Institution UKPRN: 10007854

Forecast expenditure of the fee income returned in Table A, categorised under the measures provided below, is to be returned in this table.

Guidance note

The measures take account of the Welsh Government (WG) guidance to HEFCW on fee and access plans found in Annex A part 2 of HEFCW circular W16/03HE* (paragraphs 4.18 and 4.19). Applicants should refer to paragraph 4.15 of the WG guidance on fee plans in completing this table and categorise expenditure on fee and access plan objectives against the measures below.

Equality of opportunity measures relate specifically to individuals from groups under-represented in higher education. HEFCW recognises that each applicant may choose to categorise similar activities under different measures.

Student financial support activities will be a part of the applicant's total investment in measures to support equality of opportunity and/or the promotion of higher education (as set out in Table B (a) and (b)). Table B (d) below asks applicants to separately identify forecast expenditure on student financial support activities already included in (a) and (b).

Applicants should set out their level of expenditure against each appropriate measure. Not all categories will necessarily have expenditure returned against them.

Where expenditure is forecast against more than one measure, it should be split between measures. Total expenditure against a) and b) should match the equivalent returned in Table A.

* <http://www.hefcw.ac.uk/publications/circulars/circulars.aspx>

2017/18 fee and access plan income forecast expenditure

Any failed validations will appear in red text in this box

a) Equality of opportunity

Measures to support individuals under represented in HE:

| | £ |
|--|------------------|
| 1. Promoting and safeguarding fair access to higher education, including identifying individuals with the greatest potential from disadvantaged backgrounds | 925,000 |
| 2. Attracting and retaining students and prospective students from under-represented groups, which may include students from less advantaged backgrounds and students with protected characteristics | 1,750,000 |
| 3. Raising educational aspirations and developing skills which prepare students from under-represented groups for higher education study | 560,000 |
| 4. Supporting and increasing student retention and completion, particularly for those from low participation neighbourhoods, looked after children, care leavers and carers | 1,230,000 |
| 5. Improving the experience of higher education of students from under-represented groups including activities to promote an international experience | 530,000 |
| 6. Providing effective information to students from under-represented groups before and during their courses | 230,000 |
| 7. Providing high quality academic and welfare support to students from under-represented groups | 963,000 |
| 8. Supporting students from under-represented groups to progress to employment or further study | 389,000 |
| 9. Other | 23,000 |
| Total | 6,600,000 |

b) Promotion of HE

Measures to deliver:

| | £ |
|---|------------------|
| 1. More effective engagement with private, public or voluntary bodies and communities in Wales | 565,000 |
| 2. Investments in improving the quality of learning and teaching, with reference to the quality of the student experience | 1,130,000 |
| 3. Activities which strengthen the employability of Welsh graduates | 1,545,000 |
| 4. Actions which promote Welsh higher education more effectively internationally | 185,000 |
| 5. Actions which improve delivery of sustainable higher education | 428,000 |
| 6. Activities which raise awareness of the value of higher education amongst potential learners | 512,000 |
| 7. Other | 35,000 |
| Total | 4,400,000 |

c) Total forecast expenditure of 2017/18 fee and access plan income, a) + b)

| | £ |
|--|-------------------|
| | 11,000,000 |

d) Student financial support (already included in a) and b) above)

| | £ | Anticipated student numbers supported |
|---|------------------|---------------------------------------|
| Fee waivers | 0 | 0 |
| Bursaries | 1,150,000 | 550 |
| Scholarships | 200,000 | 100 |
| Hardship funds | 150,000 | 400 |
| Provision of financial management advice and skills | 271,000 | 2,000 |
| Other financial support | 634,000 | 2,000 |
| Total | 2,405,000 | 5,050 |

Institutional fee and access plan 2017/18**Table C: Fee levels and fee income for full-time undergraduate and PGCE (QTS) students under the new fee regime, 2017/18**

Institution name: Cardiff Metropolitan University
 Institution UKPRN: 10007854

This table should only be completed where you propose to charge different fees for different courses or cohorts, for full-time undergraduate and PGCE (QTS) provision under the new fee regime. Where different fees are charged for different courses or cohorts, the data on this table plus the data returned on Table D will in total give the same average fee and overall fee income as that returned on Table A.

The guidance below gives the categories of courses for which information should and shouldn't be returned. Note that information about provision delivered under partnership arrangements is collected in Table D.

