



Cardiff
Metropolitan
University

Prifysgol
Metropolitan
Caerdydd



Undergraduate

Handbook

BA (Hons) Photography

Cardiff School of Art and Design



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Introduction

Welcome Week starts at 10am on Monday 18th September and myself and my colleagues will look forward to meeting you again in our BA Photography studio, room N0.09 on the Ground floor of N-Block on the Llandaff campus. Please bring with you the summer project that we have asked you to complete as well as equipment to take written notes.

Welcome to Cardiff Met

Congratulations on starting your Cardiff Met Journey! We have put together a series of activities and events to help you get to know Cardiff Met, connect with your programme of study, and meet staff and other students. Welcome Week provides you with the opportunity to settle into Cardiff Met and to get involved with your course of study right from the start. During Welcome Week you will be involved in a group project which will provide you with a taste of what you can expect during your studies at Cardiff Met. You will also be able to:

1. Meet your Personal Tutor, Programme Director, and fellow students.
2. Attend social activities and events on campus.
3. Work on a group project and present findings back to programme team.
4. Get to know the Cardiff Met campuses and surrounding areas.
5. Find out what services we have available to support you on your Cardiff Met journey.

When you turn up for your first day you will meet the academic staff as well as your personal tutor who will provide academic support and guidance during your time of study at Cardiff Met. They will also give you your Cardiff Met student card - as long as you've uploaded your photograph! Please make sure that you attend the activities planned by your programme during Welcome Week, so you are prepared to start your Cardiff Met journey. Finally, I hope you enjoy your time studying at Cardiff Met and I look forward to meeting you during Welcome Week.

Yours sincerely,



Dr Duncan Cook PhD, MA (RCA), PGCE
Programme Director



Essential Information

Programme Details

The programme seeks to develop a teaching and learning culture that cultivates the inquisitive and creative mind. The programme aims to provide students with the knowledge, skills and competence to establish a Creative Photographic Practice by developing their critical and analytical powers in relation to the discipline.

The course is a three-year full-time programme of study and is split into terms as shown below. It is important to remember that the nature of the full-time course require you to contribute approximately 40 hours per week. While this may vary week-to-week and may need to be balanced with any part time jobs, but do remember that you shouldn't schedule any employed-work during your taught sessions. You'll see that your taught timetable runs on a Monday, Tuesday, and Thursday, with the Friday for self-directed study which will entail being on campus working in the studio or workshops developing and improving your project work, accessing the library resources, other workshops and IT facilities. This timetable will be fully explained to you in your Welcome Week briefing.

The programme encourages students to develop an autonomous creative practice and team-working skills whilst facilitating the growth of critical, experimental, and analytical problem-based learning skills.

The curriculum is made up of three clear components informally known as: ***Subject, Field,*** and ***Constellation.***



- **Subject** grounds students as photographers. These modules provide a space in which students can hone their knowledge, skills, and understanding with specific regard to photography.
- **Field** modules provide students with opportunities to collaborate with others and explore new skills and experiences with which to further their individual specialist practice.
- **Constellation** provides contextual, theoretical, and historical underpinning that encourages students to position their practice within transdisciplinary contexts and to challenge the perceived boundaries of their specialist discipline.

First Year Timetable (Basic Outline)

Monday	• Taught Subject Module
Tuesday	• Taught Subject Module
Wednesday	• Extra Curricular
Thursday	• Taught Constellation Module • (History and Theory)
Friday	• Independent Study/Studio Practice

What your academic year looks like:



Sep	October					November				Dec	Jan				Feb				March			April			May					
18	25	2	9	16	23	30	6	13	20	27	4	11	8	15	22	29	5	12	19	26	4	11	18	15	22	29	6	13	20	27
ADZ4***1 Subject (40C)						ADZ4***1 Subject (40C)						ADZ4***2 Subject (20c)						ADZ4881 Coll												
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ADZ4999 Concept (SG1)						Tutorials						ADZ4999 Concept (SG2)									Tutorials			A						

Working Ethic -We expect our students to:

- Be proactive and ambitious to initiate and develop creative ideas with conceptual rigour across a wide range of photography briefs and personal projects.
- Take responsibility for their learning – be well informed about their modules, assignments, deadlines and submission requirements
- Develop a systematic approach to their study –to attend all timetabled sessions, workshops, visits and talks to balance all their work commitments
- Work independently – all modules contain a prescribed number of self-directed learning hours alongside taught sessions
- Keep up to date - Using the Library and Information Services to support and develop their research skills into historical and contemporary photography to inform their practical and written assignments

Part-Time Students

Whilst full-time students should participate in everything during Welcome Week, we recognise that you may not be able to do so because of your other commitments, and we understand this.

