

COURSE JOINING INFORMATION



BA (Hons) Fashion Design

**CARDIFF SCHOOL OF
ART AND DESIGN**

Induction & Enrolment Information

Academic Year 2020/2021

CardiffMet

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1. Welcome from your Teaching Team

It is our great pleasure to welcome you as a new student to Cardiff School of Art and Design. As you prepare to join us, we are working to ensure that your time with us is both positive and fulfilling. We are confident that you will enjoy your time with us and grow to understand the role that the University will play in advancing your ambitions. While we know you will be fully committed to your course, we also anticipate that you will want to enhance your University experience by taking an active part in the additional activities that contribute to the life of the University. In this way we believe you will be further committed to developing a life-long relationship with us after you have graduated. Experience has shown that students who most enjoy their first term at University, and who quickly become involved in the course, are those same students who have prepared themselves for the new experience and understand the organisation of the first few days.

As a new student on the BA (Hons) Fashion Design course you may find it useful to familiarise yourself with the below information which has been provided by the course team. A summer research project task below has been set in readiness for **the first week of teaching Monday October 5th**. This research project is linked directly to your first term's module, so ensure you invest your time now before term begins.

Your induction week is an important part of enrolling and embedding into the university life. During induction staff will provide you with a range of exciting and informative online activities including, meeting your fashion design staff team and your fellow students, your induction to the fashion design studio and departmental procedures.

Staff have planned a creative induction week design challenge for you, and this will be your chance to show us your creative talents, by the end of the week you will have achieved a highly creative 3D outcome. This will be professionally photographed for your portfolio and featured on our social media platforms. We will be supporting you through your induction week activities and helping you to settle into our creative community within the art school vibrant environment right from the offset.

To keep up-to-date with latest events and key information, please visit our social media platforms which can be found on the top of the page. If you have any queries and wish to get in touch during the summer, please do not hesitate to contact us.

Finally, we very much look forward to welcoming you to Fashion Design at Cardiff Met so enjoy the rest of your summer break and we will see you very soon.

Kindest regards

CSAD Fashion Team

Instagram: @csadfashiondesign1844

Twitter: @CSADFashion



2. Pre-Entry Summer Tasks

Summer Project



The summer research project involves the creation of an inspirational visual development of a lively on-going personal working research book. It should be an in-depth exploration of research, that will underpin your first term of studies, so make sure it oozes inspirational research and ensure you invest your time now before term begins! Try not to think of the end outcomes when you are only at the beginning it is research, exploration and experimentation at this stage; making connections to inform and link through to the design process with us later. There are no 'rights' or 'wrongs' for inclusion but the research should reflect who you are, what you are interested in, and be a snapshot of the environment that inspires you. If you have been uninspired at this stage don't panic! Find things you are interested in, salvage materials, explore your environment- the main thing is to collect information for discussions.

Whilst we do not expect you to fill a sketchbook, we do expect to see a good body of quality research sources.

This is your first chance to impress your tutors and peers so be honest, be brave, be creative be individual be you!

Research Themes

As humans, we are curious: we are driven to discover, to illuminate, to visualise and understand. This sense of inquiry is key to the design process –design demands creative thinking, and the constant drive to research, explore and feed a designer's creative imagination; So, slow down. Tune in to where you are. Engage your eyes, your mind, your hands: observe, wonder, research, source, collect, draw.

You might choose;

- To explore social diversity (tension and distortion), cultural appropriation and social interactions –how they might manifest your creative work, and begin building relationships between theory and practice.
- To investigate how surfaces & materials are transformed distressed painted coatings, resins surfaces, fabric manipulations.



- To explore inspirations of visual and non-visual references, the designer's reference-investigating concepts- semantics, metaphors, icons, ambiguity, mythologies and visionary.

Drawing and Sampling is a vital element at ALL stages of this summer brief:

You must develop your design/ideas through a full range of drawing, painting and mark making (digital and/or hand rendered) approaches; and will be expected to draw throughout the summer break. Draw in and out of the book experimenting with surfaces, processes, techniques and media. Please start salvaging materials in preparation for your first project.

