



Cardiff
Metropolitan
University

Prifysgol
Metropolitan
Caerdydd



Undergraduate

Handbook

BSc (Hons) Criminology

Cardiff School of Education and Social Policy



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Introduction

Welcome to Cardiff Metropolitan University



Congratulations on starting your Cardiff Met Journey! We have put together a series of activities and events to help you get to know Cardiff Met, connect with your programme of study, and meet staff and other students.

Welcome Week provides you with the opportunity to settle into Cardiff Met and to get involved with your programme of study right from the start. During Welcome Week you will be involved in a group project which will provide you with a taste of what you can expect during your studies at Cardiff Met. You will also be able to:

1. Meet your Personal Tutor, Programme Director, and fellow students.
2. Attend social activities and events on campus.
3. Work on a group project and present findings back to programme team.
4. Get to know the Cardiff Met campuses and surrounding areas.
5. Find out what services we have available to support you on your Cardiff Met journey.

When you turn up for your first day you will meet your Personal Tutor who will provide academic support and guidance during your time of study at Cardiff Met. They will also give you your Cardiff Met student card - as long as you've uploaded your photograph!

Please make sure that you attend the activities planned by your programme during Welcome Week, so you are prepared to start your Cardiff Met journey.

Finally, I hope you enjoy your time studying at Cardiff Met and I look forward to meeting you during Welcome Week.

Yours sincerely,
Dan Williams
Programme Director



Essential Information

Programme Details

The Cardiff Met BSc (Hons) Criminology degree combines both theoretical and empirical study into a modern programme that will challenge the way you look at the study of crime.

In addition to learning about the underpinning philosophies and theories that explore crime as an academic field of study, BSc (Hons) Criminology students will explore the evidence base for these theories and philosophies, and potentially contribute towards our developing understanding in a range of cutting-edge topics.

Studying Criminology at Cardiff Met, you will focus on three key strands that are woven throughout the degree which include Criminology Theories, the fundamentals of the Criminal Justice System and Emerging Disciplines in contemporary Criminology.



Part-Time Students

Whilst full-time students should participate in everything, we recognise you may not be able to do everything because of other commitments, and we understand this.

Talk with your Personal Tutor about which activities will be most valuable for you. You will be welcome to join in all events during the week, as and when you can. Do, though, ensure that you have registered, and completed the required paperwork before attending any events.

International Students

We understand that for international students coming to the UK, adjusting to a new culture; finding somewhere suitable to live and following new processes and procedures can be quite overwhelming. The Global Student Advisory Service is available to offer friendly advice and support to all international students in relation to welfare concerns, academic skills, and immigration matters. For more information about the services available, access the links below:



Global Student Advisory Support

[Global Student Advisory Service International Welfare Advice](#)

[Global Student Advisory Service International Academic Advice](#)

[Global Student Advisory Service Immigration Advice](#)

Global Student Advisory Contacts

Welfare advice – intstudentadvice@cardiffmet.ac.uk

It is also important that you attend the activities planned for your course during Welcome Week, so you get to meet your Programme Directors, Tutors, and the rest of your cohort. This will help you to settle into your new environment and make new friends.



Meet the Team



Daniel Williams
Programme Director

Dan Williams is a lecturer in professional policing and criminology and the programme director for the BSc (Hons) Criminology. Dan previously worked with at-risk young people and their families to develop a range of specific interventions aimed at combating youth gang indoctrination, radicalisation, and drug addiction. Dan has specific research interests in mental illness, rehabilitation, and non-clinical interventions for people within the criminal justice system. Dan holds a BSc in Police Sciences, BSc in Social Sciences, PGCE Post Compulsory Education and Training in Psychology, an MA in Special Needs, and Inclusion and is currently working towards his PhD in the applications of non-clinical therapies. Dan is a Fellow of the Higher Education Academy.



Lewis Ambler
Level 4 Year Tutor

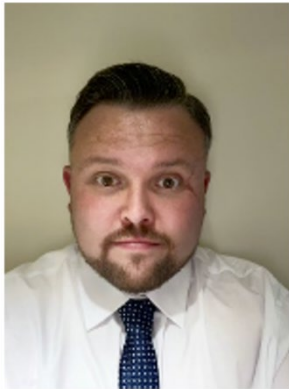
Lewis is a Senior Lecturer in Professional Policing. He has 13 years policing experience across two forces: Hampshire Constabulary and later South Wales Police. He has worked in a variety of policing roles ranging from response and neighbourhoods to CID and specialist investigations. He holds undergraduate and postgraduate degrees in Criminology and Criminal Justice. He also holds a Post Graduate Certificate in Teaching in Academic Practice and has achieved his fellowship in Higher Education.



Kelly Hill

Kelly is a Lecturer in Professional Policing and programme director for the course. She has 14 years of policing experience with South Wales Police where she worked across various departments including response policing, CID and Public Protection. She spent 10 years in detective roles and 7 years as a Detective Sergeant on a Child Abuse Investigation Team, so has a particular interest in criminal investigations and safeguarding. She holds a BSc (Hons) degree in Psychology.





