



Cardiff  
Metropolitan  
University

Prifysgol  
Metropolitan  
Caerdydd

## **Performance & Elite Sports Scholarships** **Terms and Conditions 2022/23**

Our range of Performance and Elite Sports Scholarships are designed for undergraduate and postgraduate, Home and International students that excel in sport. The award is based on sporting achievements and ability to contribute towards Cardiff Met, and can be applied for by students who meet the criteria set out in the eligibility section below.

### **Scholarships Available**

We are offering 6 different scholarship schemes **only available to applicants studying or about to commence studying any full time or part time degree programme at Cardiff Met.**

#### **Elite Athlete Scholarship (2 awardees x £5,000)**

The Elite Athlete Scholarship is an enhanced scholarship package for up to 2 elite athletes each year. Athletes need to be competing at the pinnacle of their sport and be able to contribute to raising the profile of Cardiff Met as one of the top sports universities in the UK. Eligibility criteria:

- Classed as a Home student for fee paying purposes
- Competing at an international/professional level in your chosen sport
- Commitment to represent the University in British Universities & Colleges Sport (BUCS) or National League
- Commitment to participate in profile/marketing activities
- Recommended by your National Governing Body (NGB)/Sport Wales

Our Elite Athlete Scholars would also be offered employment opportunities through the University linked to ambassadorial or promotional activities.

#### **Women's Scholarship (5 awardees x £3,000)**

Cardiff Met is a proud partner of the 'Watch Her Go' movement in Welsh sport to raise the profile and investment into women's sport. We are delighted therefore, to make 5 scholarships available for talented sports women with ambitions to develop their potential while completing their studies. Eligibility criteria:

- Classed as a Home student for fee paying purposes
- Competing at national or international level in your chosen women's sport
- Commitment to represent the University in British Universities & Colleges Sport (BUCS) or National League
- Recommended by your National Governing Body (NGB)/Sport Wales

#### **Access Scholarship (5 awardees x £3,000)**

At Cardiff Met we are committed to supporting talented athletes from a range of backgrounds and appreciate the challenges many athletes face in attempting to chase their sporting dreams. The Access Scholarship is designed to offer support to those talented athletes that come from an area that has low participation in Higher Education. Eligibility criteria:

- Classed as a Home student for fee paying purposes

- Competing at a high level within your chosen sport. As a minimum it would be expected you are competing at the performance stage of your sports pathway. This will vary from sport to sport.
- Your permanent address is in an area that has low participation rates in Higher Education. Check your postcode [here](#).\*
- Your household income must be less than £30,000: we will confirm this information with Student Finance. To allow us to verify your household income, you must be registered with Student Finance Wales or England as a 'Means-Tested' applicant and have a completed assessment with Student Finance by 31<sup>st</sup> August 2022. In addition, you and your sponsor(s) (e.g. your parent(s)) must give 'Consent to Share' household income/financial details as part of your Student Finance application. If the above criteria are not met, you will not be considered for the bursary.

\*We are reliant on external agencies in updating this data and this data is subject to change. Postcodes are categorised currently according to the Welsh Index of Multiple Deprivation (WIMD) 2019, the POLAR4 Young, and Adult HE 2011 coding systems. Data was provided by the Higher Education Funding Council for Wales (HEFCW) in May 2022.

### **International Scholarship (5 awardees x £2,000)**

As a global institution, we value the diversity that international students bring to Cardiff Met. We are pleased to offer 5 scholarships for talented international athletes who are looking to study in Cardiff and develop their sporting career through experiencing a different culture. Eligibility criteria:

- Classed as an EU or Overseas student for fee paying purposes
- Competing at a high level in your chosen sport. As a minimum it would be expected you are competing at the performance stage of your sports pathway. This will vary from sport to sport.
- Commitment to represent the University in British Universities & Colleges Sport (BUCS) or National League
- Commitment to participate in profile/marketing activities

Our International Scholars may also be offered employment opportunities through the University linked to ambassadorial, promotional, or coaching opportunities (linked to VISA requirements).