Guidance note**Do include** information about courses:

- That you provide and control which are validated by another body but are not part of a franchise arrangement.
- That you provide, control and validate yourself.
- That you provide and control, that are validated by you, your parent or another body, where you are a subsidiary of that parent, and your parent is not including the courses in their fee and access plan.

Do not include information about courses:

- That you franchise out to another provider.
- That you provide on behalf of another provider via a franchise agreement.
- That you do not provide and that you validate only.
- That are delivered by a subsidiary, where you are the parent of that subsidiary, whether or not the subsidiary is submitting their own fee and access plan.

If you provide courses that have a year out, such as a year out on an industrial placement, or a year abroad, and different fee levels are charged for these years, then you should return data on this table to reflect the different fee levels charged. For example, this might mean that you return one row of data for all courses and cohorts that are charged a £9,000 tuition fee and one row of data for

You should categorise your provision into different fee levels by qualification aim and/or subject and/or year(s) of course as appropriate below. The fields (qualification award and subject) are free text fields so if another grouping is more appropriate then please provide information on this grouping in these fields.

In completing the year(s) of course column, please specify all years that the fee applies to, for example, '1, 2' or 'All'. A '0' should be used for foundation years.

For each category included please provide details of your forecast student numbers.

For further guidance and definitions used in this table, please see Annex D of the guidance.

| Summary data | FT UG | FT PGCE (QTS) |
|-----------------------------|------------|---------------|
| Total expected income | 61,430,400 | 3,060,000 |
| Total expected student no.s | 6,856 | 340 |
| Average fee | 8,960 | 9,000 |

| Row | Proposed fee £ | Qualification aim (or other grouping) | Subject (or other grouping) | Year(s) of course | PGCE (QTS) Y/N? | Forecast student numbers used in calculation of average fee | Is this provision validated by another body? Y or N | If Y, please provide name of validation body | Total expected fee income (no. students x proposed fee) £ |
|-----|-------------------|---|--------------------------------|----------------------|-----------------------|---|--|---|--|
| 1 | 1,800 | Students on a Sandwich Placement Year | | 4 | N | 38 | N | | 68,400 |
| 2 | 9,000 | PGCE Programmes | | All | Y | 340 | N | | 3,060,000 |
| 3 | 9,000 | All other Full-Time Undergraduate Programmes | | All | N | 6,818 | N | | 61,362,000 |
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| Row | Proposed fee £ | Qualification aim (or other grouping) | Subject (or other grouping) | Year(s) of course | PGCE (QTS) Y/N? | Forecast student numbers used in calculation of average fee | Is this provision validated by another body? Y or N | If Y, please provide name of validation body | Total expected fee income (no. students x proposed fee) £ |
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| Row | Proposed fee £ | Qualification aim (or other grouping) | Subject (or other grouping) | Year(s) of course | PGCE (QTS) Y/N? | Forecast student numbers used in calculation of average fee | Is this provision validated by another body? Y or N | If Y, please provide name of validation body | Total expected fee income (no. students x proposed fee) £ |
|-----|-------------------|--|--------------------------------|----------------------|-----------------------|---|--|---|--|
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Institutional fee and access plan 2017/18**Table D: Fee levels and fee income for full-time undergraduate and PGCE (QTS) students under the new fee regime for partnership provision based in the UK, 2017/18**

Institution name: Cardiff Metropolitan University
 Institution UKPRN: 10007854

This table should be completed by all providers who franchise out to other providers that are charities or are parents of subsidiaries that are not submitting their own fee and access plan, for full-time undergraduate and PGCE (QTS) provision under the new fee regime. The table should be completed only where the other provider or the subsidiary is in the UK and the students are based in the UK.
 Where different fees are charged for different courses, the data on this table plus the data returned on Table C will in total give the same average fee and overall fee income as that returned on Table A. Where the fee level is the same for all FT UG/PGCE (QTS) courses under the new fee regime, as indicated on Table A, the fee levels returned on this table will all be equal and the same as the fee level returned on Table A.
 The guidance below gives the categories of courses for which information should and shouldn't be returned.

Guidance note**Do include** information about courses:

- That you franchise out to another charitable provider.
- That are delivered by a charitable subsidiary, where you are the parent of that subsidiary, and the subsidiary is not submitting their own fee and access plan.

Do not include information about courses:

- That you provide on behalf of another provider via a franchise agreement.
- That you provide and control which are validated by another body but are not part of a franchise arrangement.
- That you provide, control and validate yourself.
- That you provide and control, that are validated by you, your parent or another body, where you are a subsidiary of that parent.
- That you do not provide and that you validate only.
- That are delivered by a subsidiary, where you are the parent of that subsidiary, and the subsidiary is submitting their own fee and access plan.
- That you franchise out to another non-charitable provider.
- That are delivered by a non-charitable subsidiary, where you are the parent of that subsidiary, and the subsidiary is not submitting their own fee and access plan.

