



Cardiff
Metropolitan
University

Prifysgol
Metropolitan
Caerdydd



Undergraduate

Handbook

BA (Hons) Primary Education with QTS

Cardiff School of Education and Social Policy



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Introduction

Welcome to Cardiff Metropolitan University



Congratulations on starting your Cardiff Met Journey! We have put together a series of activities and events to help you get to know Cardiff Met, connect with your programme of study, and meet staff and other students.

Welcome Week provides you with the opportunity to settle into Cardiff Met and to get involved with your programme of study right from the start. During Welcome Week you will be involved in a group project which will provide you with a taste of what you can expect during your studies at Cardiff Met. You will also be able to:

1. Meet your Personal Tutor, Programme Director, and fellow students.
2. Attend social activities and events on campus.
3. Work on a group project and present findings back to a member of the programme team.
4. Get to know the Cardiff Met Cyncoed Campus and surrounding area.
5. Find out what services we have available to support you on your Cardiff Met journey.

When you turn up for your first day you will meet your Year 1 Coordinator who will provide academic support and guidance during your time of study at Cardiff Met.

Please make sure that you attend the activities planned by your programme during Welcome Week, so you are prepared to start your Cardiff Met journey.

Finally, I hope you enjoy your time studying at Cardiff Met and I look forward to meeting you during Welcome Week.

Yours sincerely,
Jordan Allers
Programme Director



Essential Information

Programme Details



Through systematic and sustainable collaboration within the Cardiff Partnership, the programme aims to prepare student teachers to be highly skilled, confident, critically reflective, and innovative practitioners who are committed to life-long professional learning and the education of young people. Graduates will achieve and seek to surpass the professional standards for QTS through high quality professional education that is both rigorously practical and intellectually challenging. Through structured opportunities that link school and university learning, where andragogy and pedagogy are closely interrelated, and where research is central to professional development, graduates will develop the values and dispositions that will enable them to meet Welsh Government priorities, including literacy, numeracy, digital competence, social inclusion, and the development of the Welsh language.

The BA (Hons) Primary Education (3-11) with QTS programme sits within the Cardiff Partnership Model of ITE, which is designed to build 'an excellent professional workforce with strong pedagogy based on an understanding of what works.'

The Cardiff Partnership's vision is 'Working together with teachers, for teachers, as teachers to inspire the future minds of Wales', and is underpinned by the following values:

- empowering tomorrow's teachers to realise their potential;
- creating a culture of collaboration across all aspects of our work;
- committed to creating confident, independent teachers who are dedicated to lifelong learning;
- embedding research to innovate and inform teaching
- ensuring that the wellbeing and the education of learners are at the core of everything we do; and
- committed to inclusivity and bilingualism.

Both academic and work-based modules are designed to reflect these values, and students on the programme will study the professional aspects associated with primary teaching, as well as focusing



on subjects and the four purposes and Areas of Learning and Experience as part of Curriculum for Wales. In addition, students will explore up-to-date theoretical knowledge and understanding as well as practical insight into how children and young people develop and learn whilst developing the practical skills necessary to establish a caring, high quality learning environment that is focused on the four purposes of the curriculum. The teacher as a researcher is a fundamental concept that underpins the programme and so all students will have the opportunity to engage in small-scale research that is classroom-based and will enhance professional practice.

International Students

We understand that for international students coming to the UK, adjusting to a new culture; finding somewhere suitable to live and following new processes and procedures can be quite overwhelming. The Global Student Advisory Service is available to offer friendly advice and support to all international students in relation to welfare concerns, academic skills, and immigration matters. For more information about the services available, access the links below:

Global Student Advisory Support

[Global Student Advisory Service International Welfare Advice](#)

[Global Student Advisory Service International Academic Advice](#)

[Global Student Advisory Service Immigration Advice](#)

Global Student Advisory Contacts

Welfare advice – intstudentadvice@cardiffmet.ac.uk

It is also important that you attend the activities planned for your course during Welcome Week, so you get to meet your Programme Directors, Tutors, and the rest of your cohort. This will help you to settle into your new environment and make new friends.



Meet the Team



	Jordan Allers Programme Director
	Eve Oliver Year 1 Coordinator Year 1 Module Leader Year 1 Personal Tutor
	Charlotte Sweet Year 1 Module Leader Year 1 Personal Tutor
	Dr Jennifer Clement Year 1 Module Leader Year 1 Personal Tutor
	Dr Kristina Kelly Year 1 Module Leader Year 1 Personal Tutor
	Haf Hayes Year 1 Personal Tutor Co-Welsh-medium Coordinator
	Bethan Rowlands Co-Welsh-medium Coordinator



Welcome Week

What to expect

During the week you will complete a set project and several orientation activities. Some you will undertake with a group of other new students from your programme, and others you can undertake individually. There will be lots of help available from the programme team as well as other university services.



At the end of the week, we will also give you some feedback about your project, and the orientation activities, sharing and celebrating what we have discovered together.