Talk with your Personal Tutor about which Welcome Week activities will be most valuable for you and see what you can manage. You will be welcome to join in all events during the week, as and when you can. Do, though, ensure that you have registered, and done the required paperwork before attending any events.



International Students

We understand that international students will have many obligations and paperwork to complete when they arrive in the U.K and The Global Student Advisory Service offers support to international students at Cardiff Met by providing support pre-arrival and throughout their studies.

Global Student Advisory Support

[International - Welcome \(sharepoint.com\)](#)

[Global Student Advisory Service International Welfare Advice](#)

[International Academic Advice International Academic Advice](#)

Global Student Advisory Contacts

Welfare and immigration advice – intstudentadvice@cardiffmet.ac.uk

International Academic Advice – intacademicadvice@cardiffmet.ac.uk

It is also important that you attend the activities planned for your course during Welcome Week, so you get to meet your Programme Directors, Tutors and the rest of your cohort. This will help you to settle into your new environment and make new friends.

International Student Welcome Event

If you are enrolled as an International Student then we would like to welcome you to the Cardiff School of Art & Design (CSAD) at Cardiff Met. along with other students who are joining us from overseas at 4pm on Tuesday 19th September in the CSAD Heart Space (first floor of B-Block - the main CSAD building). Here you will meet other international students joining art and design courses, hear more information about opportunities at Cardiff Met. and in and around Cardiff and to ask any questions you may have.

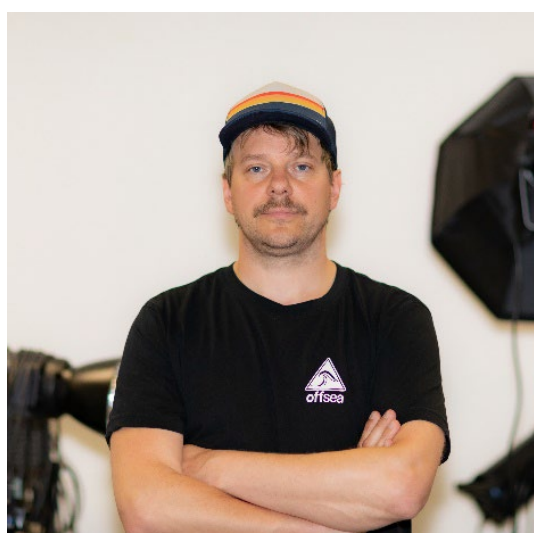


Meet the Team



Hi, my name is Dr. Duncan Cook and I am Senior Lecturer in Photography. I will be teaching you across all three years of the course including projects on *Monochrome Aesthetics*, *Urban Futures* and *Site/Venue* as well as the History and Theory modules *Modernism and Beyond*, and *Contemporary Photography and Visual Ethics*. With a background in Fine Art and Photography and as an Academic Researcher my interests include Conceptual Art and Photography, Collaborative Art, and Activism.

In my own work I combine photography with drawing, text and maps and have written about photographers and artists who make work in and about urban spaces and ecologies. I am looking forward to working with you to develop your own distinctive photographic practice.



My name is Michal Iwanowski and I will be teaching you predominantly on Level 5 and 6 in projects such as *Narrative: Fact & Fiction*, and *The Photobook*. I will be focusing on helping you define your distinctive photographic voice, and I aim to equip you with tools necessary for the development of meaningful, sustainable artistic practice.

I work at the intersection between photography, video and creative writing. I am a firm believer that the personal becomes the global, and I examine the role of landscape as witness to personal narratives. I'm known to incorporate long distance walking into my work, from Wales to Poland for example. I am looking forward to working with you.





Hello I am Jude Wall. I will be working with you across all three years of the course, with a specific responsibility for Level 4 and Level 5 projects *The Constructed Image, Photographic Perspectives and Contemporary Photographic Practice*, as well as supporting students with independent projects in their final year.