### **Local Talent Development Scholarship (5 awardees x £2,000)**

Cardiff Met is a civic university firmly established within our local community. Through our unique and sector leading partnership with Cardiff Council we provide sport, physical activity, and health programmes across the city, working with a number of local clubs and sports organisations. If you are a talented athlete that is considering staying within Cardiff and studying locally then these scholarships are for you. Eligibility criteria:

- Classed as a Home student for fee paying purposes
- Competing at a high level in your chosen sport. As a minimum it would be expected you are competing at the performance stage of your sports pathway. This will vary from sport to sport.
- Commitment to represent the University in British Universities & Colleges Sport (BUCS) or National League
- Living permanently in Cardiff with a permanent postcode starting in CF\*

\*This postcode must be for your permanent address prior to attending Cardiff Met University.

### **Sport Scholarship (10 awardees x £1,000)**

In addition to the above, we will also offer up to 10 scholarships each year for talented athletes that are performing at a high level in a sport which is potentially not provided by Cardiff Met or do not meet any of

the above scholarship criteria. In this instance recommendation and supporting statements would be required from your National Governing Body (NGB)/Sport Wales. Eligibility criteria:

- Classed as a Home student for fee paying purposes
- Competing at a high level in your chosen sport. As a minimum it would be expected you are competing at the performance stage of your sports pathway. This will vary from sport to sport.
- Recommended by NGB or Sport Wales

## Scholarship terms and conditions

### 1. Allocation

- I. Numbers of awards are limited and subject to budget availability.
- II. Meeting the criteria for a scholarship does not automatically guarantee you a scholarship
- III. We may award you a scholarship that you have not applied for due to competition and if you meet the eligibility criteria for an alternative award.
- IV. If a limited number of applications are received for the scholarships that meet the eligibility criteria, then we will maximise awards in some areas and minimize them in others.

### 2. Application process

- I. **Application stage:** Applicants who would like to be considered for the scholarships will need to complete the application form on our website. Deadline for completion is 31<sup>st</sup> July 2022.
- II. **Interview/shortlist stage:** Following application, shortlisted applicants will be requested to have a short informal interview to discuss their application with the Head of Sport System or nominated other member of staff.
- III. **Panel review stage:** Application assessments will be undertaken during the month of August by the Sport Scholarship Panel based on the application and feedback from the interview.
- IV. Awards will be allocated only to applicants who have accepted their Unconditional Offer by 31st August 2022.
- V. If you are successful you will be contacted with the confirmation of award prior to the starting date of your course.
- VI. If you have not been contacted prior to the starting date of your course, please consider yourself unsuccessful.
- VII. Application decisions cannot be appealed.

### 3. Payment

- I. Each scholarship will principally be awarded as a cash sum, paid in two instalments.
- II. Payment is subject to enrolment onto a full-time course by 15th October (inclusive). If you do not complete enrolment by this deadline, the award will be re-allocated to another student.
- III. If you are successful in gaining an award, you are also required to claim your award by the date specified on your award letter. Otherwise, you will lose entitlement to the scholarship, and it will be re-allocated to another student.
- IV. Instalments are paid in October and February subject to all commitments being met. Failure to meet the commitments could result in the second instalment being withdrawn.

### 4. Limitations

- I. Each scholarship is awarded on a yearly basis and applications are reviewed each academic year. An application needs to be submitted each year for consideration.
- II. If you have previously been awarded a Performance and Elite Sport Scholarship, in order to be considered in the next academic year, you will be required to progress to the next numerical year of study. For example, if you receive a Performance and Elite Sport Scholarship in Year 1 of your course at Cardiff Metropolitan University, you will only be considered for the Performance and Elite Sport Scholarships in the next academic year if you progress to Year 2 of your course.
- III. You will be able to apply for more than one scholarship, however, we will only grant one scholarship if you have been found successful for more than one award.
- IV. This award is not available to those studying at franchise colleges. Please contact the college to discuss bursary and scholarship availability.