There will be an introduction to your new School and Programme and lots of fun activities to help you meet new people, and better understand your Programme and the University.

You will need to complete a bit of administration and check-in with your programme, so we know who is doing what, and when. You will also need to complete any outstanding enrolment matters, pick up Students' Union cards, and touch base with any specialised support services that you need.

Here's what Cardiff Met students enjoyed about Welcome Week

"Helped me settle in and took the pressure off travelling to a new place"

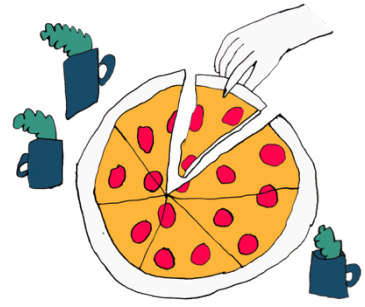
"The group projects to find out about our peers was a nice way of getting to know everyone"

"Helpful to chat informally to the Programme Director and chat about random things to help settle in".



Programme Activities and Project

The set project, to be completed in a group, will be to design the ideal primary school for 'MetVille', thinking about sustainability.



The orientation activities will include a selfie challenge, a module challenge, an assessment challenge, and an Education Landscape session.

Freshers' Fayre

The Freshers' Fayre, organised by the [Students' Union](#), is your first chance to meet all our [SU Societies](#), [SU Sports Teams](#) and of course a chance to grab all manner of freebies from our commercial partners! The fayre is an all-day event taking place on Wednesday within NIAC on the Cyncoed campus! It is one of the highlights of the Freshers calendar and one of the only times during your university journey that every student from all Cardiff Met schools will be in the same place!

Head over to the [Cardiff Met Students' Union website](#) for up-to-date information on events, societies, support and more.



Welcome Week Activities

During Welcome Week you will have the opportunity to:

- Attend a welcome session with your Year 1 Coordinator and Programme Director, where they will provide an overview and outline expectations.
- Attend a session which will introduce you to Cardiff Met's Student Services and Cardiff Met's Students' Union.
- Attend a session which will introduce you to personal tutoring.
- Attend a group orientation session, which will be an initial opportunity to meet some of your peers.
- Meet your personal tutor.
- Take part in a welcome week project with other students on your programme of study and present the findings from your project to your personal tutor and peers.
- Familiarise yourself with the campus.
- Explore what services are available to support you on your learner journey.
- Attend Fresher's Fayre on Wednesday.
- Familiarise yourself with the digital tools you will be expected to use during your studies.
- Attend the Cardiff Met celebration event on Friday afternoon.

Please note you will find a detailed timetable for your programme of study on the Welcome Week site.



Personal Welcome Week Checklist

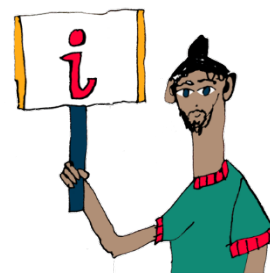


During Welcome Week you need to make sure that you have:

- Completed the enrolment process.
- Collected your student ID card.
- Attended programme activity sessions.
- Attended some social events on campus/online.
- Attended Fresher's Fayre.
- Met with your Personal Tutor.
- Familiarised yourself with the library and any support services you might need e.g. Dyslexia or Disability help.
- Ensured everything is in hand with your Criminal Records/DBS Check.



Useful Information



New Students Information

The [Course Joining Information website](#) has lots of useful information to help with your planning. Simply select your level of entry on the website to find out more and access your important joining information.

Student Services

[Student Services](#) provide support and guidance, including mental health, disability support, careers advice, information on part-time jobs and money management.

SU Welcome Guide

An interactive guide to help you navigate your journey into and throughout your university life. Take the tour and enjoy each section designed to help you get to know Cardiff Met.

[What you need to know before you go](#)



Academic Calendar 2023/24

[Academic Calendar 2023/2024](#)



Cyncoed Campus



Key

- | | | |
|--|---|--|
| <ul style="list-style-type: none"> 1 Main Reception and K1 Restaurant 2 Learning Centre 3 College House 4 Warwick House and Halls Office 5 Queenswood 6 Sports Hall 7 Pool 8 Crime Scene House 9 Students' Union 10 Research House 11 Gym Studios | <ul style="list-style-type: none"> 12 The Bench Café 13 Russell Rees Gym 14 V Block 15 Syd Arron Gym 16 The Track Café 17 i-Zone 18 IT Help Desk (First Floor) 19 Taught Programmes Office ● Building letter ● Building Main Entrance | <ul style="list-style-type: none"> ■ Halls P Parking 🚲 Bike Rack 🚌 Bus Stop ☕ Café 🙏 Multi-faith prayer room |
|--|---|--|

All our rooms use the same naming formula – *Building Floor . Room Number*. So if you're looking for 01.18, go to building O, climb to the first floor, and find room number 18. Or for B0.10 go to building B, stay on the ground floor and look for room 10. In the naming formula, 'CY' refers to Cyncoed.



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Wythnos groeso
Welcome week

2023