In completing the year(s) of course column, please specify all years that the fee applies to, for example, '1, 2' or 'All'. A '0' should be used for foundation years.

Where partnership agreements have been signed before 1 September 2015 please confirm that they include an addendum confirming the provision is covered under the HE Act.

For further guidance and definitions used in this table, please see Annex D of the guidance.

| Summary data | FT UG | FT PGCE (QTS) |
|-----------------------------|-----------|---------------|
| Total expected income | 1,542,500 | 0 |
| Total expected student no.s | 204 | 0 |
| Average fee | 7,561 | |

| Row | Partner name | Partner address | Please confirm that the partner is a charity (✓) | Qualification aim Please select from drop down list | Course title | PGCE (QTS) Y/N? | Date of partnership agreement DD/MM/YYYY | Addendum confirmed Provision covered under HE Act Y or N | Year(s) of course | Forecast number of students used in calculation of average fee | Proposed fee £ | Total expected fee income (no. students x proposed fee) |
|-----|--------------------------|--|--|--|---------------------------------------|--------------------|---|---|-------------------|--|-------------------|---|
| 1 | Bridgend College | Bridgend College, Arts Academy, 45 Penarth Road | y | (a) a first degree | BA (Hons) Photographic Practice | N | 08/05/2014 | Y | 1 | 10 | 8,000 | 80,000 |
| 2 | Bridgend College | Bridgend College, Queens Road Campus, Queens | y | (a) a first degree | BA (Hons) Photographic Practice | N | 08/05/2014 | Y | 2 | 8 | 7,500 | 60,000 |
| 3 | Bridgend College | Bridgend College, Arts Academy, 45 Penarth Road | y | (a) a first degree | BA (Hons) Photographic Practice | N | 08/05/2014 | Y | 3 | 7 | 7,500 | 52,500 |
| 4 | Bridgend College | Bridgend College, Queens Road Campus, Queens | y | (a) a first degree | BSc (Hons) Social Work | N | 08/05/2014 | Y | 1 | 15 | 8,000 | 120,000 |
| 5 | Bridgend College | Bridgend College, Arts Academy, 45 Penarth Road | y | (a) a first degree | BSc (Hons) Social Work | N | 08/05/2014 | Y | 2 | 12 | 7,500 | 90,000 |
| 6 | Bridgend College | Bridgend College, Queens Road Campus, Queens | y | (a) a first degree | BSc (Hons) Social Work | N | 08/05/2014 | Y | 3 | 9 | 7,500 | 67,500 |
| 7 | Bridgend College | Bridgend College, Pencoed Campus, Pencoed, CF | y | (e) an HND | HND Sport Performance and Coaching | N | 08/05/2014 | Y | All | 30 | 7,500 | 225,000 |
| 8 | Bridgend College | Bridgend College, Pencoed Campus, Pencoed, CF | y | (f) an HNC | HNC Sport Performance and Coaching | N | 08/05/2014 | Y | All | 0 | 7,500 | 0 |
| 9 | Bridgend College | Bridgend College, Cowbridge Road, Bridgend, CF3 | y | (e) an HND | HND Tourism, Hospitality and Events | N | 08/05/2014 | Y | All | 8 | 7,500 | 60,000 |
| 10 | Bridgend College | Bridgend College, Cowbridge Road, Bridgend, CF3 | y | (f) an HNC | HNC Tourism, Hospitality and Events | N | 08/05/2014 | Y | All | 0 | 7,500 | 0 |
