International Staff Development Programmes
CARDIFF SCHOOL OF EDUCATION
The Cardiff School of Education offer a suite of international staff development programmes, accredited and non-accredited, to meet the needs of academic colleagues and senior managers within the university sector.

Managing Quality: An International Perspective for Progressive Universities

The Managing Quality: An International perspective for Progressive Universities is the flagship international staff development programme, offered by the Cardiff School of Education at UWIC.

It is a 10-day programme that is suitable for senior academics and senior managers within the university with responsibility for Quality Assurance. It incorporates external speakers that provide an international perspective and is facilitated by academic staff with senior management positions within the Cardiff School of Education and UWIC. The programme content is itemised below:

- Quality: and the role of the university
- Quality Improvement: inside and outside the institution
- Quality Management: in higher education
- Quality in Academic Development
- The Student at the heart of the quality assurance process
- Quality Assurance and Accreditation in the UK
- Quality Assurance: Institutional Review
- QAA: The Self Evaluation Document
- Quality & Research degrees
- The Recruitment and Monitoring of Staff in a quality university
- Effective Communication within an academic environment
- Quality and Collaborative Provision

If you are interested in the Managing Quality: an International Perspective for Progressive Universities programme and would like to know more about it for your academic teams and/or senior managers, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

email: GLJones@uwic.ac.uk or Tel: +44 (0) 29 20416548
This programme is suitable for academic staff working in the Higher Education sector and who wish to develop their experience of learning, teaching and assessing learners to incorporate best practice.

The Post-graduate Certificate: Learning, Teaching & Assessing in Higher Education has been developed specifically for the Cardiff School of Education’s International Staff Development Programme. The award is validated by the University of Wales and successful delegates, who choose to undertake the formal assessment, are awarded the Post-graduate Certificate: Learning, Teaching & Assessing, gaining 60 credits at Level 7 which may also be used towards the Masters award, if desired.

The course may be delivered in the UK, or internationally. The team delivering the programme include members of the Cardiff School Education Senior Management Planning Team.

The programme is modular consisting of 4, 15 credit modules:

Module 1: Learning & Teaching in Higher Education I:
- Writing Intended Learning Outcomes
- Engaging the Student Audience
- Integrating Transferable Skills into Programme Design

Module 2: Effective Assessment in Higher Education:
- Assessment Criteria and Grade Descriptors
- Matching Assessment to Learning Outcomes
- Nature and Purpose of Assessment for Learning
- Student Feedback
- Peer learning and assessment

Module 3: Learning & Teaching in Higher Education II
- Progression in Learning
- The Use of ICT and VLEs to Support and Enhance the Student Experience
- Managing the Learning Environment
- Monitoring Delivery: Team Teaching and Peer Observation
- Programme Evaluation: Assuring Quality
- Integration of Scholarship and Research

Module 4: Supporting the Learner in Higher Education
- Listening to the Learner
- Personal Tutoring and Student Profiles
- Monitoring achievements and Target Setting
- Role of Reflection in Supporting Learning
- Supporting Students with Additional Learning Needs
- Effective Study Skills – Developing Students’ Ability as Independent Learners

If you are interested in the accredited Post-graduate Certificate: Learning, Teaching & Assessing programme, or would like to consider modules independently, and would like to know more about it for your academic teams and/or senior managers, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

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Strategic Planning in Higher Education

The Strategic Planning in Higher Education course offered by the Cardiff School of Education is suited to academic staff and senior managers who have a stake in working strategically within the Higher Education sector.

The programme is offered over 10-days and includes staff with very senior positions within UWIC. Academic Staff and senior managers with responsibility for formulating strategic policy and for implementation at School/Faculty level will have input, making the experience a valuable component of staff development.

The broad content is itemised below:

- Strategic planning in context
- Cultural strategy and knowing your organisation
- Corporate governance and strategic position
- Formulating and implementing strategy
- Organisational capability, financial planning and resource management
- Political drivers for implementing strategic planning
- Making strategy a learning process
- Strategic approach for learning, teaching and assessment
- Change management, managing conflict and exercising influence
- The strategic approach to developing strong academic leaders
- Monitoring the strategy at school/faculty level
- Innovation and entrepreneurship: Looking to the future
- Developing and implementing international strategy

If you are interested in the Strategic Planning in Higher Education programme and would like to know more about it for your academic teams and/or senior managers, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

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Research Skills and Publication Techniques

A 5 day course covering research methods and publication techniques in Education and Social Sciences for international delegates. The course content includes:

- What is Research?
- Research: Motivation and Ideas Setting?
- Ontology and Epistemology
- Research methods – Historical Research, Political Research; Textual Analysis
- Research & Academic Writing Skills
- Supervising Research Students: Enhancing publication Techniques
- Impact upon Practice

If you are interested in the Research Skills and Publication Techniques programme and would like to know more about it for your academic staff/teams, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

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Professional Techniques for Academics

New and Aspiring Lecturers: this 5-day programme has been developed as an opportunity for newly appointed and aspiring academics who wish to develop skills that will help them engage with their students and maximise learning and teaching potential.

