

Please follow the table below to ensure you submit all the required documents for this mobility level. **Note that any documents in red have templates that are available on the website for download.**

MASTER				
DOCUMENTS	DESCRIPTION	TG1	TG2	TG3
Proof of Registration	Document issued by your home university stating that you are currently registered as a student / staff with them. OR If you are not currently registered at a Higher Education Institution, please provide a document from your current employer.	Mandatory	Mandatory	Mandatory
Bachelor's Degree	Bachelor's degree or equivalent (which allows access to Master's studies) or a Statement of Commitment Letter confirming the expected date of graduation which must be before the foreseen starting date of the mobility.	Mandatory	Mandatory	Mandatory
Transcript of Bachelor's Degree	Transcript of Bachelor's degree or equivalent (which allow access to Master's studies).	Mandatory	Mandatory	Mandatory
Transcript of Records (Master's Level)	If applicable.	Mandatory (exchange mobility only)	N/A	Mandatory (exchange mobility only)
Official Language Certificate	Must be issued by an official language school, university or equivalent and state the level of proficiency you hold in that language. Please refer to host university entry Requirements and / or Partner Information Sheet for details of the level required.	Mandatory	Mandatory	Mandatory
Learning Agreement	Should be signed by representatives of the home university. Please download this document template from the Document Templates list under Selection Documents.	Mandatory (exchange mobility only)	N/A	Mandatory (exchange mobility only)

Passport	Only a scanned copy of the main page of your passport (the page with the photo). If you do not have a passport, then please provide a scanned copy of your national identity card or equivalent travel document.	Mandatory	Mandatory	Mandatory
Current CV	Your CV needs to be filled in as accurately as possible and must indicate that you have not resided nor carried out your main activity (studies, work etc.) for more than a total of 12 months during the last 5 years in one of the European countries. Please also detail in this document your proficiency of relevant languages that may be of use.	Mandatory	Mandatory	Mandatory
Motivation Letter	Statement of no more than 1 page to indicate motivation for the course, host university and EU-METALIC programme.	Mandatory	Mandatory	Mandatory
Home University Support Letter	Should be signed by the official EU-METALIC Contact Person at your Home University. Please download this document template from the Document Templates list under Selection Documents.	Mandatory	N/A	N/A
Document indicating that you belong to a disadvantaged group – Confirmation of Status Letter	Should be issued by a public or private institution (such as universities, public authorities, NGOs etc.)	N/A	N/A	Mandatory