Summer Tasks

1. Keep a visual diary. Your visual diary should include the below:
 - Drawings/photography (at least 10 loose pages or in a sketch book)
 - Samples at least 10 (exploring surfaces from 2D to 3D through stitch/manipulation/folding etc.
2. Create a personal 'Materials Library' from lost, found, collected and recycled materials and ephemera gathered from around the house, garden, shed, recycling bins and in your local area. Your 'Materials Library' might include a range of papers, plastics (post packaging, food wrapping, sections cut from bottles etc.) Foils, foams, rubbers (elastic bands etc.) nylons, metals, cardboards, old clothes, textiles etc. which have been recycled and repurposed. Try to collect as broad a range of materials as possible – aim for at least 1 black bin liner full of materials.
***Strictly no new materials should be bought for this project.**
3. Identify and analyse the iconic designers featured in the images above. Write at least 5 bullet points on each designer.

We really do celebrate the fact that you are all individuals and look forward to discussing your collated research to the above theme on your first week of teaching Monday 5th October we actively encourage you to find your own designers 'voice' and make your mark. It's your mind, your life, your future, enjoy the challenge and create some magic!

Personal Visual Research Database

It is very important that you keep up-to-date with what is going on in the fashion industry, so make sure you read newspapers (broadsheets not tabloids!), magazines and access Fashion related websites too. Start gathering your personal creative interests, inspirations and passions, most creatives are 'magpies', so it is good to bring together inspirations and ideas from a range of sources.

You may want to consider the following as starting points:

Online Resources: As you may not have access to a good Art and Design library over the summer, take advantage of the free online resources available. Below is a small selection of subject-relevant online websites that you may find useful:



- Dazed Digital - <https://www.dazeddigital.com/>
- Comme Des Garcons - http://showstudio.com/project/comme_des_garcons
- Another Magazine - <https://www.anothermag.com/>
- Wallpaper - <http://www.wallpaper.com/>
- Business of Fashion - <https://www.businessoffashion.com/>
- Vogue - <https://www.vogue.co.uk/>
- Show Studio - <http://www.showstudio.com/>

Exhibitions and Gallery Visits: Take every opportunity to visit interesting exhibitions, both local and national, to broaden your knowledge and experience.

Virtual Fashion & Art Exhibitions available.

- Victoria and Albert - <https://www.vam.ac.uk/>
- Balenciaga: Master craftsman - <https://artsandculture.google.com/exhibit/balenciaga-master-craftsman/-wlvb9hDv4rJQ?hl=en>
- Collecting Comme - <https://www.ngv.vic.gov.au/virtual-tours/collecting-comme/>
- Andy Warhol @ Tate - <https://www.tate.org.uk/whats-on/tate-modern/exhibition/andy-warhol/exhibition-guide>
- Picasso and Paper @ RA - <https://www.royalacademy.org.uk/article/picasso-and-paper-virtual-exhibition-tour>
- Christian Dior: Designer of Dreams - <https://www.youtube.com/watch?v=FLWDWzMrkBE&feature=youtu.be>

A list of designer's and artists to research:

Vivienne Westwood, Iris Van Herpen, Mary Katrantzou, Christopher Kane, JW Anderson, Antonio Berardi, Simone Rocha, Erdem, Paul Smith, Comme Des Garcons, Craig Green, Gareth Pugh, Aitor Throup, Walter Van Beirendonck, Stella McCartney, Christopher Raeburn, Maiko Takeda, Bart & Hess, Karla Black, Tord Boontje, Louise Bourgeois, Matty Bovan, Michael Brennand-Wood, David Batchelor, Nick Cave, Hussein Chalayan, John Chamberlain, Christo, Tony Cragg, Susie Freeman, Frank Gehry, Craig Green, Zaha Hadid, Mona Hatoum, Thomas Heatherwick, Rei Kawakubo, Yayoi Kusama, Martin Margiela, Cornelia Parker, Reiko Sudo (Nuno Corporation), Sarah Sze, Lois Walpole, Junya Watanabe, Alison Willoughby, Anne Wilson, Selgas Cano, Vicki Fong, Celia Pym, Rick Owens

Personal Equipment

Fashion students need to be fully aware that when undertaking a fashion design degree, a certain investment is necessary in appropriate equipment. The following list is a good basis from which to begin your pattern drafting and clothing construction studies.

