

# WELCOME 2020

## INDUCTION WEEK TIMETABLE

COURSE TITLE: **EVENTS MANAGEMENT**

CAMPUS: **LLANDAFF**

MONDAY 28 <sup>th</sup> SEPTEMBER Dydd Llun 28 Medi	TUESDAY 29 <sup>th</sup> SEPTEMBER Dydd Mawrth 29 Medi	WEDNESDAY 30 <sup>th</sup> SEPTEMBER Dydd Mercher 30 Medi	THURSDAY 1 <sup>st</sup> OCTOBER Dydd Iau 1 Hydref	FRIDAY 2 <sup>nd</sup> OCTOBER Dydd Gwener 2 Hydref
<p>10.00 – 11.30 Welcome to Cardiff Met <a href="https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600346110024?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d">https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600346110024?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d</a></p> <p>12.30 – 13.30 An Afternoon with your Tutors <a href="https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600346219321?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d">https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600346219321?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d</a></p> <p>14.00 – 15.30 Digital Skills Workshop – sign up in advance <a href="https://study.cardiffmet.ac.uk/Help/training/Pages/Digital-Essentials.aspx">https://study.cardiffmet.ac.uk/Help/training/Pages/Digital-Essentials.aspx</a></p>	<p>10.00 – 11.30 Digital Skills Workshop – sign up in advance <a href="https://study.cardiffmet.ac.uk/Help/training/Pages/Digital-Essentials.aspx">https://study.cardiffmet.ac.uk/Help/training/Pages/Digital-Essentials.aspx</a></p> <p>13.00 – 13.30 Welcome to the Tourism, Hospitality &amp; Events (THE) Department <a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGMxNjJxM2YtMGVmYS00YWUzLTJlNmOtM2RhYmRhMjVjNGOw%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%2241dbfed6-eeb4-489f-afae-c3b822f2723e%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGMxNjJxM2YtMGVmYS00YWUzLTJlNmOtM2RhYmRhMjVjNGOw%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%2241dbfed6-eeb4-489f-afae-c3b822f2723e%22%7d</a></p> <p>13.30 – 14.00 Meet your Programme Director Q&amp;A <a href="https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600346625790?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d">https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600346625790?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d</a></p> <p>14.00 – 15.00 <a href="#">Meet current students Q&amp;A</a></p>	<p>Virtual events from your Student Union</p>	<p>10.00 – 11.30 Summer Task Presentations <a href="https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600347081940?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d">https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600347081940?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d</a></p> <p>13.00 – 15.00 Next week and beyond <a href="https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600347175063?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d">https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600347175063?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d</a></p>	<p>10.00 – 12.00 <b>Personal Tutor Group Task</b> <b>Sara Johnson Group</b> <a href="https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600347285463?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d">https://teams.microsoft.com/l/meetup-join/19%3a2983a8ec4e484c31889d048844483f6f%40thread.tacv2/1600347285463?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%228cb8b5a6-f10f-49d5-a88c-7b7c07f23054%22%7d</a></p> <p><b>Fiona Neeson Group</b> <a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjA3Y2U2MGMtMmZkMi00NWU5LWVmZGItYzY3MzJlNGNjYmU1%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%222f2bdf070-b8d1-431e-b222-6254f759f6bb%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjA3Y2U2MGMtMmZkMi00NWU5LWVmZGItYzY3MzJlNGNjYmU1%40thread.v2/0?context=%7b%22Tid%22%3a%22189dc61c-769b-4048-8b0f-6de074bba26c%22%2c%22Oid%22%3a%222f2bdf070-b8d1-431e-b222-6254f759f6bb%22%7d</a></p> <p><b>12.00 – 13.00</b> <b>Digital Skills: Managing Documents at Cardiff Met– Sign up in advance via this link -</b> <a href="https://study.cardiffmet.ac.uk/Help/training/Pages/Digital-Essentials.aspx">https://study.cardiffmet.ac.uk/Help/training/Pages/Digital-Essentials.aspx</a></p>

Note – Sessions may be extended or amended if the need arises and individual personal tutor meetings will also be arranged for this week, so please ensure you are available beyond the times specified on this schedule.

Should you have any issues accessing the sessions identified on the induction timetable please contact Darryl Gibbs – [dgibbs@cardiffmet.ac.uk](mailto:dgibbs@cardiffmet.ac.uk) and Dewi Jaimangal-Jones – [Djaimangal-jones@cardiffmet.ac.uk](mailto:Djaimangal-jones@cardiffmet.ac.uk).