| 11 | Bridgend College | Bridgend College, Cowbridge Road, Bridgend, CF3 | y | (e) an HND | HND Hospitality and Events Management | N | 08/05/2014 | Y | All | 14 | 7,500 | 105,000 |
| 12 | Bridgend College | Bridgend College, Cowbridge Road, Bridgend, CF3 | y | (f) an HNC | HNC Hospitality and Events Management | N | 08/05/2014 | Y | All | 0 | 7,500 | 0 |
| 13 | Cardiff and Vale College | Cardiff and Vale College, Cardiff International Sporty | | (e) an HND | HND Sport Coaching | N | 01/11/2013 | Y | All | 19 | 7,500 | 142,500 |
| 14 | Cardiff and Vale College | Cardiff and Vale College, Cardiff International Sporty | | (f) an HNC | HNC Sport Coaching | N | 01/11/2013 | Y | All | 0 | 7,500 | 0 |
| 15 | Cardiff and Vale College | Cardiff and Vale College, Barry Campus, Vale of Gly | | (c) a foundation degree | FdA Ceramics | N | 01/11/2013 | Y | All | 6 | 7,500 | 45,000 |
| 16 | Cardiff and Vale College | Cardiff and Vale College, Barry Campus, Vale of Gly | | (c) a foundation degree | FdA Contemporary Textile Practice | N | 01/11/2013 | Y | All | 6 | 7,500 | 45,000 |
| 17 | Cardiff and Vale College | Cardiff and Vale College, Barry Campus, Vale of Gly | | (c) a foundation degree | FdA Graphic Communication | N | 01/11/2013 | Y | All | 8 | 7,500 | 60,000 |
| 18 | Cardiff and Vale College | Cardiff and Vale College, City Centre Campus, Dur | | (e) an HND | HND Coaching and Performance (Foc | N | 01/11/2013 | Y | All | 14 | 7,500 | 105,000 |
| 19 | Cardiff and Vale College | Cardiff and Vale College, City Centre Campus, Dur | | (f) an HNC | HNC Coaching and Performance (Foc | N | 01/11/2013 | Y | All | 0 | 7,500 | 0 |
| 20 | Cardiff and Vale College | Cardiff and Vale College, City Centre Campus, Dur | | (c) a foundation degree | FdA Product Design | N | 01/11/2013 | Y | All | 27 | 7,500 | 202,500 |
| 21 | Bridgend College | Bridgend College, Cowbridge Road, Bridgend, CF3 | y | (c) a foundation degree | FdA Applied Art and Design | n | 01/11/2013 | y | All | 0 | 7,500 | 0 |
| 22 | Bridgend College | Bridgend College, Cowbridge Road, Bridgend, CF3 | y | (c) a foundation degree | FdSc Food Science and Technology | n | 01/11/2013 | y | All | 0 | 7,500 | 0 |
| 23 | Cardiff and Vale College | Cardiff and Vale College, Cardiff International Sporty | | (e) an HND | HND Sport Coaching and Performance | n | 01/11/2013 | y | All | 11 | 7,500 | 82,500 |
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| Row | Partner name | Partner address | Please confirm that the partner is a charity (✓) | Qualification aim Please select from drop down list | Course title | PGCE (QTS) Y/N? | Date of partnership agreement DD/MM/YYYY | Addendum confirmed Provision covered under HE Act Y or N | Year(s) of course | Forecast number of students used in calculation of average fee | Proposed fee £ | Total expected fee income (no. students x proposed fee) |
|-----|--------------|-----------------|--|--|--------------|--------------------|---|---|-------------------|--|-------------------|---|
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Institutional fee and access plan 2017/18