I have a broad range of research interests in photographic practice. My current work focusses on memory trauma and the use of alternative processes. I am keen to push the boundaries of photography and explore ways in which visual communication allows the narrative to unfold. I work with a range of practitioners on editing and sequencing their work and ensure that I maintain a focus on contemporary developments in the medium.



I'm Tom, I am the Technical Demonstrator (TD) for Photography at Cardiff School of Art and Design. Throughout your first year I will be working on a range of projects with you, running practical skills-based workshops. These will cover a whole range of photographic processes including working with traditional methods, working digitally, using the photography studio and postproduction.

I will also be your point of call for any equipment or resource requests you have during your time with us. As a practicing artist, my work involves the use of alternative photographic processes as a way of researching and understanding sustainability within photography.



Welcome Week

What to expect

During the week you will complete a creative inquiry-based project, which you will undertake with a group of other new students from your programme, supported by academic and technical staff and an existing student or two.

At the end of the week, we will also give you some feedback on the strengths of your group's approach, sharing and celebrating what we have discovered together.

There will be an introduction to your new School and Programme and lots of fun activities to help you meet new people.

You will also need to complete a bit of administration, check-in so that we know who is doing what and when, complete any outstanding registration matters, pick up University ID and Students' Union cards, complete papers to help ensure your safety, and touch base with any specialised support services that you need.

Here's what Cardiff Met students enjoyed about Welcome Week

"Helped me settle in and took the pressure off travelling to a new place"

"The group projects to find out about our peers was a nice way of getting to know everyone"

"Helpful to chat informally to the Programme Director and chat about random things to help settle in"



Programme Activities and Projects

Within Photography the main teaching and learning strategy is the Project. Projects are of relatively long duration and are intended to broaden the student's intellectual and creative abilities. They seek to promote an attitude of critical analysis which challenges prior assumptions and aims for genuine innovation.

Several types of project are used:

- *mandatory projects*: staff-set with prescribed objectives and outcomes
- *student-led projects*: determined by individual students in consultation with staff
- *'live' projects*: set by outside or Institute-based clients in consultation with staff

Within a project a number of activities take place. These include:

- *briefing sessions*: used to clarify project objectives and limitations.
- *Lectures*: used to deliver new concepts and inspire ideas. They are supported by visual material and/or textual material.
- *project critiques*: used to give students the opportunity to present and justify their work to their year group and to staff.
- *workshops*: offering a range of practical and theoretical skills.
- *exercises*: used to define and clarify specific aspects of the design process.
- *demonstrations*: to promote 'learning through example'.
- *presentations*: intended to encourage creativity, clarity and confidence in the oral and visual presentation of group or individual work.



Social Activities

- Group visits to private views of minimum of 3 exhibitions a year (Ffotogallery, National Museum Wales, and other local Galleries)
- Group trips to London normally 1-3 day visits per year to explore major photography exhibitions (Photographers Gallery, Tate Modern, V&A Photography Collection etc.)
- Photography Talks - a programme of talks by practising Photographers and Artists as well as Creative Industry specialists, including Curators and Photo Agencies
- Gallery Crawls and Studio Visits - a chance to visit and talk to local galleries and artists and learn more about how they operate
- Portfolio Reviews with Ffotogallery, a chance to meet and get feedback on your portfolio with an Internationally renowned Photography gallery team
- Extra-Curricular Groups - Join our Fashion and Events Team to get experience of working with clients
- Day trips for Location Shooting and other Photo related fun
- Photomarathons and Fundraisers

Freshers' Fayre

The Freshers' Fayre, organised by the [Students' Union](#), is your first chance to meet to all our SU Societies, SU Sports Teams and of course a chance to grab all manner of freebies from our commercial partners! The fayre is an all-day event taking place on Wednesday 21/09/2022 within [NIAC on the Cyncoed campus](#)! It is one of the highlights of the Freshers calendar and one of the only times during your university journey that every student from all Cardiff Met schools will be in the same place!

Head over to the [Cardiff Met Students' Union website](#) for up-to-date information on events, societies, support and more.