The academic staff from the Cardiff School of Education delivering the programme are highly experienced and have a strong awareness of the need to reflect best practice and meet professional standards that are the norm for the higher education sector. The course content includes:

- Planning for Learning
- Intended Learning Outcomes
- Choosing and Using Appropriate Teaching Methods
- Using ICT and Virtual Learning Environments to enhance learning and teaching
- Presentation skills
- Assessment for Learning and good assessment practice
- Managing student learning
- Managing student behaviour

If you are interested in the Professional Techniques for Academics programme and would like to know more about it for your academic teams, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

email: GLJones@uwic.ac.uk or Tel: +44(0)29 2041 6548

MA Education and CPD Framework

The MA in Education offered by the Cardiff School of Education is a flexible programme that supports continuing professional development for teachers and education professionals.

There are several pathways within the framework including:

- MA Education
- MA Leadership and Management in Education
- MA Professional Practice: Mentoring & Coaching in Education
- MA Post-compulsory Education & Training
- MA Youth and Community Work

If you are interested in the MA in Education programme and would like to know more about it for your academic teams, information can be accessed online at: uwic.ac.uk/cpd. You can also contact Dr Cecilia Hannigan-Davies, the Programme Director of the MA CPD Framework, Cardiff School of Education.

email: cpd@uwic.ac.uk
Education and Increased Effectiveness

This 10-day programme is suitable for academic staff who have responsibility for the training of teachers and practitioners who support learning.

The course is delivered in the Cardiff School of Education, which is the largest School of Education in Wales and one of the leading providers of teacher education in the UK. The course content includes:

- Evidence Based Practice - Policy, Principles and Intervention
- Understanding How Learning Develops
- The Learning Environment
- Planning Opportunities for Thinking and Learning
- Dialogic Teaching & Learning
- Assessment for Learning
- Staff Development Needs
- Tailored Staff Development
- Mentoring Coaching & Leadership
- Supporting Professional Development

If you are interested in the Education and Increased Effectiveness programme and would like to know more about it for your academic staff/teams, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

e-mail: GLJones@uwic.ac.uk or Tel: +44 (0) 29 20416548

Establishing a Philosophical Enquiry Model to the Education of Children, Young People and Students

The Philosophy for Children (P4C) programme is suitable for all professionals involved in teacher training and the education of children, young people and students.

P4C is a powerful approach to teaching that boosts learners’ thinking and communication skills. Enjoyable and challenging for everyone involved, P4C encourages learners to think openly, rigorously and to communicate successfully with each other.

The International Summer Programme includes keynote speakers from SAPERE, who offer accreditation of delegates attending the course. The programme also incorporates school visits to observe the philosophical approach, in action.

The Programme aims:
1. To explore how P4C can improve teaching and learning by promoting better thinking and communication.
2. To develop skills for encouraging and supporting deeper dialogue.
3. To develop the knowledge, skills and attitudes to promote active participation of pupils in decisions that affect them.
4. To deliver SAPERE Level 1 certificate accredited two-day training.
5. To see P4C in action in school and meet practitioners using P4C within their school.

If you are interested in the Philosophical Enquiry Model of Learning and Teaching programme and would like to know more about it for your academic staff/teams, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

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We are able to design bespoke staff development opportunities that meet the specific training needs and continuing professional development needs of your academic teams and senior managers. Programmes are designed and facilitated by experienced and professional teams who have been chosen for their subject expertise and excellence in practice.

- Teams can work internationally, if desired.
- Quality course materials provided to support learning and teaching.
- Delegates will have access to UWIC resources such as library and IT facilities.
- All delegates receive a Certificate of Attendance.

Designing Bespoke Programmes

If you would like the Cardiff School of Education to design a bespoke programme of learning that reflects the needs and ethos of your organisation, please contact Gill Jones, the Director of Enterprise, Cardiff School of Education.

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Opportunities for Higher Degrees

The Cardiff School of Education offer opportunities for higher degrees including: Masters Degrees (MA Ed and MPhil) and Doctoral Research (PhD and EdD).

If you are interested and would like to know more please contact Professor Gary Beauchamp, the Director of Research, Cardiff School of Education.

email: gbeauchamp@uwic.ac.uk or Tel: +44(0)29 2041 7262