



Cardiff
Metropolitan
University

Prifysgol
Metropolitan
Caerdydd

STUDY LIFE BURSARY Terms and Conditions 2020/21

1. ELIGIBILITY CRITERIA

You will be automatically assessed, not awarded, for the bursary **if you meet all** the following requirements:

- A. You must be applying through **UCAS** and **receive an offer from us as a new Cardiff Metropolitan University student entering a full-time undergraduate course at year one or foundation level starting in 2020**. You may also be eligible if entering into your 2nd or 3rd year from a Cardiff Metropolitan University franchise course (e.g. HND or Foundation degree course), as it represents your first time in attendance at the Cardiff campus.
- B. **Cardiff Metropolitan University must be your Firm Choice University on your UCAS application by 30th June 2020**. Students who apply for a course during clearing i.e. after 30th June 2020, may also be considered if the budget has not been fully allocated.
- C. **Your permanent address must be in an area that has low participation rates in higher education** as defined by the Higher Education Funding Councils for either Wales (HEFCW) or England (HEFCE). You can check your address by using the Cardiff Metropolitan University [Criteria Checker](#) which asks you to enter both your age and postcode. The address you have used to register with the student loan company will be used in your eligibility assessment.
- D. **Your household income must be less than £30,000:**
 - I. To allow us to verify your household income, **you must be registered with Student Finance Wales or England as a 'Means-Tested' applicant and have a completed assessment with student finance by 31st August 2020**.
 - II. In addition, you and your sponsor(s) (e.g. your parent(s)) must give **'Consent to Share'** household income/financial details as part of your Student Finance application. If the above criteria are not met, you will not be considered for the bursary.
 - III. Household income cannot be verified by any other means than those listed above (e.g. not by provision of p60/p45, tax documents etc.).

2. ALLOCATIONS

- A. **Numbers of awardees are limited and subject to budget availability.** We will give priority to those students on the lowest household incomes. If two or more students have identical financial circumstances, priority will be determined by an analysis of applicants' tariff data by the scholarship team. Tariff points are taken from grades at A-Level and equivalent qualifications excluding the Welsh Baccalaureate, AS-Level and Extended Project qualifications. In addition, the date of course acceptance and/or the date of application may also be used to prioritise allocation.

- B. Care-leavers and estranged students** will be automatically awarded if their status has been confirmed via Student Finance application or by the staff mentor (Emma Cook) before the 14th September 2020. Those confirmed on a later day will be awarded as and when, with the remaining elements left.
- C. Confirmation of award** will be sent to assessed and awarded students during July, August and September. Communication will depend on the date we have had access to the information about your household income. If you have not received a confirmation email by the 1st October, please consider yourself as unsuccessful.
- D.** You must be **enrolled** at Cardiff Metropolitan University to be entitled to the bursary:
- I.** If you **withdraw** from your course, all elements of the bursary will cease immediately with no possibility of reinstatement in the future.
 - II.** If you **suspend** your studies, all the elements of the bursary will cease immediately. Your entitlement will be in hold until the next progressing academic year. If you do not re-enrol on the next academic year, you will no longer be entitled to the bursary.
- E.** The Study Life bursary is awarded for the **duration of your studies which is normally 3 years**. A 4th year is permitted for those starting on a foundation year or studying a 4-year course. Students on a course that includes a placement year will not receive the bursary during that placement.
- I.** You do **not need to re-apply** each year.
 - II.** Payment of the award in those years subsequent to the initial year of attendance is **subject to successful progression onto the next numerical year of study (e.g. from 0FT09 to 1FT09)**. Students re-sitting the whole year will not be entitled to the bursary until they progress to the following year. Bursary allowances will not be allocated until the Exam Board communicates officially their final decision. Students with full mitigating circumstances for all re-sit credits will have their allowances reinstated once the Exam Board confirms the information.
- F. Awards:**
The total value of the award **up to £850** per year, during the length of your course.
Once the bursaries have been allocated and communicated to students (no later than the 30th September), you will be contacted by studylife@cardiffmet.ac.uk with the details of available packages for you to choose one.
Payment and provision of the individual award elements can only be activated once you have successfully enrolled onto your full-time degree course, and once your course has started
- If none of the component elements of the Study Life Bursary has been activated by the 31st December 2020, the bursary offer will be rescinded and re-allocated to another student.**

3. RE-ALLOCATIONS

- Students who meet the Eligibility Criteria but have not been offered the bursary, including those whose household income information was not accessible for us before 31st August, by will be included on a **waiting list**.
- **Availability is really limited** and directly related to the number of awarded students who withdraw from their course during the first term. Re-allocations will be done as and when, whenever a space becomes

available. **You will be granted with the remaining** catering and printing allowance for the year, however, you will be entitled to the bursary for the rest of your course.

- **If you are on the waiting list, please make financial provision to cover your living costs as you were not been granted with the bursary.**

4. LIMITATIONS

- Once you have enrolled, any bursary correspondence will be sent your **student email address**.
- Students in receipt of an **NHS bursary and/or who are undertaking NHS supported courses are not eligible** for this bursary.
- This bursary is **not available if you are studying at franchised college**. Please contact your local college to discuss bursaries and scholarships availability.
- The elements of an associated value of the award are **not transferable**.