Fashion Designers Toolkit (Essentials) (available at most stationery/ art suppliers)

- A4 quality sketch books / range of mixed loose quality papers/ tracing...A4 layout pad
- Pro markers / fine liner pens 0.1,0.3,0.5/3B pencils- flesh colour a must!
- Sewing kit/needles/ threads / embroidery scissors (fine / pin cushion
- Vanishing cloth markers/ tailor's chalk
- Invest in good quality paper and fabric scissors
- Sketching coloured pencils/ markers, chalks
- H-HB- 2H range of pencils
- Glues: Paper and Fabric



- Tapes: sellotape/ masking tape/ double sided
- Carrying device to keep all you kit in one place (not too big!)

Fashion equipment supplies direct online from Morplan www.morplan.com

- code 432 78 Analogical Tape Measure
- code 412 08 Pattern notcher tool
- codes 411 95/412 09 Tracing wheel
- code 429 02 Quick unpicker/seam ripper
- code 548 91 Snips
- code 561 10 Tailors Shears
- code 54870 Mundial Tailors Shears
- code 412 10 Clickers Awl
- code 434 51 Dressmaking Pins
- code 415 41 Morplan Pattern Master-a vital pattern tool (metric)
- code 89222 Garment bags clear pack of 5 (ensure you provide - strong coat hangers)
- code: 41547 Fashion Tape for stand work

Fashion Designers Toolkit (highly recommended)

Domestic sewing machine

Recommendations:

- https://singeroutlet.co.uk/collections/sewing-machines?gclid=EAIaIQobChMI5-Db3aef6gIVxrHtCh1PMw-ZEAYASAAEgJUFfD_BwE
- https://www.argos.co.uk/product/4602576?istCompanyId=a74d8886-5df9-4baa-b776-166b3bf9111c&istFeedId=c290d9a9-b5d6-423c-841d-2a559621874c&istItemId=ixilqlxix&istBid=t&&cmpid=GS001&_sja=tsid:59157%7cacid:598-923-9094%7ccid:9549408468%7cagid:97028009919%7ctid:pla-885201904299%7ccrid:422748696473%7cnw:g%7crnd:8380937410519625517%7cdvc:c%7c adp:%7cmt:%7cloc:9045388&utm_source=Google&utm_medium=cpc&utm_campaign=9549408468&utm_term=4602576&utm_content=shopping&utm_custom1=97028009919&utm_custom2=598-923-9094&gclid=EAIaIQobChMIuv24mKif6gIVU-3tCh2UCgZVEAYYAIAEgIC8_D_BwE&gclsrc=aw.ds
- https://www.sewingmachines.co.uk/browse-machines/sewing-machines/?gclid=EAIaIQobChMIscyOrKif6gIVG-ztCh1zwQGZEAMYAiAAEgLvM_D_BwE&manufacturer=2379%2C3246%2C3396



Dressmakers dummy

Recommendations:

- https://www.amazon.co.uk/Shopfitting-Shop-Dressmaking-Mannequin-Dressmakers/dp/B009RON2B4/ref=sr_1_6?dchild=1&keywords=dressmakers+dummy+size+10&qid=1593097368&s=kitchen&sr=1-6
- https://www.amazon.co.uk/Tailors-Dummy-Cream-Light-Stand/dp/B0076ARRUI/ref=sr_1_2_sspa?dchild=1&keywords=dressmakers+male+dummy&qid=1593097423&s=kitchen&sr=1-2-spons&psc=1&smid=A3CZET7NDI9U7B&spLa=ZW5jcnlwdGVkUXVhbGlmaWVyPUFLWkk1RIA5VTczTjYmZW5jcnlwdGVkSWQ9QTA2MzAzMDIyTzRNWkc3RFNCTjE1JmVuY3J5cHRIZEFkSWQ9QTAxMTI0MDUxTEpTOUNFTDNGTTE5JndpZGdldE5hbWU9c3BfYXRmJmFjdGlvbj1jbGlja1JIZGlyZWN0JmRvTm90TG9nQ2xpY2s9dHJ1ZQ==