## 5. Commitments

- I. Students are expected to compete for Cardiff Met in the British Universities & Colleges Sport (BUCS) competition and other relevant competitions. Where there are competing demands, the student would be expected to initiate a discussion in advance with their Performance Director (or equivalent) and Head of Sport System to manage competition and training load and priorities. Failure to represent and/or engage in this process could result in the loss of scholarship.
- II. Students are expected to represent Cardiff Met at events and participate in promotion and marketing activities. Failure to do so could result in the loss of scholarship.
- III. Students are expected to update and share sporting progress and success with the Head of Sport System or other identified members of staff and respond to requests for information. Failure to do so could result in the loss of scholarship.
- IV. If you are suspending/withdrawing from your studies, or changing to part-time study, this will result in a loss of the scholarship. We would advise you to contact [scholarship@cardiffmet.ac.uk](mailto:scholarship@cardiffmet.ac.uk) before you suspend, withdraw, or amend your mode of study.

## HOW WE STORE YOUR DATA

### **Cardiff Metropolitan University's Privacy Notice for the Application to the Performance and Elite Sports Scholarships**

Cardiff Metropolitan University is the Data Controller and is committed to protecting the rights of individuals in line with the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA18). The University's Privacy Statement can be found here: <http://www.cardiffmet.ac.uk/about/Pages/privacy-statement.aspx>

Cardiff Metropolitan University's Information and Data Compliance Officer can be contacted via the following routes (if you have any further queries regarding the processing of your data):

Telephone: 02920 20 5758.

Email: [SWeaver@cardiffmet.ac.uk](mailto:SWeaver@cardiffmet.ac.uk) and/or [dataprotection@cardiffmet.ac.uk](mailto:dataprotection@cardiffmet.ac.uk).

This Privacy Notice explains: How the University will use your personal data to ensure your Performance and Elite Sports Scholarship application is held securely; and your rights regarding the processing of your data for that purpose.

Using [Qualtrics](#), the University will process the following personal data: Forename and surname, date of birth, telephone number, email address, permanent post code, UCAS Personal ID number or Cardiff

Metropolitan University student number, gender, fee status, and further application information needed for eligibility assessment only. The University requires this information to administer and process your application.

Please click [here](#) for Qualtrics' Privacy Statement. Qualtrics is a US based company and although the company is fully accepting of its data protection and information security obligations, the US does not have the same robust and stringent data protection laws as those in the UK and the EU. Please familiarize yourself with Qualtrics' [Privacy Statement](#) and if you have any concerns over the handling of your data contact [dataprotection@cardiffmet.ac.uk](mailto:dataprotection@cardiffmet.ac.uk).

The University is lawful in processing this data because it is necessary in order to fulfil a contract with you (under Article 6(1)(b) of the UK GDPR). In this instance, it is necessary in order to support the receipt of financial support through the Sports Scholarships.

Where necessary, information submitted may be shared and processed internally by Cardiff Metropolitan University staff in the Cardiff School of Sport and Health Sciences (CSSHS) and other relevant University departments and faculties, such as with the Bursary and Scholarships Officer. No third parties will have access to your personal data unless the law allows them to do so.

The retention period for your data is up to a maximum of 7 years. The data will then be securely destroyed in accordance with Cardiff Metropolitan University's [Records Management Policy](#).

Under Article 6(1)(b) of the UK GDPR there are several rights afforded to you in relation to how your data is processed. You have the right to:

- The right of access.
- The right to rectification.
- The right to erasure.
- The right to data portability.

For more information about individual rights, please see: <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.

Any requests or objections should be made in writing to the University's Information and Data Compliance Officer: -

Sean Weaver  
Cardiff Metropolitan University  
Western Avenue  
Llandaff  
Cardiff  
CF5 2YB

Cardiff Metropolitan University has a Data Protection Policy, which can be found [here](#).

If you wish to make a complaint about the way your personal data has been processed you can find details of how to do so [here](#).

If this process does not resolve your issue, or if you wish to take your complaint further, you have the right to contact the Information Commissioner. The contact details are:

Information Commissioner's Office – Wales  
2nd Floor, Churchill House  
Churchill Way

Cardiff  
CF10 2HH

0330 414 6421

[www.ico.org.uk](http://www.ico.org.uk)