Table G: Targets

Institution name: Cardiff Metropolitan University
 Institution UKPRN: 10007854

Guidance note

A fee and access plan should contain SMART institutional targets that contribute to demonstrating the applicant's commitment to increasing and/or maintaining the number of students from under-represented groups in higher education, or other fee and access plan objectives, as appropriate. Targets should demonstrate the level of ambition, pace of progress and distance to be travelled by applicants as a result of fee and access plan provision and investment.

While HEFCW accepts that it is neither beneficial nor meaningful to set targets in all fee plan areas, applicants will want to satisfy themselves that they have sufficient targets to provide a full account of, and return on, the level of public investment to which the plan relates. The level of public investment will differ between institutions, as will the quantity of targets.

For further guidance and definitions used in this table, please see Annex D of the guidance.

| Row | Target description (maximum 500 characters) | Measure type (as listed in table B a) and B b)) Please select from drop down list | Is the achievement of the target the responsibility of more than one fee and access plan applicant? | | Baseline year | Baseline data Please provide numbers and/or percentages where appropriate | | Target | | Optional longer term targets | | | | Please provide a commentary on the 2017/18 targets where numerical descriptions are not appropriate. We would expect most targets to be numerically based. (maximum 500 characters) |
|-----|--|--|---|-------------------------------------|---------------|--|-------|---------|-------|------------------------------|---|---------|---|--|
| | | | Y / N | If Y please provide partner name(s) | | No. | % | 2017/18 | | 2018/19 | | 2019/20 | | |
| | | | | | | | | No. | % | No. | % | No. | % | |
| 1 | A rise in the proportion of all Welsh-domiciled students studying higher education courses who are domiciled in the bottom quintile of Lower Super Output Areas in the Welsh Index of Multiple Deprivation or in Communities First cluster areas | a1 Promoting and safeguarding fair access to higher education, including identifying individuals with the greatest potential from disadvantaged backgrounds | N | | 2014/15 | 1,316 | 23.5% | 1,333 | 23.6% | | | | | |
| 2 | An increase in the proportion of all UK-domiciled students studying higher education courses who are from UK low participation areas | a2 Attracting and retaining students and prospective students from under-represented groups, which may include students from less advantaged backgrounds and students with protected characteristics | N | | 2014/15 | 3,103 | 34.8% | 3,098 | 34.9% | | | | | |
| 3 | To increase the number of UK domiciled young full-time first degree entrants from low participation neighbourhoods | a2 Attracting and retaining students and prospective students from under-represented groups, which may include students from less advantaged backgrounds and students with protected characteristics | N | | 2014/15 | 350 | 15.5% | 355 | 17.0% | | | | | |
| 4 | To increase the number of UK domiciled mature full-time first degree entrants from low participation neighbourhoods | a2 Attracting and retaining students and prospective students from under-represented groups, which may include students from less advantaged backgrounds and students with protected characteristics | N | | 2014/15 | 80 | 15.5% | 83 | 16.0% | | | | | |
| 5 | To increase the number of part-time undergraduate entrants from low participation neighbourhoods | a2 Attracting and retaining students and prospective students from under-represented groups, which may include students from less advantaged backgrounds and students with protected characteristics | N | | 2014/15 | 45 | 14.6% | 47 | 15.0% | | | | | |
| 6 | To increase retention of full-time undergraduates | a4 Supporting and increasing student retention and completion, particularly for those from low participation neighbourhoods, looked after children, care leavers and carers | N | | 2014/15 | 260 | 10.6% | 219 | 9.5% | | | | | |
| 7 | To reduce non-continuation following year of entry amongst UK domiciled young full-time entrants from low participation neighbourhoods | a4 Supporting and increasing student retention and completion, particularly for those from low participation neighbourhoods, looked after children, care leavers and carers | N | | 2013/14 | 40 | 13.2% | 38 | 12.5% | | | | | |
| 8 | To reduce non-continuation following year of entry amongst UK domiciled young full-time entrants from other neighbourhoods | a4 Supporting and increasing student retention and completion, particularly for those from low participation neighbourhoods, looked after children, care leavers and carers | N | | 2013/14 | 103 | 8.3% | 99 | 8.0% | | | | | |
| 9 | To increase the number of part-time students through improving flexible learning opportunities | a1 Promoting and safeguarding fair access to higher education, including identifying individuals with the greatest potential from disadvantaged backgrounds b2 Investments in improving the quality of learning and teaching, with reference to the quality of the student experience | N | | 2014/15 | 1,649 | | 1,630 | | | | | | |
| 10 | To increase 'overall satisfaction' in the National Student Survey | | | | 2015/16 | | 83.0% | | 86.0% | | | | | |
| 11 | To increase the number of leavers obtaining first degrees from full- and part-time courses who are employed, studying or both six months after leaving (as measured by DLHE 2016/17) | b3 Activities which strengthen the employability of Welsh graduates | N | | 2014/15 | 1,205 | 95.6% | 1,210 | 96.0% | | | | | Note that the 2016/17 target pertains to 2016/17 DLHE results. |
| 12 | To increase the number of Welsh-domiciled students undertaking at least 5 credits through the medium of Welsh | a8 Supporting students from under-represented groups to progress to employment or further study | N | | 2014/15 | 234 | | 240 | | | | | | |
| 13 | To increase the number of Welsh-domiciled students undertaking at least 40 credits through the medium of Welsh | a8 Supporting students from under-represented groups to progress to employment or further study | N | | 2014/15 | 207 | | 215 | | | | | | |
| 14 | To increase the number of full-time overseas students | b4 Actions which promote Welsh higher education more effectively internationally | N | | 2014/15 | 4,165 | | 1,000 | | | | | | |
| 15 | To increase the number of aggregate offshore provision students | b4 Actions which promote Welsh higher education more effectively internationally | N | | 2014/15 | 5,594 | | 6,760 | | | | | | |
| 16 | To recruit to target for Initial Teacher Training courses | b5 Actions which improve delivery of sustainable higher education | N | | 2014/15 | 339 | 91.6% | 356 | 95.0% | | | | | |
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Any failed validations will appear in red text in this box