

03.3

VALIDATION OF NEW PROGRAMMES BY EXTERNAL AGENCIES

CARDIFF METROPOLITAN UNIVERSITY

VALIDATION OF NEW PROGRAMMES BY EXTERNAL AGENCIES

General

- 1 All new credit-bearing programmes at Cardiff Metropolitan University must undergo validation. In most instances new programmes will lead to awards of Cardiff Metropolitan University or of Pearson (formerly Edexcel) so the validation process undertaken within the University will be definitive. The validation process for these programmes, is described in '*Validation of New Programmes*'.

[Validation of New Programmes](#)

2. For other programmes, however, definitive external validation is under the auspices of a validation body with whom the University does not have such arrangements. This note is intended to act as a guide in cases where this situation applies.

Internal Validation

- 3 Where 2, above, applies, programmes must undergo an internal validation event in advance of the external validation. The internal validation should be organised such that it broadly follows the requirements and guidelines given in '*Validation of New Programmes*', though appropriately adjusted to suit the requirements of the external validating body. The objective of internal validation is to ensure that the programme meets the University's threshold requirements.
- 4 The internal validation event shall result in a report with conditions and recommendations, and such conditions and recommendations must be addressed in the programme documentation before submission to the external validation body.
- 5 The Chair of the internal validation event is charged with the responsibility of ensuring that conditions have been met and recommendations have been appropriately addressed.

External Validation

- 6 External validation shall be coordinated by the Quality Enhancement Directorate (QED) in accordance with the requirements of the external validation body. This may require an event or may merely involve dispatch of programme (and other) documentation.
- 7 Following validation by the external body, the QED shall produce an appropriate report to be presented to the Academic Quality and Standards Committee, which shall in turn make recommendation to the Academic Board.
- 8 Any conditions and/or recommendations required by the external

validation body shall be monitored by the QED in conjunction with the Chair of Academic Quality and Standards Committee (or, if the external validation event involves a Cardiff Metropolitan University Chair, the Chair), who shall take appropriate measures to ascertain that such conditions and recommendations are met to the satisfaction of the external body.