

how to



Print from the University printers



print made easy

To quickly print any jobs you've sent

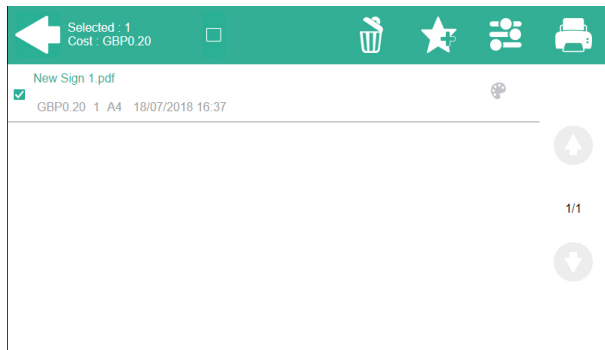
Select 'Print All'

The total cost and number of print jobs is displayed on the button



To print individual jobs or change settings

Select 'My Jobs'



Select the job and press  to print

To amend print settings select the job and press 



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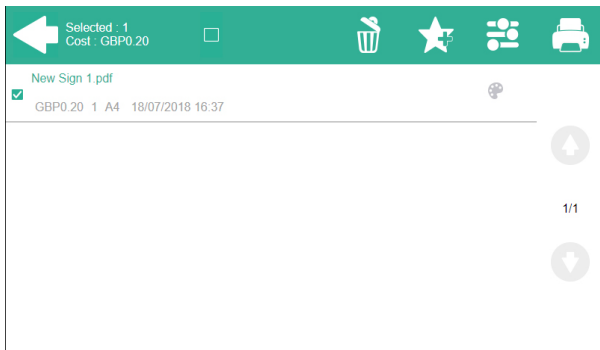
Argraffu wedi'i wneud yn rhwydd

I argraffu yn gyflym unrhyw dasg rydych chi wedi'i hanfon i'r argraffwr, **Dewiswch 'Print All'**

Gwelir cyfanswm cost a nifer y tasgau argraffu ar y botwm.



I argraffu tasg unigol neu newid lleoliadau **Dewiswch 'My Jobs'**



Dewiswch y dasg yr ydych am ei hargraffu a gwasgwch



I ddiwygio gosodiadau argraffu, dewiswch y dasg a gwasgwch