Students will be given a detailed reading list with each project and asked to be FASHION aware of current magazines trends, desk publishing methods and online reference sources which will be introduced as the course progresses. For example...

Recommended Pattern Cutting books available via Amazon online (it is advised that all student purchase at least one of these):

- Parish, P. 2013. *Pattern Cutting: The Architecture of Fashion*. London : AVA Academia
- Campbell, H. 1980. *Designing Patterns, a fresh approach to pattern cutting*. Oxford University Press.
- Shoben, M. and Ward, J., 2015. *Pattern Cutting And Making Up*. London: Routledge.
- Aldrich, W. 2015. *Metric Pattern Cutting for Women's Wear* (6th Ed.) Chichester, England: Wiley
- Aldrich, W., 2011. *Metric Pattern Cutting For Menswear*. Hoboken, N.J.: Wiley.



3. Enrolment / Student MetCard Collection

Enrolment is an important process which confirms your status as a Student.

You can complete the online self-enrolment process from any computer through our Self Service system. Please note that in order to self-enrol; your status must be Unconditional Firm (UF).

You will receive an email notifying you when you are eligible to enrol online. The email will direct you to a password reset facility in order to request a password to be able to login and complete the enrolment process. For information and guidance on this process please make sure you visit our enrolment page – www.cardiffmet.ac.uk/enrolment.

This process is essential in that it will allow you access to your student loan (if applied for), payment of fees, Cardiff Met's IT systems and importantly enable you to obtain your Student MetCard.

You will also receive your Programme Handbook during your Induction Week. The Programme Handbook is a vital manual through the Programme and should be retained for usage throughout your course of study. Each academic year, additional information relating to that level will be provided. The Handbook offers guidance on Rules, Regulations and Procedures; and guidance on learning for practice with information on all modules to be undertaken and reading lists.

Enrolment for International Students from outside the EU

If you are an international student (from outside the EU) you will be required to submit some documentation before receiving approval to enrol online. For more information about international student enrolment and a list of documents you will need to submit, please access the [international student pages](#) or contact the Immigration Compliance Team at immigrationregs@cardiffmet.ac.uk.

Library & Information Services

You will have access to Cardiff Met's Library & Information Services soon after completing your online enrolment. A confirmation email will be sent to you with your Cardiff Met login details. To see the facilities and services available, please refer to www.cardiffmet.ac.uk/library.

Your Student MetCard

Your MetCard gives you access to all main campus buildings and doors. You can also add money to your MetCard to be able to access and pay at the self-service printers, copiers and Print Studio services. For further benefits of MetCard please click [here](#).

Fees

Tuition fees for full-time undergraduate degrees, and full-time Masters programmes for September 2020 entry have been set at £9,000 per year. For further information on tuition fees, please refer to our [Fee Tables](#). If your programme has any additional costs attached to it, they will be listed on www.cardiffmet.ac.uk/additionalcosts. Please make sure you check these to make sure you are aware of any additional costs associated with your course.

Details about fees for international students (from outside the EU) can be found [here](#). You should already be aware of these costs.



4. Induction Week

Induction for all students within the School of Art and Design will commence on Monday 28th September 2020. Your first term as a new student starts with Induction Week, where you will settle into your accommodation, course and student life. Your Induction Week timetable is a schedule of events designed to familiarise you with Cardiff Met, its facilities and your fellow students. You will be given the chance to attend a range of events covering your programme, library services, IT, student services and Students Union. You will also meet, and have a number of sessions, with your personal tutor to make your academic transition as smooth as possible.