James McCormack

James is a lecturer in Professional Policing and Criminology. He worked as a Crime Scene Investigator for South Wales Police for nearly six years where he examined a myriad of crime scenes ranging from criminal damage to murder. He was involved in several high-profile murder cases during his tenure. He worked alongside multiple departments whilst at South Wales Police including CID, Major Crime, PPU, and various external agencies. He holds a BSc in Forensic Biology and an MSc in Analytical and Forensic Science and is currently pursuing his PhD in Criminology, researching the decision-making and sense-making of Crime Scene Investigators at scenes of sudden and suspicious deaths. He has a keen research interest in death investigations, police decision making and use of forensic science within criminal investigations.



Hannah Dastgir

Hannah is a Lecturer in Professional Policing and has previously taught Policing at the University of the West of England. Hannah also has the policing experience and has worked across various units including neighbourhood response, the domestic abuse unit and CID, where she obtained specialist skills as an advanced suspect interviewer, ABE-trained interviewer and a sexual offences liaison officer. Hannah holds a bachelor's degree in BSc Criminology with Forensic Science and a master's degree in MSc Criminology and Criminal Justice.



Dr Nicholas Louis

Nick is a lecturer in Professional Policing and Criminology. He has over ten years of police experience with the West Tennessee Judicial Violent Crime and Drug Task Force and the City of Germantown Tennessee Municipal Police, in the US. He has worked as a criminal investigator, interstate interdiction agent, police K-9 officer, motor vehicle crash reconstruction expert, and patrol officer. He was also a field training officer and specialist law enforcement instructor in police officer safety, dangerous drug investigations, and impaired driving enforcement. He has a PhD in Law from the University of Westminster, Master of Laws with Distinction in International Law from the University of Westminster, and a BSc (Hons) degree in Criminal Justice from Loyola University Chicago.



Welcome Week

What to expect

During the week you will complete a project, which you will undertake with a group of other new students from your programme and supported by the teaching team.. There will also be lots of help from the other university services, showing some great tools and techniques you can use to make your project a success.



At the end of the week, we will also give you some feedback on the strengths of your group's approach, sharing and celebrating what we have discovered together.

There will be an introduction to your new School and Programme and lots of fun activities to help you meet new people.

You will need to complete a bit of administration and check-in with your programme, so we know who is doing what, and when. You will also need to complete any outstanding enrolment matters, pick up Students' Union cards, and touch base with any specialised support services that you need.

Here's what Cardiff Met students enjoyed about Welcome Week

"Helped me settle in and took the pressure off travelling to a new place"

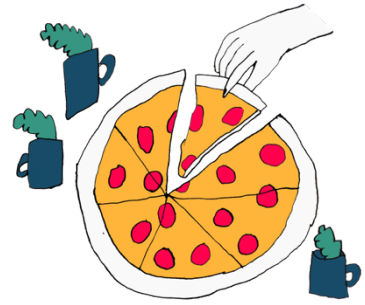
"The group projects to find out about our peers was a nice way of getting to know everyone"

"Helpful to chat informally to the Programme Director and chat about random things to help settle in".



Programme Activities and Project

The welcome week project will give you the opportunity to work with the other new students on your course on a group activity. At the end of the week, your team will present your findings to each other in your tutorial groups.



The task, called Metville 2023, asks you to imagine yourself working in a community safety team that has been tasked to create a 'safer futures' document that centres around a proposed hypothetical location known as Metville.

In your group, you will create a short presentation that features the top 10 recommendations for building a safer Metville 2023. These recommendations will be based on the underpinning principles of Crime Prevention Through Environmental Design and offers you the chance to work with your team and make new friends before lectures start.

Freshers' Fayre

The Freshers' Fayre, organised by the [Students' Union](#), is your first chance to meet all our [SU Societies](#), [SU Sports Teams](#) and of course a chance to grab all manner of freebies from our commercial partners! The fayre is an all-day event taking place on Wednesday within NIAC on the Cyncoed campus! It is one of the highlights of the Freshers calendar and one of the only times during your university journey that every student from all Cardiff Met schools will be in the same place!

Head over to the [Cardiff Met Students' Union website](#) for up-to-date information on events, societies, support and more.



Welcome Week Activities (Foundation and Undergraduate)

During Welcome Week you will have the opportunity to:

- Attend a welcome meeting with your Programme Director and meet the team, where they will provide an introduction and outline expectations.
- Meet other students on your programme of study.
- Meet your Personal Tutor.
- Take part in a welcome week project with other students on your programme of study and present the findings from your project to staff and peers.
- Familiarise yourself with the campus.
- Explore what services are available to support you on your learner journey.
- Attend Fresher's Fayre on Wednesday.
- Attend a programme Meet & Greet Inspirational Session.
- Familiarise yourself with the digital tools you will be expected to use during your studies.
- Take part in a 'wrap up' session, reflect on the week and make sure you know what your timetable is looking like for the first week of teaching.
- Attend the Cardiff Met celebration event on Friday afternoon.

Please note you will find a detailed timetable for your programme of study on the Welcome Week site.