Personal Welcome Week Checklist

During Welcome Week you need to make sure that you have completed the following tasks:

- Complete enrolment process
- Collect student ID card
- Attend programme activity session
- Attend some social events on campus/online
- Attend Fresher's Fayre
- Meet your Personal Tutor
- Take part in the Met Mile Walk
- Familiarise yourself with the Library and Student Support Services , e.g. Dyslexia or Disability help
- Attend Connect 2 Introduction and get a 'Mugshot'



Useful Information

New Students Information

The [Course Joining Information website](#) has lots of useful information to help with your planning. Simply select your level of entry on the website to find out more and access your important joining information.

Student Services

[Student Services](#) provide support and guidance, including counselling and mental health, disability support, and money management.

SU Welcome Guide

An interactive guide to help you navigate your journey into and throughout your university life. Take the tour and enjoy each section designed to help you get to know Cardiff Met.

[What you need to know before you go](#)

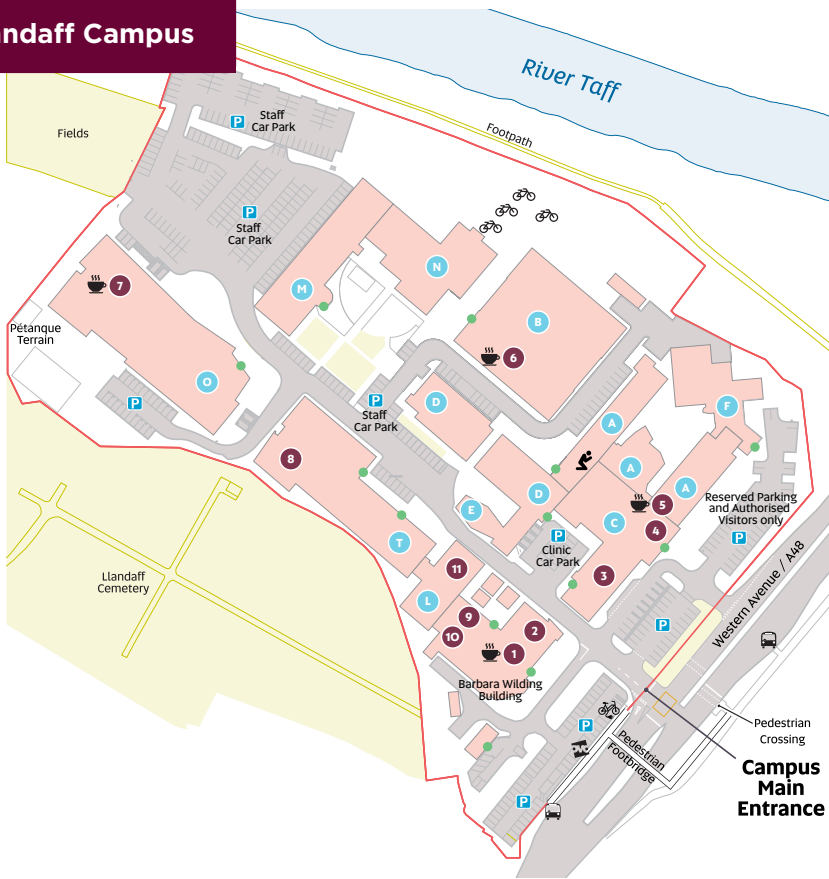


Academic Calendar 2022/23

[Academic Calendar 2022/2023](#)



Llandaff Campus



Key

- | | | |
|------------------------------|----------------------------------|---------------------------|
| 1 The Hub | 8 IT Help Desk (First Floor) | P Parking |
| 2 Cym (First Floor) | 9 The Global Lounge | 🚲 Electric Bikes |
| 3 Podiatry Clinic | 10 Students' Union (First Floor) | 🚲 OVO Bikes |
| 4 Main Reception & i-Zone | 11 Learning Centre | 🚲 Bike Rack |
| 5 The Gallery (First Floor) | ● Building letter | 🚰 Bus Stop |
| 6 The Box Café (First Floor) | ● Building Main Entrance | ☕ Café |
| 7 The Atrium | | 🕌 Multi-faith prayer room |

All our rooms use the same naming formula – *Building Floor . Room Number*. So if you're looking for 01.18, go to building O, climb to the first floor, and find room number 18. Or for B0.10 go to building B, stay on the ground floor and look for room 10. In the naming formula, 'LL' refers to Llandaff.



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Wythnos groeso
Welcome week

2023