In line with the programme delivery information below, the Induction week will include activities that are both synchronous (delivered at a scheduled time and led by a member of staff) and asynchronous (activities designed and set by a member of staff but completed in your own time). These activities will largely happen in online/ virtual environment spread throughout the induction week; however, we are also planning activities to run on-campus where government restrictions allow.

Your events and confirmed timetable are currently being finalised and will be uploaded as a separate document on our [New Students](#) pages for you.



5. Draft Timetable / Typical Attendance

You will typically be required to attend taught sessions on a Monday, Tuesday, and Thursday throughout the academic year. This may include lectures, seminars, workshops, and tutorials.

Wednesdays and Fridays are available for independent study although there may be some workshops and inductions scheduled on these days at certain times throughout the year

	Monday	Tuesday	Wednesday	Thursday	Friday
AM	Taught Sessions	Taught Sessions		Taught Sessions	
PM	Taught Sessions	Taught Sessions		Taught Sessions	

We expect you to attend all scheduled taught sessions and workshops, to plan your work, organise your own time and meet submission deadlines.

We understand that you may need to support your studies by taking-up paid employment. However, notwithstanding your financial position or the demands of your employer, we are concerned that you dedicate sufficient time to your studies. Any part-time employment commitments or additional opportunities must be arranged around the timetable for the year.

In order to meet the expectations of your degree programme in Cardiff School of Art & Design, you are expected to dedicate around 40 hours per week to your studies. It is recommended that you do not engage in any part-time employment commitments or additional opportunities that would prevent you from dedicating this amount of time to your studies, as this may impact negatively upon your academic standing.

On average, twenty of these 40 hours will be included in timetabled lectures, seminars, tutorials, studio or workshop sessions. You will be expected to contribute the remaining 20 hours to independent study outside those timetabled sessions.



Welsh Language

Yma yn Ysgol Celf a Dylunio Caerdydd, mae yna gyfle i chi astudio hyd at draen (40 credid) o'ch cwrs trwy'r Gymraeg. Mae'r ddarpariaeth, (sydd yn ychwanegol i'r Saesneg) yn eich cefnogi a gwaith pwnc trwy gyfres o weithdai ymarferol gan diwtoriaid Cymraeg yn ogystal â chyfleoedd tiwtora unigol / grŵp. Byddwch hefyd yn mwynhau cyfleoedd i gydweithio a myfyrwyr ar gyrsiau eraill yn ystod modiwl Maes.

Wrth baratoi am waith ysgrifenedig (ar gyfer modiwl Cytser) cewch diwtorialau unigol a grŵp, yn ogystal â darlithoedd sgiliau ysgrifennu academaidd Cymraeg. Cewch hefyd buddio drwy fynychu nifer o weithgareddau a noddir gan y Coleg Cymraeg Cenedlaethol Cymraeg, sef darlithoedd gwadd gan artistiaid a dylunwyr proffesiynol, gweithdai a'r cyfle i gyfrannu at gyfres o arddangosfeydd.

Mae gan yr Ysgol gymuned o fyfyrwyr a staff sy'n siarad Cymraeg. Cynlluniwyd y ddarpariaeth yma yn ofalus i sicrhau eich bod yn buddio o ddefnyddio'r Gymraeg gan hefyd fwynhau'r ystod o gyfleoedd addysgiadol dwyieithog sydd ar gael.

Newyddion da! Mae cymorth ariannol ar gael i bob myfyriwr newydd sydd yn dewis astudio 40 credyd trwy gyfrwng y Gymraeg, sef yr Ysgoloriaeth Cymhelliant gwerth £500 punt pob blwyddyn (£1500 dros dair blynedd).

Ceir rhagor o wybodaeth ar wefan y Coleg yn yr [adran newyddion](#). I ymgeisio, dylai darpar fyfyrwyr lenwi [ffurflen gais](#) ar wefan y Coleg.