Personal Welcome Week Checklist

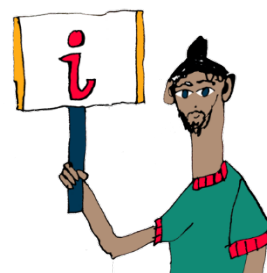


During Welcome Week you need to make sure that you have:

- Completed the enrolment process.
- Collected your student ID card.
- Attended programme activity sessions.
- Attended some social events on campus/online.
- Attended Fresher's Fayre
- Met with your Personal Tutor
- Familiarised yourself with the library and any support services you might need e.g.
Dyslexia or Disability help



Useful Information



New Students Information

The [Course Joining Information website](#) has lots of useful information to help with your planning. Simply select your level of entry on the website to find out more and access your important joining information.

Student Services

[Student Services](#) provide support and guidance, including mental health, disability support, careers advice, information on part-time jobs and money management.

SU Welcome Guide

An interactive guide to help you navigate your journey into and throughout your university life. Take the tour and enjoy each section designed to help you get to know Cardiff Met.

[What you need to know before you go](#)

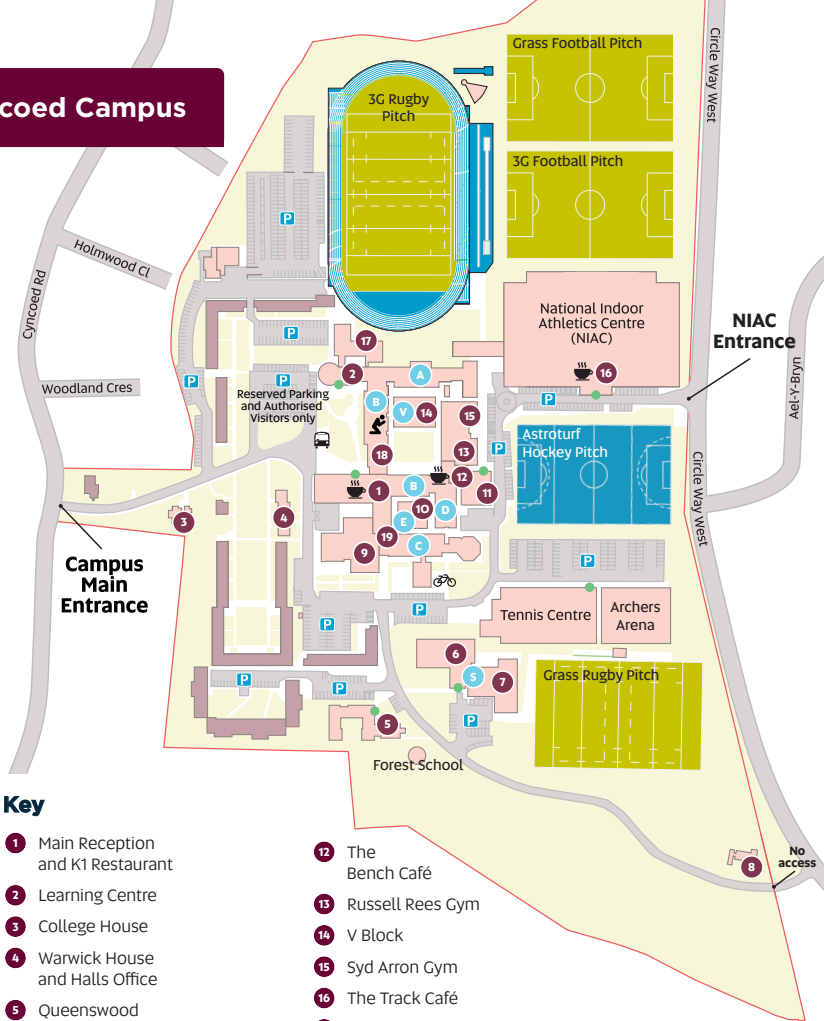


Academic Calendar 2023/24

[Academic Calendar 2023/2024](#)



Cyncoed Campus



Key

- | | | |
|--|---|--|
| <ul style="list-style-type: none"> 1 Main Reception and K1 Restaurant 2 Learning Centre 3 College House 4 Warwick House and Halls Office 5 Queenswood 6 Sports Hall 7 Pool 8 Crime Scene House 9 Students' Union 10 Research House 11 Gym Studios | <ul style="list-style-type: none"> 12 The Bench Café 13 Russell Rees Gym 14 V Block 15 Syd Arron Gym 16 The Track Café 17 i-Zone 18 IT Help Desk (First Floor) 19 Taught Programmes Office ● Building letter ● Building Main Entrance | <ul style="list-style-type: none"> ■ Halls ■ Parking ■ Bike Rack ■ Bus Stop ■ Café ■ Multi-faith prayer room |
|--|---|--|

All our rooms use the same naming formula – *Building Floor . Room Number*. So if you're looking for 01.18, go to building O, climb to the first floor, and find room number 18. Or for B0.10 go to building B, stay on the ground floor and look for room 10. In the naming formula, 'CY' refers to Cyncoed.



Cardiff Metropolitan University

Prifysgol Metropolitan Caerdydd

Wythnos groeso
Welcome week

2023