At Cardiff School of Art and Design there is an opportunity to undertake up to one third of your first year through the medium of Welsh. The provision, which is in addition to English Language delivery, will support students in their Subject module through a range of practical workshops and one to one and group tutorials run by Welsh Language staff.

During the Constellation module, you will receive individual and group tutorials, as well as academic writing skills lectures in the medium of Welsh. You can also benefit from attending a number of bilingual activities sponsored by the Coleg Cymraeg Cenedlaethol, including guest lectures by professional artists and designers, workshops, along with the opportunity to participate in a series of exhibitions.

The School has a community of Welsh speaking students and staff and this provision has been carefully designed to ensure that you benefit from using the Welsh language whilst also enjoying the broad range educational opportunities available.

Good news! Financial support is available to all new students who choose to study 40 credits through the medium of Welsh in the form of a £500 pound annual Scholarship (£1500 over three years).

More information is available in the [news section](#) of the Coleg website.

To apply for a scholarship, prospective students should complete an [online form](#) on the Coleg website.



6. Changes to the Course due to COVID-19

Any updates to your course following the effects of COVID-19, can be found on the following webpage. Please make sure you check this page regularly for any further updates or changes, prior to starting your course;

<https://www.cardiffmet.ac.uk/study/newstudents/Pages/Programme-Updates.aspx>

Some of your induction is likely to be delivered online, sometimes using Microsoft Teams. We recommend that you download the app to your phone, or visit the website in a browser to familiarize yourself with how to use this platform.

If you do not have the facility at home to access this type of platform, or would have any difficulty in doing so, please let us know.

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>



7. Useful links

[Timetable](#)

This link will give you access to your confirmed timetable. You need to have enrolled before you can access this link, and you will be contacted when the information is available.

[Global Engagement](#)

Advice and support for international students from outside the EU on making your visa application, living in the UK, making accommodation arrangements and taking advantage of the Airport Welcome Service. Global Engagement will provide welfare support and learning advice throughout your course. Please also refer to our frequently asked questions -

[http://www.cardiffmet.ac.uk/international/study/Pages/September-2020-FAQs-\(COVID-19\).aspx](http://www.cardiffmet.ac.uk/international/study/Pages/September-2020-FAQs-(COVID-19).aspx)

[Additional Course Costs](#)

Additional costs are the mandatory or optional expenses, additional to tuition fees that need to be paid for by students to fully participate and complete their studies. This covers such things as equipment, trips, placements and DBS checks. Each programme has different additional costs.

[Accommodation](#)

Student residential contracts will start on 28th September 2020. However, due to social distancing and to ensure the health and safety of you and our staff, arrivals for halls will be spread over a number of days the week before. Once you have received and accepted your offer of accommodation please watch out for an e mail letting you know when you will be able to move in. Please note that internet access in halls will only be available for those who have completed the enrolment process successfully. There will be a variety of events held throughout the Induction period and throughout the 1st term, information of which will be sent to you by Accommodation when confirmed

[Student Services](#)

For help during your time with us in relation to your health, welfare, lifestyle and future career. The aim is to provide you with all the support you need to ensure your studies are as enjoyable and successful as possible. Services also include counselling, disability and chaplaincy.

[Student Finance](#)

For information on Tuition Fee Loans and Maintenance Loans, non-repayable grants, bursaries and scholarships that may be available.

[Cardiff Met Sport & Facilities](#)

[Cardiff Met SU](#) including SU Societies, SU Sports Clubs and the ability to access independent advice and support

[Term Dates](#)

[Campus Maps, Bike Shelters & Met Rider](#)



Cardiff Met offers its own bus service called the Met Rider, for more information and to access the application please refer to www.cardiffmet.ac.uk/MetRider. We also have Bicycle Storage shelters on each campus, with changing and showers available. The shelters are secured and are only accessed using your MetCard when you have requested permissions via the i-zone.

[Virtual Tours](#)

Have another look around our campus and facilities with our guided virtual tours

[Student Handbook](#)

[Academic Handbook](#)

[Admissions Policy](#)

[Frequently Asked Questions](#)

[Complaints](#)

